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Sec/Alum/341

Date: 19.10.2020

The Secretary	The Manager
BSE Limited	National Stock Exchange of India Limited
New Trading Wing,	Exchange Plaza, C-1, Block "G"
Rotunda Building,	5 <sup>th</sup> floor, Bandra Kurla Complex,
PJ Tower, Dalal Street,	Bandra East,
Mumbai- 400001	Mumbai- 400051
Scrip Code: 539045	SYMBOL: MANAKALUCO

Sir, SUB: Minutes of 10<sup>th</sup> Annual General Meeting

We enclosed herewith copy of the minutes of the proceedings of the 10<sup>th</sup> Annual General Meeting of the Company held on 24<sup>th</sup> September, 2020 conducted through Video Conferencing / Other Audio Video Means.

We shall request you to kindly take it on records.

Yours faithfully, For Manaksia Aluminium Company Limited

Vivel Jain

Vivek Jain Company Secretary & Compliance Officer



### MINUTES OF THE PROCEEDINGS OF THE TENTH ANNUAL GENERAL MEETING OF MANAKSIA ALUMINIUM COMPANY LIMITED HELD ON THURSDAY THE 24<sup>TH</sup> DAY OF SEPTEMBER, 2020 COMMENCED AT 01.30 P.M AND CONCLUDED AT 02.45 P.M (INCLUDING THE TIME OF E-VOTING) THROUGH VIDEO CONFERENCING AND OTHER AUDIO/VIDEO MEANS

### PRESENT THROUGH VIDEO CONFERENCING / OTHER AUDIO VIDEO MEANS

Mr. Sunil Kumar Agrawal Mr. Anirudha Agrawal	Managing Director Non- Executive Director
Mr. Chandan Ambaly	Independent Director
Mr. Dipak Bhattacharjee	Whole-time Director
Ms. Suprity Biswas	Independent Director
Mr. Vineet Agrawal	Non-Executive Director
Mr Vivek Jain	Company Secretary
Mr. Ashok Agarwal	Chief Financial Officer

Chairman of the Nomination & Remuneration Committee and Stakeholders Relationship Committee were present at the meeting.

Chairman of the Audit Committee, "Mr. Ajay Kumar Chakraborty" has authorised Mr. Chandan Ambaly to represent him in the Annual General Meeting.

Mr. Honey Agawal, Partner of M/s Dangi Jain & Co, Statutory Auditors of the Company, Mr. Deepak Kumar Khaitan, Proprietor of Deepak Khaitan & Co., Secretarial Auditor and Mrs. Mahak Todi, Partner of Agarwal Todi & Co., Scrutinizer for the meeting were also present at the meeting.

In aggregate, 64 Members have joined the Annual General Meeting ('AGM') through Video Conferencing ('VC') / Other Audio Video Means ('OAVM').

Mr. Vivek Jain welcomed the Members to the 10th Annual General Meeting of the Company and thereafter beief out the guideline & rules and regulations (including e-voting procedure & Question-Answer Session) under which this AGM has been conducted through VC / OAVM.

The members were informed that in view of the restrictions due to outbreak of COVID-19 and considering the social distancing norms, the AGM was conducted through the VC/OAVM. The AGM was convened and conducted in accordance with the circulars issued by Ministry of Corporate Affairs (MCA), i.e. General Circular No. 20/2020 dated 5th May, 2020 read with General Circular No. 14/2020 dated 8th April, 2020 and General Circular No. 17/2020 dated 13th April, 2020 and other relevant circulars issued by MCA and Securities and Exchange Board of India (SEBI), which allowed the companies to conduct their AGM through VC/OAVM during the calendar year 2020.

The members were further informed that the Notice dated 29<sup>th</sup> August, 2020 and Annual Report of the Company has been emailed to only those shareholders whose Email-id are registered with the Company/Depository Participant(s) as on cut-off date i.e 28<sup>th</sup> August, 2020.

