

# J. KUMAR INFRAPROJECTS LIMITED Regd Off: Unit No. 16-A, Andheri Industrial Estate, Veera Desai Road, Andheri (West), Mumbai: - 400 053, Maharashtra, India Corp Off: CTS No. 448, 448/1, 449, Vile Parle (East), Subhash Road, Mumbai 400057, Maharashtra, India Phone: +91 22 67743555. Fax: +91 22 26730814, Email: info@jkumar.com Website: www.jkumar.com,

### 10<sup>th</sup> November, 2022

To, The Department of Corporate Services **BSE Ltd** Phiroze Jeejeebhoy Towers Mumbai Samachar Marg Mumbai - 400 001 Scrip Code: 532940 ISIN of the Company: INE576I01022

The Listing Department **National Stock Exchange of India Ltd** Exchange Plaza, Plot No. C/1, G- Block Bandra- Kurla Complex, Bandra East Mumbai-400 051 Scrip Symbol: JKIL

# Sub: Disclosure under Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 - Postal Ballot Notice.

This is further to our disclosure dated 1<sup>st</sup> November, 2022 (Outcome of the Meeting of the Board of Directors) regarding intimation for the recommendation by the Nomination and Remuneration Committee of the Board and approval by the Board of Directors for appointment of Mr. Raghav Chandra as an Additional Director (Non-Executive - Independent), in the Board of Directors of the Company for a period of 05 (five) years, with effect from 1<sup>st</sup> November, 2022.

We hereby enclose herewith the copy of Postal Ballot Notice ("Notice") seeking approval of members. In accordance with circulars issued by Ministry of Corporate Affairs, from time to time, the Postal Ballot Notice is being sent only in electronic form to Members whose email addresses are registered with their Depository Participants (in case of electronic shareholding)/the Company's Registrar and Transfer Agent (in case of physical shareholding) and whose names are recorded in the Register of Members/List of Beneficial Owners as on Friday, 4<sup>th</sup> November, 2022.

The Company has engaged the services of National Securities Depositories Limited ("NSDL") to provide e-voting facility to its members. The voting rights of the Members shall be in proportion to their holding of Equity Shares with the paid-up equity share capital of the Company as on Friday, 4<sup>th</sup> November, 2022. This Postal Ballot Notice will also be available on the Company's website at www.jkumar.com and on the website of NSDL at www.evoting.nsdl.com.

# for J. Kumar Infraprojects Limited

Poornima Company Secretary

Enclosures: As Above



### J. KUMAR INFRAPROJECTS LIMITED

CIN: L74210MH1999PLC122886

Regd. Off: Unit no 16-A, Andheri Industrial Estate, Veera Desai Road, Andheri (West), Mumbai: - 400 053, Maharashtra, India Corp. Off: J. Kumar House, CTS No. 448, 448/1, 449, Vile Parle (East), Subhash Road, Mumbai 400057, Maharashtra, India Phone : ++91 22 67743555, Fax : +91 22 26730814, Email : info@jkumar.com, investor.grievances@jkumar.com, Website : www.jkumar.com

# **POSTAL BALLOT NOTICE**

[Pursuant to Section 110 of the Companies Act, 2013, read with the Rule 20 and 22 of the Companies (Management and Administration) Rules, 2014]

