

PHONES : 040-23312774, 23312768, 23312770
FAX : 040-23393985
E-mail : info@pittilam.com
Website : www.pitti.in
CIN : L29253TG1983PLC004141

November 21, 2018

To,
BSE Ltd
Floor 25, P J Towers, Dalal Street
Mumbai - 400 001

To,
National Stock Exchange of India Limited
Exchange Plaza, Bandra Kurla Complex
Bandra (E), Mumbai - 400 051

Scrip Code: 513519

Scrip Code: PITTIENG

Dear Sir,

Sub: Dispatch of KYC letters to shareholders requiring copy of PAN Card and Bank mandate as per SEBI circular No. SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated April 20, 2018 and mandatory dematerialization for transfer of shares vide SEBI Notification No. SEBI/LAD-NRO/GN/2018/24 dated June 8, 2018 read with BSE circular LIST/COMP/15/2018-19 dated July 5, 2018.

Pursuant to the aforesaid SEBI and stock exchange circulars, we would like to inform you that the company has completed the dispatch of the letters / reminders to the shareholders related to KYC - PAN and Bank mandate particulars and mandatory dematerialisation for transfer under regulation 40 of the SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015. The sample copies of the letter/reminders send to the shareholders is enclosed for your reference and records.

We request you to kindly take the same on record.

Thanking you,

Yours faithfully,
For Pitti Engineering Limited

Mary Monica Braganza
Company Secretary & Compliance Officer
FCS 5532



Head Office : 6-3-648 / 401, 4th floor, Padmaja Landmark, Somajiguda, Hyderabad - 500 082., Telangana, India.
Branch - II : Survey No. 1837 & 1838, Jingoniguda Road, Nandigaon (V) & (M), R.R.Dist. - 509 223, Telangana, India.
Branch - IV : Survey No. 1837, Jingoniguda Road, Nandigaon (V) & (M), R.R.Dist. - 509 223, Telangana, India.
Branch - Aurangabad : Gut No 194, Limbe Jalgaon Village, Gangapur Mandal, Aurangabad Dist., Maharashtra - 431133.



PITTI ENGINEERING LIMITED

[Formerly Pitti Laminations Limited]

CIN: L29253TG1983PLC004141

Regd. Office: 6-3-648/401, IV Floor, Padmaja Landmark, Somajiguda, Hyderabad - 500 082
website: www.pitti.in e-mail: shares@pittilam.com Telephone: 040 23312774 Fax: 040 23393985

Date: 16th June, 2018

Dear Shareholder(s)

Sub: Mandatory updation of PAN and Bank Details

We wish to inform you that SEBI vide its Circular SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated April 20, 2018, with a view to streamline and strengthen the procedures for transfer of securities and payment of dividend has instructed the Company/RTA to inform all the shareholders who are holding shares in physical mode and whose PAN and bank details has not been updated in Company/RTA records to update the details at the earliest.

Further, SEBI has mandated to credit dividend, if any, directly to the Bank account of shareholders through NEFT/RTGS.

You are requested to submit the following documents to the below mentioned address-

1. Request letter (Format attached)
2. Self-attested copy of PAN
3. Self-attested copy latest address proof.
4. Original cancelled cheque leaf /attested bank passbook showing name of account holder

Registrar and Share Transfer Agent (RTA)

XL Softech Systems Limited

(Unit- Pitti Engineering Limited)

3, Sagar Society, Road No.2, Banjara Hills,

Hyderabad - 500 034.

Phone: 040 23545913/14/15 Email: xlfield@gmail.com

You are requested to send all the above mentioned documents to our RTA at the above mentioned address within 21 days from the date of this letter. **Please note that you need not send any communication to the Company address, related to this matter.**

FURTHER TO THE CHANGE IN THE NAME OF THE COMPANY FROM PITTI LAMINATIONS TO PITTI ENGINEERING LIMITED, PLEASE FIND ATTACHED HEREWITH STICKERS BEARING THE NEW NAME OF THE COMPANY. YOU ARE REQUESTED TO AFFIX THE SAME ON THE PHYSICAL SHARECERTIFICATES HELD BY YOU.