The members were also informed that the following documents and Registers were placed on the website of the Company for inspection by the members:

- (i) Notice convening the 10th Annual General Meeting;
- (ii) Annual Report for the FY 2019-20;
- (iii) The Register of Directors' and Key Managerial Personnel and their shareholdings (remained open for inspection during the meeting);
- (iv) The Register of Contracts or arrangements in which the Directors were interested (remained open for inspection during the meeting).

The Company Secretary thereafter informed the members that the Chairman of the Company, Mr. Ajay Kumar Chakraborty, has expressed his unavailability to join the meeting due to ----- CERTIFIED TRUE COPY

Company Secretary

health issue, therefore the Board of Directors has mutually elected Mr. Sunil Kumar Agrawal, Managing Director of the Company to Chair this meeting.

Mr. Sunil Kumar Agrawal, welcome members at the 10<sup>th</sup> AGM of the Company and also express his gratitude towards the members of the Board for electing him as the Chairman for this meeting in absence of Mr. Ajay Kumar Chakraborty.

The Chairman then introduced every member of the Board of Directors and other Invitees who has joined the meeting and also called out their respective place from where Directors has joined the meeting.

The Chairman thereafter informed the members that as per the confirmation received from the Company Secretary, the requisite quorum required under the Companies Act, 2013, was present at the meeting and the meeting was declared as open.

Thereafter, the Chairman addressed the members and delivered his speech. The Chairman highlighted the business and performance of the Company in FY 2019-20, Economic Overview i.e Global GDP Growth in comparison to Indian GDP Growth, Impact of COVID-19 pandemic, Industry Structure and Developments and Projection for the FY 2020-21.

The Chairman in his speech highlighted the performance of the Company and stated that the Company reported 2.06% increase in total revenue at Rs. 281.29 crores, as compared to Rs. 275.60 crores during year ended 31<sup>st</sup> March, 2019 and the profit before tax of the Company stood at Rs. 5.12 crores as against Rs. 4.02 crores in the last Financial Year.

The Chairman also appreciated the dedicated efforts of all employees, Board members and also shareholders for their continuous trust on the entire Manaksia Aluminium team.

The Chairman thereafter informed the members that since the Annual Report of the Company are with the members, Directors Report, Financial Statements and the Auditors Report thereon, Notice dated 29<sup>th</sup> August, 2020 along with the Explanatory Statement was taken as read.

The Chairman then read out the businesses set out in the Notice of the Meeting:

#### Ordinary Business as set out in the notice were:

1) To consider and adopt the Annual Audited Financial Statements of the Company for the financial year ended 31st March, 2020 and the Reports of the Board of Directors and Auditors thereon.

2) To appoint a Director in place of Mr. Sunil Kumar Agrawal (DIN: 00091784), who retires by rotation at this Annual General Meeting and being eligible offers himself for re-appointment.

#### Special Business as set out in the notice were:

3) To re-appoint Mr. Sunil Kumar Agrawal (DIN: 00091784) as Managing Director of the Company for a period of three years w.e.f 23rd November, 2020.

4) To appoint Ms. Suprity Biswas (DIN: 08671365) as Non-Executive Independent Director of the Company for a period of five years w.e.f 21st January, 2020.

5) To appoint Mr. Shuvendu Sekhar Mohanty (DIN: 03523039) as Non-Executive Independent Director of the Company for a period of five years w.e.f 1st October, 2020.

6) To appoint Mr. Dipak Bhattacharjee (DIN: 08665337) as Whole-time Director of the Company for a period of three years w.e.f 1st February, 2020.

7) To ratify the remuneration of Cost Auditors for the financial year 2020-21.

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The Chairman thereafter informed the shareholders (who has registered themselves as speaker), to raise their queries in sequence order as name be called out.

The Company Secretary then called out the name of shareholders in order and following speakers addressed their queries:

- 1) Mr. Jaydip Bakshi
- 2) Mrs. Chandravati Gattani
- 3) Mr. Santosh Kumar Saraf
- 4) Mr. Amit Kumar Banerjee

The Chairman thanked the members for taking keen interest in the affairs of the Company. The queries/observations were duly addressed by the Chairman of the meeting.