Dear Member(s), J. Kumar Infraprojects Limited

NOTICE is hereby given pursuant to Section 108 and 110 of the Companies Act, 2013 ("the Act") read with Rule 20 and Rule 22 of Companies (Management & Administration) Rules, 2014 (the "Management rules"), read with Schedule IV of the Act and Regulation 16(1) (b) and Regulation 25 and Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, ("Listing Regulations") read with the General Circular No. 14/2020 dated April 8, 2020, General Circular No. 17/2020 dated April 13, 2020, General Circular No.22/2020 dated June 15, 2020, General Circular No. 33/2020 dated September 28, 2020, General Circular No. 39/2020 dated December 31, 2020, General Circular No. 10/2021 dated June 23, 2021 and General Circular No. 20/2021 dated December 8, 2021 and General Circular No.3/2022 dated May 5, 2022 issued by the Ministry of Corporate Affairs ("MCA") (hereinafter collectively referred to as "MCA Circulars"), and other applicable provisions of the Act, Rules, Circulars and Notifications issued thereunder (including any statutory modifications or re-enactment thereof for the time being in force and as amended from time to time), that the Special Resolution as set out in this Notice is proposed for consideration by the Members of the Company for passing by means of Postal Ballot and e - voting. Communication of assent or dissent of the Members would take place only through the e-voting system, i.e. by casting votes electronically instead of submitting postal ballot forms.

In compliance with the aforesaid MCA Circulars, this postal ballot notice ("Notice"/ "Postal Ballot Notice") is being sent only through electronic mode to those Members whose e-mail addresses are registered with the Company / Depository Participant(s) and the communication of assent / dissent of the Members on the resolution will only take place through the electronic voting system. If your e-mail address is not registered with the Company / Depository Participant(s) please follow the process provided in the notes to receive this Postal Ballot and login ID and password for e-voting.

An explanatory Statement pursuant to Section 102 and 110 of the Act and other applicable legal provisions of the Act pertaining to the said proposed Special Resolution setting out the material facts and the reasons thereof, are also appended hereto for your consideration. Pursuant to Rule 22(5) of the Management Rules, the Company has appointed Mr. Dhrumil M. Shah, Dhrumil Shah & Co., Practising Company Secretary, Mumbai (FCS 8021: COP 8978) as the scrutinizer (the "Scrutinizer") to conduct the Postal Ballot process in a fair and transparent manner.

In compliance with the MCA Circulars, the Notice is being sent by electronic mode only to those Members whose names appear in the Register of Members as on Friday, **4**<sup>th</sup> **November, 2022** being the cut-off date are entitled to vote on the Resolution set forth in this Notice. A person who is not a Member as on the cut-off date should treat this Notice of Postal Ballot for information purpose only

The voting period commences from **9:00 a.m. (I.S.T) on 15<sup>th</sup> November, 2022 (Tuesday)**. In accordance with the MCA Circulars, members can vote only through the Electronic Voting process only. Accordingly, the Company is pleased to provide Electronic Voting process facility as rendered by M/s. National Securities Depository Limited, ("NSDL") to all its members to cast their votes electronically. Members are requested to read the instructions in the Notes in the Postal Ballot Notice so as to cast their vote electronically not later than **5.00 P.M. (IST) on 14<sup>th</sup> December, 2022 (Wednesday) (the last day to cast vote electronically)** to be eligible for being considered, failing which it will be strictly considered that no vote has been received from the shareholders.

The Scrutinizer shall after conclusion of the voting through Electronic Voting, unblock the votes cast through Electronic Voting. The Scrutinizer will submit his report to the Chairman of the Company or any person authorized by him upon completion of the scrutiny of the votes cast through Electronic Voting.

#### **SPECIAL RESOLUTION:**

#### 1. Appointment of Mr. Raghav Chandra (DIN: 00057760) as an Independent Director

To consider and, if thought fit, to pass the following resolution as a **Special Resolution**:

