

KITEX**Kitex Garments Limited**

(CIN: L18101KL1992PLC006528)

Regd. office: P. B. No. 5, Kizhakkambalam, Alwaye,
Kochi, Kerala - 683562, India

Phone: 91 484 4142000, Fax: 91 484 2680604

Email: sect@kitexgarments.comwebsite: www.kitexgarments.com

Ref: KGL/SE/2021-22/JULY/07

July 23, 2021

The Secretary BSE Limited Corporate Relationship Dept, 1st Floor, New Trading Ring, Rotunda Building, P J Towers, Dalal Street, Fort Mumbai - 400001, Maharashtra Scrip code: 521248	The Secretary National Stock Exchange of India Ltd. 'Exchange Plaza', Bandra - Kurla Complex Bandra (E), Mumbai- 400051, Maharashtra Scrip: KITEX
--	---

Dear Sir/ Madam,

**SUB: NEWSPAPER ADVERTISEMENT - SHAREHOLDERS COMMUNICATION TO
UPDATE/ REGISTER/ PROVIDE THE DETAILS**

This is to inform you that shareholders' communication to update/ register/ provide their email ID, Bank account particulars, contact details, form 15G/ 15H through Company's RTA or DPs, was published today in English language in the Business Line newspaper (All India Editions) and in Malayalam language in Chandrika newspaper (Kochi Edition). The scanned copy of the same is being attached herewith.

This is for your information and records.

Thanking you,

For **Kitex Garments Limited**

CS. Mithun B Shenoy
Company Secretary & Compliance officer
(ICSI Membership no. FCS 10527)



Enclosure: As above

KITEX**Kitex Garments Limited**

CIN: L18101KL1992PLC006528

Regd. Office: PB No. 5, Kizhakkamabalam - 683562, Alwaye, Kochi, Kerala,

E-mail: sect@kitexgarments.com, Web: www.kitexgarments.com, Tel: 0484 4142000, Fax: 0484 2680604

NOTICE TO THE SHAREHOLDERS OF 29th ANNUAL GENERAL MEETING

NOTICE is hereby given that 29th Annual General Meeting (AGM) of the Company will be held on Tuesday, September 7, 2021 at 11.00 A.M. through Video Conferencing (VC)/ Other Audio Visual Means (OAVM) to transact the business as set out in the notice of the meeting. In view of continuing CoVID-19 pandemic, Ministry of Corporate Affairs (MCA) has vide its various circulars permitted the holding of AGM through VC or OAVM, without physical presence of members at common venue.

Also SEBI had issued various circulars directing companies to send notice of AGM along with Annual Report for FY 2020-21 only by email to the members and other entitled person, whose email IDs are registered with Company/ RTA or Depository Participants (DP). Therefore the members, who have not provided their email address, will not be able to get the AGM notice and Annual Report for the said FY. However, it will be made available on the website of the company and the stock exchanges viz., NSE & BSE. It also directs the members to register/update their Bank account particulars to enable the members to get their dividends declared by the Company from time to time directly to their respective Bank accounts.

If your email address is not registered with the depositories (in case of demat shares)/ company/ RTA (in case of physical shares), you may please register the same on or before 5:00 p.m. (IST) on Thursday, August 5, 2021 to receive the notice of AGM along with Annual Report by completing the process as under:

For Physical holding:	Please update the email id / mobile number and also submit the Form 15G/15H through our RTA web module: https://investors.cameoindia.com/
	Send a request mail to the Company's RTA at investor@cameoindia.com with a copy to company's mail: sect@kitexgarments.com providing the following details: <ul style="list-style-type: none"> a) First / sole shareholders Name b) Registered Folio number c) Bank Account details (self-attested copies of PAN card, cancelled cheque with name or first page of Bank account pass book) and address proof (Aadhar card/voter ID card/ passport)
Demat holding:	Please contact your DP and register your email address and Bank account particulars in your demat account, as per the process advised by your DP.

In the event, the company is unable to pay the dividend to any shareholder by electronic mode, due to non-registration of the bank account; the Company shall dispatch the dividend warrant/ cheque to such shareholders, in the due course.