The Chairman then informed the members present to cast their vote through E-voting if they have not casted their vote by now and also informed that the Company had appointed M/s Agarwal Todi & Co., Chartered Accountants, as Scrutinizer to conduct the remote e-voting process in fair and transparent manner.

The Chairman thanked the members for their participation in the proceedings and conveyed his best wishes to the member and their families during this tough time.

The meeting concluded at 02.45 P.M. (including the time of e-voting) with a vote of thanks by Mr. Anirudha Agrawal, Director of the Company.

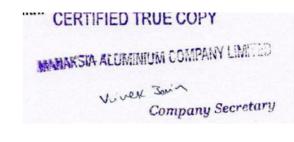
Further on the basis of Consolidated Scrutinizer's Report dated 25<sup>th</sup> September, 2020 on remote e-voting, all the resolutions as set out in Notice dated 29th August, 2020 have been passed with requisite majority. The details of voting results are as under:

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## **AGENDA-WISE RESULT**

Resolution No. 1: To consider and adopt the Annual Audited Financial Statements of the Company for the Financial Year ended 31st March, 2020 and the Reports of the Board of Directors' and Auditors' thereon.

Resolution re	equired:		Ordinary Resolution					
Whether J group are agenda/resol	promoter/ intereste ution?	promoter ed in the	No					
Category	Mode of Voting	No. of shares held	No. of votes polled	% of Votes Polled on outstandin g shares	No. of Votes – in favour	No. of Votes – agains t	% of Votes in favour on votes polled	% of Votes against on votes polled
		(1)	(2)	(3)=[(2)/(1 )]* 100	(4)	(5)	(6)=[(4)/(2 )]* 100	(7)=[(5) /(2)]* 100
Promoter	E- Voting		22779470	48.2851%	22779470	0	100%	0
and Promoter	Poll	47177040	0	0	0	0	0	0
Group	Total		22779470	48.2851%	22779470	0	100%	0
Public-	E- Voting		0	0	0	0	0	0
Institution s	Poll	0	0	0	0	0	0	0
3	Total		0	0	0	0	0	0
	E- Voting		7276609	39.6394%	7276595	14	99.9998%	0.0002 %
Public-	Poll	18357010	0	0	0	0	0	0
Non Institution s	Total		7276609	39.6394%	7276595	14	99.9998%	0.0002 %
Total		65534050	30056079	45.8633%	30056065	14	100%	0.000%



Resolution No.2: To appoint a Director in place of Mr. Sunil Kumar Agrawal (DIN: 00091784), who retires by rotation at this Annual General Meeting and being eligible, offers himself for re-appointment.

Resolution required:			Ordinary Resolution						
Whether j group are agenda/resol	promoter/ intereste ution?	promoter ed in the	Yes						
Category	Mode of Voting	No. of shares held	No. of votes polled	% of Votes Polled on outstandin g shares	No. of Votes – in favour	No. of Votes – agains t	% of Votes in favour on votes polled	% of Votes against on votes polled	
		(1)	(2)	(3)=[(2)/(1 )]* 100	(4)	(5)	(6)=[(4)/(2 )]* 100	(7)=[(5 )/(2)]* 100	
Promoter	E-		22779470	48.2851%	22779470	0	100%	0	
and	Voting	47177040		40.203170	22119410	Ť	100%	0	
Promoter	Poll		0	0	0	0	0	0	
Group	Total		22779470	48.2851%	22779470	0	100%	0	
Public-	E- Voting		0	0	0	0	0	0	
Institution	Poll	0	0	0	0	0	0	0	
S	Total		0	0	0	0	0	0	
	E- Voting		7276609	39.6394%	7275604	1005	99.9862%	0.0138 %	
Public- Non	Poll	18357010	0	0	0	0	0	0	
Non Institution s	Total		7276609	39.6394%	7275604	1005	99.9862%	0.0138 %	
Total		65534050	30056079	45.8633%	30055074	1005	99.9967%	0.0033 %	