**"RESOLVED THAT, Mr. Raghav Chandra (DIN: 00057760)** who was appointed as an Additional Director (Non-Executive and Independent) of the Company with effect from 1<sup>st</sup> **November, 2022,** pursuant to the provisions of Sections 149, 150, 152, 161 Schedule IV and other applicable provisions of the Companies Act, 2013 ("the Act") read with the rules made thereunder, read with Schedule IV of the Act and Regulation 16(1)(b), Regulation 17 and Regulation 25 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('Listing Regulations') ("Listing Regulations"), and other applicable provisions, if any (including any statutory modification(s) or re-enactment thereof for the time being in force), and Articles of Association of the Company, as appointed by the Board of Directors, based on the recommendation of the Nomination and Remuneration Committee, the consent of the members of the Company, be and is hereby sought for the appointment of Mr. Raghav Chandra, who is eligible for appointment and has consented to act as Non-Executive Independent Director of the Company and has submitted a declaration that Mr. Raghav Chandra meets the criteria of independence under Section 149(6) of the Act and under the Listing Regulations, be and is hereby appointed as Non-Executive Independent Director of the Company to hold the office for a term of 5 (five) consecutive years with effect from 1<sup>st</sup> **November, 2022 to 31<sup>st</sup> October, 2027** (both days inclusive) and his office shall not be liable to retire by rotation and in respect of whom the Company has received notice under Section 160(1) of the Act, from a member proposing his candidature for the office of Director, be and is hereby appointed as a Director of the Company."

"RESOLVED FURTHER THAT, Mr. Raghav Chandra (DIN: 00057760) shall be entitled to receive sitting fees for attending meetings of the Board of Directors, be and is hereby approved."

**"RESOLVED FURTHER THAT,** the Board of Directors of the Company be and are hereby authorized to do all the acts, deeds and things which may be necessary to give effect to this resolution.

#### 2. Shifting of Registered Office of the Company.

To consider and, if thought fit, to pass the following resolution as a **Special Resolution**:

**"RESOLVED THAT** pursuant to the provisions of Section 12 and other applicable provisions, if any, of the Companies Act, 2013, read with rules made thereunder (including any statutory modification(s) or re-enactment thereof for the time being in force), the consent of the members of the Company, be and is hereby accorded for shifting the Registered Office of the Company from 16-A, Andheri Industrial Estate, Veera Desai Road, Andheri (West), Mumbai 400053, Maharashtra, India to J. Kumar House, CTS No. 448, 448/1, 449, Vile Parle (East), Subhash Road, Mumbai 400057, Maharashtra, India, within the local limits of the city.

**RESOLVED FURTHER THAT** the Board of Directors of the Company, be and is hereby authorized to take such steps as may be necessary and generally to do all acts, deeds and things as may be necessary, proper, expedient or incidental for the purpose of giving effect to the aforesaid resolution."

By Order of the Board of Directors For J. Kumar Infraprojects Limited

Place: Mumbai Date: 1<sup>st</sup> November, 2022 Poornima Company Secretary

Notes:

- 1. The explanatory statement pursuant to Sections 102 and 110 of the Companies Act, ("the Act") stating all material facts and the reasons for the proposal set out in resolution no. 1 is annexed hereto.
- 2. The relevant details, pursuant to Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standard on General Meetings (SS-2) as issued by the Institute of Company Secretaries of India, in respect of the Director seeking appointment in the Company is annexed herewith as **"Annexure-A"**.
- 3. The Postal Ballot Notice is being sent to the shareholders of the Company whose names appear on the Register of Members as received from the Depositories as on **Friday**, 4<sup>th</sup> **November**, 2022.
- 4. In line with the MCA Circulars, the Postal Ballot Notice is being sent only by electronic mode to those members whose e-mail addresses are registered with the Company / Depositories / Registrar and Share Transfer Agent of the Company.
- 5. Members may please note that the Postal Ballot Notice will also be available on the Company's website at www.jkumar.com, websites of the Stock Exchanges i.e. the BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia. com respectively, and on the website of NSDL (agency for providing e-voting platform) i.e. at https://www.evoting.nsdl.com.
- 6. Members who have not registered their e-mail address are requested to register the same in respect of shares held in dematerialized form with the Depository through their Depository Participant(s) and in respect of shares held in physical form by writing to the

Company's Registrar and Share Transfer Agent, i.e. M/s. Bigshare Services Private Limited, at investor@bigshareonline.com / Board No : 022-62638200 by giving details of folio number, e-mail address and self-attested copy of PAN card

