



बामर लॉरी एण्ड कं. लिमिटेड
(भारत सरकार का एक उद्यम)

Balmer Lawrie & Co. Ltd.
(A Government of India Enterprise)

सचिव का विभाग

21, नेताजी सुभाष रोड, कोलकाता-700 001 (भारत)
फोन : (91) (33) 2222 5329 / 5314 / 5209

SECRETARY'S DEPARTMENT

21, Netaji Subhas Road, Kolkata - 700 001 (INDIA)
Phone : (91) (33) 2222 5329 / 5314 / 5209
E-mail : bhavsar.k@balmerlawrie.com
CIN : L15492WB1924GOI004835

Ref: BL/SE/BM/2019

Date: 18th July, 2019

The Secretary,
National Stock Exchange of India Ltd.
Exchange Plaza
Bandra-Kurla Complex
Bandra (E),
Mumbai – 400 051

The Secretary,
BSE Ltd.
Phiroze Jeejeebhoy Towers
Dalal Street
Mumbai- 400001

Company Code : **BALMLAWRIE**

Company Code: **523319**

Dear Sir(s),

Subject: a) Disclosures under Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 [SEBI (LODR)] of intimation of date of Annual General Meeting, schedule of e-voting, cut-off dates for despatch of notice, dividend distribution & e-voting and appointment of scrutinizer

b) Notice of dividend pay out date

c) Notice of Book Closure as per Regulation 42 of the SEBI (LODR)

Further to our intimation dated 4th July, 2019 and pursuant to the above mentioned provisions of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please note that the Board at its Meeting dated 18th July, 2019 has, inter-alia, approved the following:

- 1) The 102nd Annual General Meeting (AGM) of the Company shall be held on **Wednesday, 18th September, 2019 at 10:30 a.m.** The cut-off date for determining members to whom notice of the AGM shall be despatched was fixed on **9th August 2019 (EOD)**.
- 2) The **remote e-voting period** for the 102nd AGM shall **commence on Saturday, 14th September, 2019 (9:00 a.m.) and end on Tuesday, 17th September, 2019 (5:00 p.m.)**. During this period, Members of the Company holding shares either in physical form or in dematerialized form, as on the cut-off date of 11th September, 2019 (end of day), may cast their vote electronically.
- 3) The Register of Members and the Share Transfer Books of the Company shall remain closed from **Thursday, 12th September, 2019 to Wednesday, 18th September, 2019** (both days inclusive) for the purpose of distribution of dividend for the Financial Year 2018-19 and also for 102nd Annual General Meeting of Balmer Lawrie & Co. Ltd.

- 4) Shri Mohan Ram Goenka, a Company Secretary in whole-time practice, FCS 4515, has been appointed to act as a scrutiniser for the entire voting process (remote e-voting as well as voting at AGM venue) to ensure that the voting is conducted in a fair and transparent manner.
- 5) Upon declaration by the members, dividend for the Financial Year 2018-19 shall be paid within 30 days of the 102nd AGM to those shareholders, who are holding shares of the Company as on the **Cut-off date, Wednesday, 11th September, 2019** (end of day) fixed for this purpose.

The meeting commenced at 12:00 Noon (IST) and concluded at 03:00 p.m. (IST).

Thanking You,

Yours faithfully,

For Balmer Lawrie & Co. Ltd.


Kaustav Sen
Compliance Officer