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**Resolution 3:** To consider, and if thought fit, to pass, with or without modification(s), the following resolution as a Special Resolution:

"**RESOLVED THAT** pursuant to the provisions of Sections 152, 196, 197, 198 and 203 read with Schedule V and other applicable provisions, if any, of Companies Act, 2013 (the "Act") and the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 (including any statutory modification(s) or re-enactment(s) thereof for the time being in force), and in accordance with the Articles of Association of the Company, approval of the members be and is hereby accorded for the re-appointment of Mr. Sunil Kumar Agrawal (DIN: 00091784), as Managing Director of the Company, liable to retire by rotation, for a period of 3 (Three) years from the expiry of his present term of office, i.e., with effect from 23rd November, 2020 on such terms and conditions including remuneration as set out in the Statement annexed to this Notice with liberty to the Board of Directors (hereinafter referred to as "the Board") to alter and vary the terms and conditions of the said appointment and / or remuneration in such manner as may mutually agreed between the Board and Mr. Sunil Kumar Agrawal provided that such variation or increase, as case may be, is within the overall limits as specified under Section 197 and/or Schedule V of the Act.

**RESOLVED FURTHER THAT** in absence or inadequacy of the profits in any financial year, Mr. Sunil Kumar Agrawal shall be entitled to receive and be paid such remuneration as minimum remuneration as stated in the Explanatory Statement, subject to the necessary approvals/ceilings as specified under Schedule V of the Act.

**RESOLVED FURTHER THAT** any Director and/or the Chief Financial Officer / Company Secretary of the Company be and is hereby authorised to take all such steps as may be necessary, proper and expedient to give effect to this resolution."

Resolution r	equired:		Special Resolution						
Whether group are agenda/resol			Yes	Yes					
Category	Mode of	No. of shares held	No. of votes polled	% of Votes Polled on outstandin g shares	No. of Votes – in favour	No. of Vote s – agai nst	% of Votes in favour on votes polled	% of Votes against on votes polled	
	Voting	(1)	(2)	(3)=[(2)/(1) ]* 100	(4)	(5)	(6)=[(4)/( 2)]* 100	(7)=[(5) /(2)]* 100	
Promoter	E- Voting		22779470	48.2851%	22779470	0	100%	0	
and Promoter	Poll	47177040	0	0	0	0	0	0	
Promoter Group	Total		22779470	48.2851%	22779470	0	100%	0	
Public-	E- Voting		0	0	0	0	0	0	
Institution	Poll	0	0	0	0	0	0	0	
S	Total		0	0	0	0	0	0	
	E- Voting		7276609	39.6394%	7275604	1005	99.9862 %	0.0138 %	
Public- Non	Poll	18357010	0	0	0	0	0	0	
Non Institution s	Total		7276609	39.6394%	7275604	1005	99.9862 %	0.0138 %	
Total		65534050	30056079	45.8633%	30055074	1005	99.9967 %	0.0033 %	

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# **Resolution 4:** To consider, and if thought fit, to pass, with or without modification(s), the following resolution as an Ordinary Resolution:

**"RESOLVED THAT** pursuant to the provisions of Sections 149, 152 read with Schedule IV and all other applicable provisions of the Companies Act, 2013 and the Companies (Appointment and Qualification of Directors) Rules, 2014 (including any statutory modification(s) or re-enactment(s) thereof for the time being in force) and Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 as amended from time to time, Ms. Suprity Biswas (DIN: 08671365), who was appointed by the Board of Directors as an Additional Director (Non Executive Independent) of the Company, with effect from 21st January, 2020, and who holds office upto the date of this 10th Annual General Meeting, and in respect of whom the Company has received a notice in writing under Section 160 of the Act from a member proposing her candidature for the office of Director, be and is hereby appointed as a Director of the Company (Non Executive Independent), not liable to retire by rotation, and to hold office for 5 (five) consecutive years with effect from 21st January, 2020.

**RESOLVED FURTHER THAT** any Director and/or the Chief Financial Officer / Company Secretary of the Company, be and are hereby authorised to take all such steps as may be necessary, proper and expedient to give effect to this resolution."