WE SUGGEST YOU TO DEMATERIALIZE YOUR HOLDINGS TO ENJOY THE BENEFITS AT FULLEST AND TO AVOID THE DEMERITS OF HOLDING PHYSICAL SHARES.

For PITTI ENGINEERING LIMITED

Sd/-

Mary Monica Braganza

Company Secretary & Compliance Officer

To
XL Softech Systems Limited
Unit: Pitti Engineering Limited
3, Sagar Society,
Road No.2, Banjara Hills,
Hyderabad - 500 034.
Phone: 040 23545913/14/15
Fax: 040 23553214, Email: xlfield@gmail.com

Dated: _____

UPDATION OF PAN AND BANK DETAILS

Dear Sir,

In response to your letter dated 16th June 2018, I/We furnish the following details and documents as requested by you-

Name : _____

Address of the shareholder : _____

Phone No : _____

Email : _____

Folio No / DP ID & Client ID : _____

Bank Details :-

Name of Holder : _____

Account No : _____

Bank Name : _____

Branch : _____

IFSC Code : _____

MICR Code : _____

	PAN No	Name	Signature
First Holder			
Joint Holder 1			
Joint Holder 2			

Encl:

1. Self-attested copy of PAN
2. Self-attested copy latest address proof.
3. Original cancelled cheque leaf /attested bank passbook showing name of account holder

NB: The above details will not be updated if the supporting documents are not attached and not duly signed by all the shareholders.

PITTI ENGINEERING LIMITED

[Formerly Pitti Laminations Limited]

CIN: L29253TG1983PLC004141

Regd. Office: 6-3-648/401, IV Floor, Padmaja Landmark, Somajiguda, Hyderabad - 500 082
website: www.pitti.in e-mail: shares@pitti.in Telephone: 040 23312774 Fax: 040 23393985

August 4, 2018

Ref: UNIT/ :

Dear Shareholder(s)

**Sub: (1) Mandatory updation of PAN and Bank details against your physical holding
(2) No physical transfers pursuant to SEBI- LODR notification**

Further to our letter dated June 16, 2018, we wish to reinstate that SEBI vide its Circular SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated April 20, 2018, with a view to streamline and strengthen the procedures for transfer of securities and payment of dividend has instructed the Company/RTA to inform all the shareholders who are holding shares in physical mode and whose PAN and bank details has not been updated in Company/RTA records to update the details at the earliest.

Further, SEBI has mandated to credit dividend, if any, directly to the Bank account of shareholders through NEFT/RTGS.

You are requested to submit the following documents to the below mentioned address-

1. Request letter (Format attached)
2. Self-attested copy of PAN
3. Self-attested copy latest address proof.
4. Original cancelled cheque leaf /attested bank passbook showing name of account holder

Registrar and Share Transfer Agent (RTA)

XL Softech Systems Limited
(Unit- Pitti Engineering Limited)
[Formerly Pitti Laminations Limited]
3, Sagar Society,
Road No.2, Banjara Hills,
Hyderabad - 500 034.
Phone: 040 23545913/14/15
Email: xlfield@gmail.com

You are requested to send all the above mentioned documents to our RTA at the above mentioned address within 21 days from the date of this letter. **Please note that you need not send any communication to the Company address, related to this matter.**

Incase you have already provided your PAN and Bank details to our RTA, you may ignore this reminder.

NO PHYSICAL TRANSFERS PURSUANT TO SEBI- LODR NOTIFICATION

We further inform you that SEBI vide notification dated June 8, 2018 has amended Regulation 40 of the Securities and Exchange Board of India (Listing Obligation and Disclosure Requirements) Regulations, 2015, in terms of which with effect from December 5, 2018, requests for effecting transfer of securities of listed companies shall not be processed unless the securities are held in dematerialised form with a Depository.