- 7. In accordance with the provisions of the MCA Circulars, Shareholders can vote only through the e-voting process. Physical copies of the Postal Ballot Notice and pre-paid business reply envelopes are not being sent to shareholders for this Postal Ballot. Shareholders whose names appear on the Register of Members as on Friday, 4th November, 2022 will be considered for the purpose of e-voting.
- 8. Resolutions passed by the shareholders through postal ballot are deemed to have been passed as if they have been passed at a General Meeting of the shareholders.
- 9. The voting rights for Equity Shares are one vote per Equity Share, registered in the name of the members. Voting rights shall be reckoned on the paid-up value of Equity Shares registered in the name of the shareholders as on Friday, **4<sup>th</sup> November**, **2022.** A person who is not a shareholder on the relevant date should treat this notice for information purpose only.
- 10. In compliance with Sections 110 of the Act and the rules made there under, the MCA Circulars and Regulation 44 of the Listing Regulations, the Company has provided the facility to the shareholders to exercise their votes electronically and vote on the resolutions through the e-voting service facility arranged by NSDL (agency for providing e-voting platform). The instructions for e-voting are provided as part of this Postal Ballot Notice.
- 11. The voting period commences from 9:00 a.m. (I.S.T) on **15<sup>th</sup> November, 2022 and ends at 5:00 P.M. (I.S.T) on 14<sup>th</sup> December, 2022** for voting thereafter.
- 12. Shareholders desiring to exercise their vote through the e-voting process are requested to read the instructions in the Notes under the section "General information and instructions relating to e-voting" in this Postal Ballot Notice.
- 13. Shareholders are requested to cast their vote through the e-voting process not later than 17:00 Hours **14<sup>th</sup> December, 2022** to be eligible for being considered, failing which it will be strictly considered that no vote has been received from the shareholder.
- 14. The Scrutinizer will submit his report to the Chairman after the completion of scrutiny, and the result of the voting by postal ballot through the e-voting process will be announced by the Chairman or any Director of the Company duly authorised, on or before 16<sup>th</sup> December, 2022 and intimated to the BSE Limited ("BSE") and National Stock Exchange Limited ("NSE") (together the "Stock Exchanges"), where the equity shares of the Company are listed and would be available on their website at www.bseindia.com and www.nseindia.com, respectively. Additionally, the results will also be uploaded on the Company's website www.jkumar.com and on the website of National Securities Depository Limited (NSDL) (Agency appointed for providing Electronic Voting platform) i.e. at https://www.evoting.nsdl.com.
- 15. The resolution, if passed by the requisite majority, shall be deemed to have been passed on 14th December, 2022 i.e. the last date specified for receipt of votes through the e-voting process.
- 16. All the material documents referred to in the explanatory statement will be available for inspection electronically until the last date for receipt of votes through the e-voting process. Members seeking to inspect such documents can send an email to investor. grievenaces@jkumar.com mentioning their name, Folio no. / Client ID and DP ID, and the documents they wish to inspect, with a self-attested copy of their PAN card attached to the email.
- 17. Members can also contact Mrs. Poornima, Company Secretary and Compliance Officer of the Company to resolve any grievance/s with regard to voting by Postal Ballot at Corp. Off: J. Kumar House, CTS No. 448, 448/1, 449, Subhash Road, Vile Parle (East), Mumbai 400 057 and Tel: +91 22-68717900 or by writing an email at investor.grievances@jkumar.com mentioning their name, Folio no. / Client ID and DP ID, and the details of grievance/s with a self-attested copy of their PAN card attached to the email.