Furthermore, the Finance Act, 2020 had made the dividend declared from April 1, 2020, taxable in the hands of shareholders, where the dividend exceeds Rs. 5000 in a financial year. A Resident individual shareholder with PAN and who is not liable to pay income tax can submit a yearly declaration in form no. 15G/ 15H, to avail the benefit of non-deduction of tax at source by sending email to investor@cameoindia.com with CC to sect@kitexgarments.com or by updating the details in <https://investors.cameoindia.com/> on or before August 14, 2021. Shareholders are requested to note that in case their PAN is not registered, the tax will be deducted at a higher rate of 20%.

In case of any query, the members may contact the Company at the registered address given above.

Place : Kochi
Date : July 21, 2021

For Kitex Garments Limited
CS. Mithun B Shenoy
Company Secretary

KITEX**Kitex Garments Limited**

CIN: L18101KL1992PLC006528

Regd. Office: PB No. 5, Kizhakkamabalam - 683562, Alwaye, Kochi, Kerala,

E-mail: sect@kitexgarments.com, Web: www.kitexgarments.com, Tel: 0484 4142000, Fax: 0484 2680604**NOTICE TO THE SHAREHOLDERS OF 29th ANNUAL GENERAL MEETING**

NOTICE is hereby given that 29th Annual General Meeting (AGM) of the Company will be held on Tuesday, September 7, 2021 at 11.00 A.M. through Video Conferencing (VC)/ Other Audio Visual Means (OAVM) to transact the business as set out in the notice of the meeting. In view of continuing CoVID-19 pandemic, Ministry of Corporate Affairs (MCA) has vide its various circulars permitted the holding of AGM through VC or OAVM, without physical presence of members at common venue.

Also SEBI had issued various circulars directing companies to send notice of AGM along with Annual Report for FY 2020-21 only by email to the members and other entitled person, whose email IDs are registered with Company/ RTA or Depository Participants (DP). Therefore the members, who have not provided their email address, will not be able to get the AGM notice and Annual Report for the said FY. However, it will be made available on the website of the company and the stock exchanges viz., NSE & BSE. It also directs the members to register/update their Bank account particulars to enable the members to get their dividends declared by the Company from time to time directly to their respective Bank accounts.

If your email address is not registered with the depositories (in case of demat shares)/ company/ RTA (in case of physical shares), you may please register the same on or before 5:00 p.m. (IST) on Thursday, August 5, 2021 to receive the notice of AGM along with Annual Report by completing the process as under:

For Physical holding:	Please update the email id / mobile number and also submit the Form 15G/15H through our RTA web module: https://investors.cameoindia.com/
	Send a request mail to the Company's RTA at investor@cameoindia.com with a copy to company's mail: sect@kitexgarments.com providing the following details: <ul style="list-style-type: none"> a) First / sole shareholders Name b) Registered Folio number c) Bank Account details (self-attested copies of PAN card, cancelled cheque with name or first page of Bank account pass book) and address proof (Aadhar card/voter ID card/ passport)
Demat holding:	Please contact your DP and register your email address and Bank account particulars in your demat account, as per the process advised by your DP.

In the event, the company is unable to pay the dividend to any shareholder by electronic mode, due to non-registration of the bank account; the Company shall dispatch the dividend warrant/ cheque to such shareholders, in the due course.

Furthermore, the Finance Act, 2020 had made the dividend declared from April 1, 2020, taxable in the hands of shareholders, where the dividend exceeds Rs. 5000 in a financial year. A Resident individual shareholder with PAN and who is not liable to pay income tax can submit a yearly declaration in form no. 15G/ 15H, to avail the benefit of non-deduction of tax at source by sending email to investor@cameoindia.com with CC to sect@kitexgarments.com or by updating the details in <https://investors.cameoindia.com/> on or before August 14, 2021. Shareholders are requested to note that in case their PAN is not registered, the tax will be deducted at a higher rate of 20%.

In case of any query, the members may contact the Company at the registered address given above.

Place : Kochi
Date : July 21, 2021

For Kitex Garments Limited
CS. Mithun B Shenoy
Company Secretary