



BEARDSELL LIMITED

Regd. Office :
47, Greaves Road,
CHENNAI - 600 006. (INDIA)
Tel : 2829 32 96, 2829 09 00
GSTIN : 33AAACB1429P2ZP
CIN No. : L65991TN1936PLC001428
E-mail : ho@beardsell.co.in
Website : www.beardsell.co.in

SEC: JUNE : 2020

11th June, 2020

The Listing Manager,
National Stock Exchange of India Limited,
Exchange Plaza
BandraKurla Complex, Bandra (E)
Mumbai-400 051
Scrip Code: BEARDSELL

The Listing Manager
BSE Limited
Registered Office: Floor 25
P J Towers, Dalal Street,
Mumbai – 400 001
Scrip Code: 539447

Dear Sir,

Sub : Intimation Of **Change In Company Secretary & Compliance Officer** Pursuant To
Regulation 30 Of SEBI (LODR), 2015 – (Retirement / Appointment) – Reg.
Ref : Our Letter dated 27th May, 2020 (out Come of the Board Meeting held on
27th May , 2020)

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We are furnishing the following announcement towards intimation in Change in Company Secretary and Compliance Officer, which was also informed thru out-come of the Board Meeting held on 27th May, 2020 towards Retirement and appointment of Company Secretary in Point No.3 & 4 as stated below :

3. The Board took on record the retirement of Mr.K. Murali, Company Secretary and Compliance officer who retires on 31st May 2020.
4. The Board proposed to appoint Ms.T Anantha Jothi as Company Secretary And Compliance Officer and the same will be communicated to the stock exchanges. on her joining the duties after the lifting of the lock down due to COVID-19).

Pursuant to provisions of section 203 of Companies Act 2013 and Rule 8 and Rule 8A of Companies appointment & Remuneration of Managerial Personnel Rules 2014)as amended from time to time, we hereby conforming the appointment of Ms.T. Anantha Jothi , as Company Secretary and Compliance officer and Key Managerial personnel (“KMP”) of the Company with effect from 1st June, 2020 consequent to the retirement of Mr.K.Murali, Company Secretary and Compliance officer and Key Managerial personnel (“KMP”) of the Company who retires on 31st May 2020

The Contact Details of Ms.T. Anantha Jothi, Company Secretary – Compliance Officer and KMP are :

1. Tel : 91-90438 64710
2. E-Mail : jothi@beardsell.co.in

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BRANCHES : AHMEDABAD - BANGALORE - CHENNAI - COIMBATORE - HYDERABAD - KOCHI
MUMBAI - NEW DELHI - VISAKHAPATNAM



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The Above information is also being uploaded on the Company's Website.

We are also enclosing Annexure - I and Profile of the Company Secretary - pursuant to Regulations 30 of SEBI (Listing Obligation and Disclosure Requirements) Regulation,

Kindly take on record the above intimation.

Thanking you

Yours faithfully,
For **BEARDELL LIMITED**

Sd/-
V V. SRIDHARAN
Chief Financial Officer

**BRANCHES : AHMEDABAD - BANGALORE - CHENNAI - COIMBATORE - HYDERABAD - KOCHI
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Annexure – I

Information As per Regulation 30 of SEBI(Listing Obligations and Disclosure Requirements)Regulations, 2015

i)	Reason for Change	Ms. T. Anantha Jothi has been appointed As Company Secretary – Compliance Officer and Key Managerial person consequent to the retirement of Mr.K.Murali, Company Secretary and Compliance officer and Key Managerial personnel (“KMP”) of the Company who retired on 31 st May 2020.
ii)	Date of appointment /cessation (as applicable) & term of appointment :	Ms. T. Anantha Jothi has been appointed As Company Secretary – Compliance Officer with effect from 1 st June, 2020 .
iii)	Brief profile(incase of appointment)	Brief Profile For Ms. T. Anantha Jothi is enclosed
iv)	Disclosure of relationships between directors(in case of appointment of a director)	Not Applicable

For **BEARDELL LIMITED**

Sd/-

V V. SRIDHARAN

Chief Financial Officer

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PROFILE OF Ms. T. ANANTHA JOTHI

PERSONAL DETAILS :

Name : T. ANANTHA JOTHI
Father's Name : Mr. Thangamuthu
Date of Birth : 06.04.1987
Gender : Female
PAN : BIBPA3190B
AADHAR NO : 7047 5523 1365
Marital Status : Single
Nationality : Indian
Religion : Hindu
Permanent Address: 1/39, A-1, Kottaisami Nagar, Om Sakthi Nagar
Nilayur Ist Bit, Thirupparangundram
Madurai – 625 005.
Contact No : 91 – 90438 64710

Educational Qualification:

- Completed ACS Professional programme in the year of August 2019.
- Membership No. ACS :60343
- Completed MBA from the Madurai Kamaraj University in the year of June 2012.
- Completed B. Com from the Madurai Kamaraj University .

Employment Details :

- Working in Beard Sell Limited Greams road as Senior Manager (November 2019 – Present)
- Worked Lotus Roofings Limited, Chennai as Manager –Secretarial & Accounts. (March -2019 – October-2019)
- Worked in Guru Raghavendra Foundations Pvt Ltd, Chennai as Admin , Secretarial, Finance & Accounts (Janurary 2018 – March 2019)
- Worked in BM Associates, Practicing Company Secretary, Chennai as Secretarial Executive - 2 Years (September 2015 to December 2017)
- Worked in Tirupati Fincorp Ltd., Coimbatore as Secretarial Executive – 3 years (June 2012 to September 2015)

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Work Experience :

- Prepare all Roc forms regarding statutory Compliance as per Companies Act 2013 and MCA Notification.
- Quarterly return filing with stock exchange (NSE & BSE)
- Preparation of Secretarial Documents and Co ordinations to secretarial compliances.
- Internal audit for all branches, Document Preparation for Personal Department.
- Document preparation for TDS return, Hr activities, salary processing, fixed deposits.
- Prepare all document relating to IPO Process and given reply to query regarding Financial, Secretarial Complaints.
- Preparation of Annual Report and all secretarial Records, coordinating with Accounts Departments to Finalisation of Accounts.
- Preparation Document relating to Bank Loan Processing.
- Maintained and updated all account payable data and ensure accuracy in general ledger.
- Examine the statement as per my accounts at the end of every month & Complete Accounting Process like Journal Entries, Bank reconciliation, petty cash and Bank Handling, Purchasing, Sales, voucher handling.

For **BEARDELL LIMITED**

Sd/-

V V. SRIDHARAN

Authorized Secretary