#### 18. General information and instructions relating to e-voting

A person whose name is recorded in the register of members or in register of beneficial owners maintained by the Depositories as on the cut-off date, i.e., **Friday**, 4<sup>th</sup> **November**, 2022

#### How do I vote electronically using NSDL e-Voting system?

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

#### Step 1: Access to NSDL e-Voting system

#### A) Login method for e-Voting for Individual shareholders holding securities in demat mode

In terms of SEBI circular dated 9<sup>th</sup> December, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

### Login method for Individual shareholders holding securities in demat mode is given below:

| Type of shareholders   | Login Method  |
|--|---|
| Individual Shareholders holding securities in demat mode with NSDL.  | 1. If you are already registered for NSDL IDeAS facility, please visit the e-Services website of NSDL. Open web browser by typing the following URL: https://eservices.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Services is launched, click on the "Beneficial Owner" icon under "Login" which is available under "IDeAS" section. A new screen will open. You will have to enter your User ID and Password. After successful authentication, you will be able to see e-Voting services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on options available against company name or e-Voting service provider - NSDL and you will be re-directed to NSDL e-Voting website for casting your vote during the e-Voting period. |
|  | <ol> <li>If the user is not registered for IDeAS e-Services, option to register is available at<br/>https://eservices.nsdl.com. Select "Register Online for IDeAS" Portal or click at<br/>https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp</li> </ol>  |
|  | 3. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number held with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on options available against company name or <b>e-Voting service provider - NSDL</b> and you will be redirected to e-Voting website of NSDL for casting your vote during the e-Voting period.         |
| Individual Shareholders holding securities<br>in demat mode with CDSL  | 1. Existing users who have opted for Easi / Easiest, they can login through their user id and password. Option will be made available to reach e-Voting page without any further authentication. The URL for users to login to Easi / Easiest are https://web. cdslindia.com/myeasi/home/login or www.cdslindia.com and click on New System Myeasi.   |
|  | <ol> <li>After successful login of Easi/Easiest the user will be also able to see the E Voting<br/>Menu. The Menu will have links of e-Voting service provider i.e. NSDL. Click on NSDL<br/>to cast your vote.</li> </ol>   |
|  | 3. If the user is not registered for Easi/Easiest, option to register is available at https://web.cdslindia.com/myeasi/Registration/EasiRegistration  |
|  | 4. Alternatively, the user can directly access e-Voting page by providing demat Account<br>Number and PAN No. from a link in www.cdslindia.com home page. The system will<br>authenticate the user by sending OTP on registered Mobile & Email as recorded in the<br>demat Account. After successful authentication, user will be provided links for the<br>respective ESP i.e. <b>NSDL</b> where the e-Voting is in progress.  |
| Individual Shareholders (holding securities<br>in demat mode) login through their<br>depository participants |   |

Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

# Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

| Login type                                 | Helpdesk details   |
|--|--|
| Individual Shareholders holding securities | Members facing any technical issue in login can contact NSDL helpdesk by sending a         |
| in demat mode with NSDL                    | request at evoting@nsdl.co.in or call at toll free no.: 1800 1020 990 and 1800 22 44 30    |
| Individual Shareholders holding securities | Members facing any technical issue in login can contact CDSL helpdesk by sending a request |
| in demat mode with CDSL                    | at helpdesk.evoting@cdslindia.com or contact at 022- 23058738 or 022-23058542-43           |

B) Login Method for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.

#### How to Log-in to NSDL e-Voting website?

- 1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile.
- 2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/ Member' section.
- 3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.

Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at https://eservices.nsdl.com/ with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.

4. Your User ID details are given below :

| Manner of holding shares i.e. Demat<br>(NSDL or CDSL) or Physical |   | Your User ID is:   |
|---|---|--|
| a)  | For Members who hold shares in demat account with NSDL. | 8 Character DP ID followed by 8 Digit Client ID<br>For example if your DP ID is IN300*** and Client ID is 12****** then your user<br>ID is IN300***12*****.  |
| b)  | For Members who hold shares in demat account with CDSL. | 16 Digit Beneficiary ID<br>For example if your Beneficiary ID is 12************************************  |
| c)  | For Members holding shares in Physical Form.            | EVEN Number followed by Folio Number registered with the company<br>For example if folio number is 001*** and EVEN is 101456 then user ID is<br>101456001*** |

