

SWAGTAM TRADING & SERVICES LIMITED

Regd. Office: R-489, GF-A, New Rajinder Nagar, New Delhi – 110060
Tel : 011-42475489 E-mail : swagtam1984@gmail.com Website : www.swagtam.com
CIN: L51909DL1984PLC289131

1) **BSE Ltd.**

Deputy Manager, Listing Compliance
25th Floor, P. J. Tower, Dalal Street
Fort, Mumbai – 400 001

01.02.2022

2) **Calcutta Stock Exchange Ltd.**

Manager, Listing Dept.
7, Lyons Range, Kolkata – 700 001

SUB : Intimation / Notice of Board Meeting for considering Financial Results
in compliance to Regulation 29 of SEBI(LODR) Regulations 2015

Dear Sir/ Madam,

This is to inform that Meeting(s) of Nomination & Remuneration Committee, Audit Committee & Board of Directors will be held at its **Regd. Office on FRIDAY – 11.02.2022 at 02:30 & 03:30 & 04:30 P.M.**

1. To consider, approve & adopt Un-Audited Financial Results of the QUARTER & NINE MONTHS ended 31.12.2021 alongwith Limited Review Report from Statutory Auditors.
2. Trading Window in equity shares will remain closed from 01.01.2022 to 14.02.2022 for all insiders and shall reopen on 15th February, 2022 for all designated persons of the Company.
3. To accept/take note of the resignation letter of Company Secretary – Ms Preetika Mishra ACS-32490
4. To consider & appoint Company Secretary & Compliance Officer
5. To Consider and Appoint an additional Independent Director.
6. To consider and approve the Change in Situation of Registered Office within State of Delhi.
7. To Consider and approve the Change of Registrar and Share Transfer Agent (RTA) of the Company from M/s **Alankit Assignments Limited TO M/s Skyline Financials Services Private Limited.**
8. Any other matter with the permission of the Chair.

✓ Copy of NOTICE is enclosed

Kindly advise if we have to submit any other information, papers, documents, etc

Kindly take it on record, do the needful & oblige.

For SWAGTAM TRADING AND SERVICES LIMITED

SUMIT GUPTA -- Director DIN: 06911742

NOTICE

Pursuant to Listing Agreement(s) with BSE Ltd. & CSE, Notice is hereby given that Meeting(s) of Nomination & Remuneration Committee, Audit Committee & Board of Directors will be held at its **Regd. Office on FRIDAY – 11.02.2022 at 02:30 & 03:30 & 04:30 P.M.** respectively at its Regd. Office *inter-alia* to consider, approve & adopt Un-Audited Financial Results of QUARTER & NINE-MONTHS ended 31.12.2021 alongwith Limited Review Report from Statutory Auditors, Trading Window in equity shares will remain closed from 01.01.2022 to 14.02.2022 for all insiders, to consider and approve the Change in Situation of Registered Office within State of Delhi, to consider and approve the Change of Registrar and Share Transfer Agent (RTA) of the Company from M/s Alankit Assignments Limited TO M/s Skyline Financials Services Private Limited, to Consider and Appoint an additional Independent Director, to Accept/take note of the resignation letter of Company Secretary – Ms Preetika Mishra (ACS-32490), To consider & appoint Company Secretary & Compliance Officer and Any other matter with the permission of Chair.

Place : New Delhi

Dated: 01.02.2022

Sumit Gupta - Director DIN: 06911742

For SWAGTAM TRADING & SERVICES LIMITED

Director Auth Sign