AS YOU HOLD SHARES IN PHYSICAL FORM, IT IS ADVISED THAT YOU DEMATERIALISE THE PHYSICAL SHARES HELD BY YOU AT THE EARLIEST.

You may, accordingly, get in touch with any Depository Participants having registration with Securities and Exchange Board of India to open a demat account. For ease of reference, the procedure for dematerialisation of securities is also provided herein below.

For any assistance in the matter, you may please communicate with XL Softech Systems Limited, Registrar and Share Transfer Agent of the Company:

Address: 3, Sagar Society, Road No.2, Banjara Hills, Hyderabad – 500 034
Email: xlfield@gmail.com Phone No.: +91 40 23545914

Procedure for dematerialisation of securities

- Open a demat account with a Depository Participant (DP).
- Obtain a Demat Request Form (DRF) from the DP, fill and submit it to the DP along with the physical security certificate(s) and requisite documents.
- Your DP will sign, affix their rubber stamp and return one copy to you for your record. They will carry out their internal processing and dispatch one copy of the DRF with a Demat Request Number (DRN) along with the security certificate (s) to the Company's Registrar and Share Transfer Agent (RTA).
- DP would inform the Depository (NSDL or CDSL) regarding the dematerialisation request.
- The RTA would validate the documents and convey Acceptance / Rejection of the dematerialisation request to the concerned Depository.
- Upon successful dematerialisation of the securities, the RTA would update the Registrar.
- The concerned Depository would also update its record and inform the DP.
- The DP would then credit the securities in the demat account of the investor.

For Pitti Engineering Limited

**Sd/-
Mary Monica Braganza
Company Secretary & Compliance Officer**

To
XL Softech Systems Limited

Dated: _____

Unit:
3, Sagar Society,
Road No.2, Banjara Hills,
Hyderabad - 500 034.
Phone: 040 23545913/14/15
Fax: 040 23553214, Email: xlfield@gmail.com

UPDATION OF PAN AND BANK DETAILS

Dear Sir,

In response to your letter dated 4th August 2018 I/We furnish the following details and documents as requested by you-

Name : _____
Address of the shareholder : _____
Phone No : _____
Email : _____
Folio No / DP ID & Client ID : _____
Bank Details :-
Name of Holder : _____
Account No : _____
Bank Name : _____
Branch : _____
IFSC Code : _____
MICR Code : _____

	PAN No	Name	Signature
First Holder			
Joint Holder 1			
Joint Holder 2			

Encl:

1. Self-attested copy of PAN
2. Self-attested copy latest address proof.
3. Original cancelled cheque leaf /attested bank passbook showing name of account holder

NB: The above details will not be updated if the supporting documents are not attached and not duly signed by all the shareholders.

PITTI ENGINEERING LIMITED

[Formerly Pitti Laminations Limited]

CIN: L29253TG1983PLC004141

Regd. Office: 6-3-648/401, IV Floor, Padmaja Landmark, Somajiguda, Hyderabad - 500 082
website: www.pitti.in e-mail: shares@pitti.in Telephone: 040 23312774 Fax: 040 23393985

October 1, 2018

Dear Shareholder(s)

**Sub: (1) Mandatory updation of PAN and Bank details against your physical holding
(2) No physical transfers pursuant to SEBI- LODR notification**

Further to our letters dated June 16, 2018, and August 4, 2018 we wish to reinstate that SEBI vide its Circular SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated April 20, 2018, with a view to streamline and strengthen the procedures for transfer of securities and payment of dividend has instructed the Company/RTA to inform all the shareholders who are holding shares in physical mode and whose PAN and bank details has not been updated in Company/RTA records to update the details at the earliest.

Further, SEBI has mandated to credit dividend, if any, directly to the Bank account of shareholders through NEFT/RTGS.

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2. Self-attested copy of PAN
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Registrar and Share Transfer Agent (RTA)

XL Softech Systems Limited

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[Formerly Pitti Laminations Limited

3, Sagar Society,

Road No.2, Banjara Hills,

Hyderabad - 500 034.