- 5. Password details for shareholders other than Individual shareholders are given below:
  - a) If you are already registered for e-Voting, then you can user your existing password to login and cast your vote.
  - b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
  - c) How to retrieve your 'initial password'?
    - (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
    - (ii) If your email ID is not registered, please follow steps mentioned below in **process for those shareholders** whose email ids are not registered
- 6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
  - a) Click on **"Forgot User Details/Password?"** (If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.
  - b) **Physical User Reset Password?"** (If you are holding shares in physical mode) option available on www.evoting.nsdl. com.
  - c) If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.co.in mentioning your demat account number/folio number, your PAN, your name and your registered address etc.
  - d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
- 7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
- 8. Now, you will have to click on "Login" button.
- 9. After you click on the "Login" button, Home page of e-Voting will open.

#### Step 2: Cast your vote electronically on NSDL e-Voting system.

#### How to cast your vote electronically on NSDL e-Voting system?

- 1. After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle is in active status.
- 2. Select "EVEN" of company for which you wish to cast your vote during the e-Voting period.
- 3. Now you are ready for e-Voting as the Voting page opens.
- 4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
- 5. Upon confirmation, the message "Vote cast successfully" will be displayed.
- 6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
- 7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

#### **General Guidelines for shareholders**

- 1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to dhrumil@dmshah.in with a copy marked to evoting@nsdl.co.in.
- 2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on www.evoting.nsdl.com to reset the password.
- 3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on toll free no.: 1800 1020 990 and 1800 22 44 30 or send a request to Mr. Tejas Chaturvedi (Assistant Manager) at evoting@nsdl.co.in

# Process for those shareholders whose email ids are not registered with the depositories for procuring user id and password and registration of email ids for e-voting for the resolutions set out in this notice:

- 1. In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to investor.grievances@jkumar.com.
- 2. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) to investor.grievances@jkumar.com. If you are an Individual shareholders holding securities in demat mode, you are requested to refer to the login method explained at **step 1 (A)** i.e. **Login method for e-Voting for Individual shareholders holding securities in demat mode.**
- 3. Alternatively shareholder / members may send a request to evoting@nsdl.co.in for procuring user id and password for e-voting by providing above mentioned documents.
- 4. In terms of SEBI circular dated 9<sup>th</sup> December, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and email ID correctly in their demat account in order to access e-Voting facility.

#### EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013

 The Board of Directors, on the recommendation of Nomination and Remuneration Committee, of the Company has appointed Mr. Raghav Chandra (DIN: 00057760), as an Additional Director (Non-Executive - Independent Director) of the Company, with effect from 1st November, 2022 upto 31st October, 2022 (both days inclusive) under Section 149, 150 152 and 160 of the Companies Act, 2013 ("the Act") and the Articles of Association of the Company.

Pursuant to amendment (effective from 1<sup>st</sup> January, 2022) to Regulation 17(1C) of the Listing Regulations, 2015, **Mr. Raghav Chandra** shall hold office up to the date of next Annual General Meeting or for a period of three months from the date of appointment, whichever is earlier. **Mr. Raghav Chandra (DIN: 00057760)** is eligible to be appointed as an Independent Director for a term up to (5) five consecutive years.

The Company has received notice under Section 160 of the Act from a member proposing his candidature for the office as Independent Director of the Company. The Company has also received a declaration of independence **Mr. Raghav Chandra** that he is not disqualified from being appointed as a Director in terms of Section 164 of the Companies Act, 2013 and has given his consent to act as a Director.

In the opinion of the Board, **Mr. Raghav Chandra** fulfils the conditions as set out in Section 149(6) and Schedule IV of the Act and the Listing Regulations for being eligible for his appointment.

**Mr. Raghav Chandra** meets the following skills and capabilities required for the role as an Independent Director, as have been identified by the Board of Directors of the Company.

