



February 10, 2024

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| To, BSE Limited, Department of Corporate Affairs, Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai-400001 Maharashtra, India | Scrip Code: 500159 Security ID: METROGLOBL ISIN: INE085D01033 |
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Subject: Intimation of Appointment of Company Secretary and Compliance Officer
Reference: Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015

Dear Sir / Madam,

With reference to the captioned subject and pursuant to Regulation 30 and other applicable regulations of SEBI (Listing Obligation & Disclosure Requirements) Regulations, 2015, please be informed that Ms. Hetal Koradia, (Membership no. A56454) has been appointed as Company Secretary and Compliance Officer of the company with effect from **Monday, March 18, 2024**, pursuant to Section 203 of the Companies Act, 2013 and Regulation 6(1) of the Securities and Exchange Board of India (Listing Obligation & Disclosure Requirements) Regulations, 2015.

The details as required under SEBI Listing Regulations read with SEBI Circular CIR/CFD/CMD/4/2015 dated September 09, 2015, are given in **Annexure-A**.

Further, pursuant to Regulation 30(5) of the Listing Regulations, we would like to inform that Ms. Hetal Koradia, Company Secretary of the Company is authorized by the Board to make the disclosures to the stock exchanges with regard to material events or information effective from March 18, 2024. Her contact details are given in **Annexure-B**.

You are requested to take the same on your record.

Thanking you,
For Metroglobal Limited

Rahul Jain
Executive Director & CFO
DIN:01813781



Encl. As above

**Annexure – A**

Disclosure required under Listing Regulations read with SEBI Circular No. CIR/CFD/CMD/4/2015 dated September 09, 2015, are as under :-

| Sr. No. | Particulars | Details |
|---------|-----------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Reason for change viz. appointment, resignation, removal, death or otherwise | Ms. Hetal Koradia has been appointed as Company Secretary & Compliance Officer, Key Managerial Personnel of the Company w.e.f. March 18, 2024. |
| 2 | Date of appointment / cessation (as applicable) & term of appointment | Appointment with effect from March 18, 2024. |
| 3 | Brief profile (in case of appointment) | Ms. Hetal Koradia (Mem No. A56454) is an associate member of ICSI and commerce graduate and having 5 years of experience dealing with Secretarial Compliances of Listed and Unlisted Companies and other laws. |
| 4 | Disclosure of relationships between directors (in case of appointment of a director) | She is not related to any of the Directors on the Board. |

Annexure – B

| Name | Designation | Contact No. | Email Id |
|-------------------|------------------------------------------|------------------------------------------|----------------------------------------------------------|
| Ms. Hetal Koradia | Company Secretary and Compliance Officer | +91-79-2646-8016 / 2646-9150 / 2640-3930 | cs@metroglobal.in |