Phone: 040 23545913/14/15

Email: xlfield@gmail.com

You are requested to send all the above mentioned documents to our RTA at the above mentioned address within 21 days from the date of this letter. **Please note that you need not send any communication to the Company address, related to this matter.**

PLEASE TREAT THIS NOTICE AS FINAL REMINDER. INCASE YOU HAVE ALREADY PROVIDED YOUR PAN AND BANK DETAILS TO OUR RTA, YOU MAY IGNORE THIS REMINDER.

NO PHYSICAL TRANSFERS PURSUANT TO SEBI- LODR NOTIFICATION

Further to our letter dated August 4, 2018. We are to inform you that SEBI vide notification dated June 8, 2018 has amended Regulation 40 of the Securities and Exchange Board of India (Listing Obligation and Disclosure Requirements) Regulations, 2015, in terms of which with effect from December 5, 2018, requests for effecting transfer of securities of listed companies shall not be processed unless the securities are held in dematerialised form with a Depository.

AS YOU HOLD SHARES IN PHYSICAL FORM, IT IS ADVISED THAT YOU DEMATERIALISE THE PHYSICAL SHARES HELD BY YOU AT THE EARLIEST.

You may, accordingly, get in touch with any Depository Participants having registration with Securities and Exchange Board of India to open a demat account. For ease of reference, the procedure for dematerialisation of securities is also provided herein below.

For any assistance in the matter, you may please communicate with XL Softech Systems Limited, Registrar and Share Transfer Agent of the Company:

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- DP would inform the Depository (NSDL or CDSL) regarding the dematerialisation request.
- The RTA would validate the documents and convey Acceptance / Rejection of the dematerialisation request to the concerned Depository.
- Upon successful dematerialisation of the securities, the RTA would update the Registrar.
- The concerned Depository would also update its record and inform the DP.
- The DP would then credit the securities in the demat account of the investor.

For Pitti Engineering Limited

Sd/-
Mary Monica Braganza
Company Secretary & Compliance Officer

To
XL Softech Systems Limited
Unit: **Pitti Engineering Limited**
3, Sagar Society,
Road No.2, Banjara Hills,
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Dated: _____

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Name : _____

Address of the shareholder : _____

Phone No : _____

Email : _____

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Bank Details :-

Name of Holder : _____

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	PAN No	Name	Signature
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Encl:

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website: www.pitti.in e-mail: shares@pitti.in Telephone: 040 23312774 Fax: 040 23393985

November 16, 2018

FINAL REMINDER

Dear Shareholder(s)

Sub: (1) No physical transfers pursuant to SEBI- LODR notification

Further to our letter dated August 4, 2018 and October 1, 2018. We are to inform you that SEBI vide notification dated June 8, 2018 has amended Regulation 40 of the Securities and Exchange Board of India (Listing Obligation and Disclosure Requirements) Regulations, 2015, in terms of which with effect from December 5, 2018, requests for effecting transfer of securities of listed companies shall not be processed unless the securities are held in dematerialised form with a Depository.

Effective from 5th December 2018, the shares of the Company can be transferred only in dematerialised form. With a view to facilitate seamless transfer of shares in future and as advised by the Stock Exchanges, shareholders holding shares in physical form are requested to dematerialise their shareholding in the Company

AS YOU HOLD SHARES IN PHYSICAL FORM, IT IS ADVISED THAT YOU DEMATERIALISE THE PHYSICAL SHARES HELD BY YOU AT THE EARLIEST.

You may, accordingly, get in touch with any Depository Participants having registration with Securities and Exchange Board of India to open a demat account. For ease of reference, the procedure for dematerialisation of securities is also provided herein below.

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- Upon successful dematerialisation of the securities, the RTA would update the Registrar.
- The concerned Depository would also update its record and inform the DP.
- The DP would then credit the securities in the demat account of the investor.

For Pitti Engineering Limited

Sd/-

Mary Monica Braganza

Company Secretary & Compliance Officer