**Mr. Raghav Chandra** is not inter-se related with any other Director or Key Managerial Personnel of the Company. **Mr. Raghav Chandra** does not hold any shares in the Company.

A copy of the draft Letter of Appointment of **Mr. Raghav Chandra** is available for inspection through electronic mode, basis the request being sent on <u>investor.grievences@jkumar.com</u>. Except sitting fees for meetings there is no such remuneration payable to **Mr. Raghav Chandra**. The Board considers that his association would be of immense benefit to the Company and it is desirable to avail services of Mr. Raghav Chandra as an Independent Director.

Except **Mr. Raghav Chandra**, being an appointee, none of the Directors or Key Managerial Personnel of the Company or their relatives is concerned or interested, financially or otherwise, in the resolution as set out in the Notice.

The Board of Directors based on the recommendation of the Nomination and remuneration Committee considers the appointment of **Mr. Raghav Chandra** as an Independent Director in the interest of the Company and recommends the Special Resolution as set out in the Notice for approval of Members.

Additional information in respect of Mr. Raghav Chandra pursuant to Regulation 36 the Listing Regulations and the Secretarial Standard on General Meetings (SS-2), is given at **"Annexure – A"** to this Notice.

None of the Directors, Key Managerial Personnels or their respective relatives is in any way concerned or interested in the resolution mentioned as Item No. 1 of the Notice.

2. Presently, the Registered Office of the Company is situated at 16-A, Andheri Industrial Estate, Veera Desai Road, Andheri (West), Mumbai 400053, Maharashtra, India. The Board of Directors, at their meeting held on 1<sup>st</sup> November, 2022 has decided to shift the Registered Office from 16-A, Andheri Industrial Estate, Veera Desai Road, Andheri (West), Mumbai 400 053, Maharashtra, India to J. Kumar House, CTS No. 448, 448/1, 449, Vile Parle (East), Subhash Road, Mumbai 400 057, Maharashtra, India, to carry on the business of the Company more economically and efficiently and with better operational convenience. Shifting of Registered Office to Mumbai shall facilitate better co-ordination and interaction with shareholders, FIIs, Mutual Funds, Financial Investors and leading to improve investors' relationship.

Further, the Management is of the view that since, the Company is working from the Corporate Office, with all its staff, including permanent employees (on rolls) and the contract employees, it will be in the best interest of the Company, if the address of the "J. Kumar House" is being reflected in all public records, such as letters, notices, and other official communications, related to the Company and as addressed by the External Agencies, Regulatory Authorities, etc. so there is no trouble in the receipt of the same and it shall also ensure smooth operations and for ease of doing business of the Company, as a Company is a separate legal entity and it is having separate existence from its owners, directors and shareholders.

| Current Registered Office Address                          | Proposed Registered Office Address                          |
|--|---|
| 16-A, Andheri Industrial Estate, Veera Desai Road, Andheri | J. Kumar House, CTS No. 448, 448/1, 449, Vile Parle (East), |
| (West), Mumbai 400053, Maharashtra, India                  | Subhash Road, Mumbai 400057, Maharashtra, India             |

Accordingly, the stakeholders, can contact the address of the J. Kumar House and get their queries resolved in a span of time. The core activities of the Company are being undertaken at the Corporate Office, and also majority of the Senior Management of the Company, are working from the Corporate Office, and to avoid any operational difficulties, due to the location of the Registered Office, the Management has proposed to change the address of the Registered Office, in the records of the Ministry of Corporate Affairs, Government of India, i.e. Registrar of Companies, Mumbai as they are of the belief that shifting of registered office may also help to enlarge the area of its business operations.

The Company is also experiencing growth in the infrastructure category and in order to support such growth and ease in communication, hassle free day-to-day operations.

None of the Directors, Key Managerial Personnels or their respective relatives is in any way concerned or interested in the resolution mentioned as Item No. 2 of the Notice.

