



Kitex Garments Limited

(CIN: L18101KL1992PLC006528)
Regd. Office: Building No. VI/496, Kizhakkambalam,
Vilangu P.O, Aluva, Ernakulam, Kerala - 683561
Phone: 91 484 4142000, Fax: 91 484 2680604
Email: sect@kitexgarments.com
Website: www.kitexgarments.com

Ref: KGL/SE/2023-24/MAR/02

March 15, 2024

BSE Limited Department of Corporate Services, 1st Floor, New Trading Ring, Rotunda Building, P J Towers, Dalal Street, Fort Mumbai- 400001, Maharashtra Scrip code : 521248	National Stock Exchange of India Ltd Corporate Communication Department, 'Exchange Plaza', Bandra - Kurla Complex Bandra (E), Mumbai- 400051, Maharashtra Symbol : KITEX
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Dear Sir/ Madam,

Sub : Simplified norms for processing investor service requests by RTAs and norms for furnishing PAN, KYC, Nomination & Bank Account details and intimation in respect of electronic payment of dividend w.e.f 1st April, 2024

Ref : Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015

With reference to the captioned subject matter, the Company through its Registrar and Share Transfer Agent, M/s. Cameo Corporate Services Ltd., Chennai, has taken initiative and made intimation to all the shareholders holding shares in physical mode about the requirements to be complied within connection with the subject matter. The dispatch of communication to such shareholders, has been made today by our RTA, i.e Friday, March 15, 2024, a draft of which is enclosed herewith.

Kindly take this information into records.

Thanking you,

For **Kitex Garments Limited**

Dayana Joseph
Company Secretary & Compliance Officer



CAMEO

CAMEO CORPORATE SERVICES LIMITED

Subramanian Building, No.1 Club House Road, Chennai 600 002, Tamilnadu
CIN :U67120TN1998PLC041613; Ph: 91-44-28460390 / 91-44-40020700 (Board);
Email: kyc@cameoindia.com; Web : www.cameoindia.com

Date: 12.03.2024

Name of Company : Kitex Garments Limited

S.L.NO: 00000001 KGR SHARES : 1400
FOLIO : 00008005

NAWAL KISHORE
NAWAL TRADING CO
628 KATRA NAGPURI CH CH
DELHI
110008



Dear Shareholder,

Sub: Simplified norms for processing investor's service requests by RTAs and norms for furnishing PAN, KYC details and Nomination and intimation to physical shareholders with respect to electronic payment of dividend from 01.04.2024.

Ref: SEBI circular SEBI/HO/MIRSD/POD-1/P/CIR/2023/181 dated 17.11.2023

This has reference to the shares held by you in the above referred Company under the folio number mentioned above. We find that PAN, KYC details and nomination details are not completely furnished by you. In this regard, we had sent already communication to you to furnish the details / documents to enable us to update the records.

We now bring to your notice the provisions of SEBI circular SEBI/HO/MIRSD/POD 1/P/CIR/2023/181 dated 17.11.2023. SEBI, vide circular no. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated 16.03.2023 (now rescinded due to issuance of Master Circular for Registrars to an Issue and Share Transfer Agents dated 17.05.2023) which have laid down simplified norms for processing investor's service request by RTAs and for furnishing PAN, KYC details and Nomination.

Based on representations received from the Registrars' Association of India, feedback from investors, and to mitigate unintended challenges on account of freezing of folios and referring frozen folios to the administering authority under the Benami Transactions (Prohibitions) Act, 1988 and/or Prevention of Money Laundering Act, 2002, para 19.2 of the Master Circular for Registrars to an Issue and Share Transfer Agents dated 17.05.2023 has been amended by SEBI as follows:

- 1: Reference to the term 'freezing/ frozen' has been deleted.
2. Referral of folios by the RTA/listed company to the administering authority under the Benami Transactions (Prohibitions) Act, 1988 and/or Prevention of Money Laundering Act, 2002, has been done away with.

Henceforth, folio without PAN, KYC details and nomination

1. will not be frozen
2. will not be referred to administering authority under the Benami Transactions (Prohibitions) Act, 1988 and/or Prevention of Money Laundering Act, 2002.

However, in Folios without PAN, KYC details (Postal address with PIN, email ID, Mobile No, Bank account details, Specimen Signature) and Nomination i.e. any one of the cited document/details are not available, the shareholder(s) of such folio(s) shall be eligible to lodge grievance or avail any service request from the RTA only upon completely complying with the requirements of furnishing PAN, KYC details and Nomination.

Payment of dividend in respect of physical folios will be only through electronic mode with effect from April 01, 2024,

In case of non-updation of PAN or Choice of Nomination or Contact Details (Postal address with PIN, email id) or Mobile Number or Bank Account Details or Specimen Signature in respect of physical folios, dividend shall be paid only through electronic mode with effect from April 01, 2024 upon furnishing all the aforesaid details in entirety.

We request you to furnish valid PAN, KYC details and Nomination in prescribed forms along with supporting documents. The forms can also be downloaded from the Company's website at www.kitexgarments.com and our website at https://cambridge.cameoindia.com/Module/Downloadable_Formats.aspx

Thanking You,

Yours truly,
For Cameo Corporate Services Limited

Sd/-
Sreepriya K.
Vice President & Company Secretary

This communication is computer generated and hence does not require signature