# ANNEXURE - A

# Details of Director seeking appointment through postal ballot by e-voting process

| Name of the Director   | Mr. Raghav Chandra   |
|--|--|
| Date of Birth  | 31 <sup>st</sup> October, 1958   |
| Age (In Years)   | 64   |
| Date of Appointment as Independent<br>Director under the Companies Act, 2013<br>and SEBI Listing Regulations             | Mr. Raghav Chandra, on the recommendation of the Nomination and Remuneration Committee has been appointed by the Board of Directors on 1 <sup>st</sup> November, 2022 as an Additional Director (Non-executive and Independent) of the Company.  |
| Expertise in specific functional area  | <ul> <li>Mr. Raghav Chandra is Bachelor in Science (Hons.) and Master of Science in Mathematics from<br/>St. Stephen College, Delhi University. He also holds the Masters in Public Administration in the<br/>year 1998 from Harvard University, USA.</li> <li>Mr. Raghav Chandra is a member of the Indian Administrative Services 1982 batch, held key<br/>positions with Central and State Government at various levels. He was Additional Secretary<br/>and Financial Advisor for the Ministries of Agriculture / Farmer's Welfare, Animal Husbandry /<br/>Dairying / Fisheries, Rural Development and Land Resources, Chairman of National Highway<br/>Authority of India, Chairman and Managing Director of the Indian Highway Management<br/>Company Limited, Principal Secretary of the Urban Development in Madhya Pradesh,<br/>Commissioner and Chief Executive Officer of the Madhya Pradesh Housing Board, Managing<br/>Director of MP State Industrial Development Corporation, Chairman of SEZ Indore.</li> <li>Mr. Raghav Chandra has pursued various professional career trainings from many reputed<br/>institutes such as Cambridge University, SIPA Columbia University, USA, IIM Ahmedabad, etc.</li> <li>Mr. Raghav Chandra has been awarded with the "Man of the Year" Award by Construction<br/>World Magazine in 2016.</li> <li>Mr. Raghav Chandra has perseented the Government of India, in "City of London Conference<br/>on Infrastructure Financing, 2010"</li> <li>Mr. Raghav Chandra has been Director in the Ministry of Commerce looking after WTO, bilateral<br/>trade with various countries and the trading companies: MMTC, STC and PEC while keeping<br/>abreast of latest developments in International Economics and Finance.</li> </ul> |
| Qualification(s)   | <ul> <li>(i) Master's in Public Administration 1998 from Harvard University, USA. Divided time between the John F. Kennedy School of Government and the Harvard Business School – focused on Financial and Economic Analysis at the Kennedy School and on Corporate Strategy, International Marketing, Privatization/Disinvestment Management and Service Management at the HBS.</li> <li>(ii) Professional career training at Lal Bahadur Shastri National Academy of Administration (LBSNAA), Mussoorie. Subsequently, Executive Management courses attended at: Cambridge University (Judge School of Business); SIPA Columbia University, USA; Maxwell School of Public Administration at Berkeley, USA; IIM Ahmedabad and IIM Bangalore.</li> <li>(iii) B.Sc (Hons.) and Masters of Science degree in Mathematics, St. Stephen's College, Delhi University.</li> </ul>  |
| Board Membership of other listed   | 02   |
| Companies as on 1 <sup>st</sup> November, 2022<br>Number of equity shares held in the<br>Company as on date              | NIL  |
| Relationship with other Directors and<br>Key Managerial Personnel  | NONE   |
| Remuneration Last Drawn from the<br>Company (This does not include<br>Director sitting fees)                             | NIL  |
| Remuneration proposed to be paid   | Sitting Fees   |
| No of meetings of the Board attended during the year 2022- 2023  | NIL  |
| Chairmanships/Memberships of the<br>Committees of other public limited<br>companies as on 1 <sup>st</sup> November, 2022 | 02   |