Resolution required:			Ordinary Resolution						
		promoter ed in the	No	No					
Category	Mode of Voting	No. of shares held	No. of votes polled	% of Votes Polled on outstan ding shares	No. of Votes – in favour	No . of Vo tes – ag ain st	% of Votes in favour on votes polled	% of Votes agains t on votes polled	
		(1)	(2)	(3)=[(2) /(1)]* 100	(4)	(5)	(6)=[(4)/( 2)]* 100	(7)=[(5 )/(2)]* 100	
Promoter	E- Voting		22779470	48.2851 %	22779470	0	100%	0	
and Promoter	Poll	47177040	0	0	0	0	0	0	
Group	Total		22779470	48.2851 %	22779470	0	100%	0	
Public-	E- Voting		0	0	0	0	0	0	
Institutio ns	Poll	0	0	0	0	0	0	0	
115	Total		0	0	0	0	0	0	
	E- Voting		7276609	39.6394 %	7276584	25	99.9997%	0.0003 %	
Public-	Poll	18357010	0	0	0	0	0	0	
Non Institutio ns	Total		7276609	39.6394 %	7276584	25	99.9997%	0.0003 %	
Total		65534050	30056079	45.8633 %	30056054	25	99.9999 %	0.0001 %	

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# **Resolution 5:** To consider, and if thought fit, to pass, with or without modification(s), the following resolution as a Ordinary Resolution:

"**RESOLVED THAT** pursuant to the provisions of Sections 149, 152 read with Schedule IV and all other applicable provisions of the Companies Act, 2013 and the Companies (Appointment and Qualification of Directors) Rules, 2014 (including any statutory modification(s) or reenactment(s) thereof for the time being in force) and Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 as amended from time to time, Mr. Shuvendu Sekhar Mohanty (DIN: 03523039), in respect of whom the Company has received a notice in writing under Section 160 of the Act from a member proposing his candidature for the office of Director, be and is hereby appointed as a Director of the Company (Non-Executive Independent), not liable to retire by rotation, and to hold office for 5 (five) consecutive years with effect from 01st October, 2020.

**RESOLVED FURTHER THAT** any Director and/or the Chief Financial Officer / Company Secretary of the Company, be and are hereby authorised to take all such steps as may be necessary, proper and expedient to give effect to this resolution."

Resolution required:			Ordinary Resolution						
Whether j group are agenda/resol	promoter/ intereste ution?	promoter ed in the	No	No					
Category	Mode of Voting	No. of shares held (1)	No. of votes polled (2)	% of Votes Polled on outstandin g shares (3)=[(2)/(1 )]* 100	No. of Votes – in favour (4)	No. of Votes - agains t (5)	% of Votes in favour on votes polled (6)=[(4)/(2 )]* 100	% of Votes against on votes polled (7)=[(5) /(2)]* 100	
Promoter	E- Voting	47177040	22779470	48.2851%	22779470	0	100%	0	
Promoter	Poll	47177040	0	0	0	0	0	0	
Group	Total		22779470	48.2851%	22779470	0	100%	0	
Public-	E- Voting		0	0	0	0	0	0	
Institution s	Poll	0	0	0	0	0	0	0	
5	Total		0	0	0	0	0	0	
	E- Voting		7276609	39.6394%	7276584	25	99.9997%	0.0003 %	
Public-	Poll	18357010	0	0	0	0	0	0	
Non Institution s	Total		7276609	39.6394%	7276584	25	99.9997%	0.0003 %	
Total		65534050	30056079	45.8633%	30056054	25	99,9999%	0.0001 %	

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## **Resolution 6:** To consider, and if thought fit, to pass, with or without modification(s) the following Resolution as an Ordinary Resolution:

**"RESOLVED THAT** pursuant to the provisions of Sections 152, 196, 197, 198 and other applicable provisions, if any, of the Companies Act, 2013 read with Schedule V and the Rules made thereunder, (including any statutory modification(s) or re-enactment(s) thereof for the time being in force), applicable clauses of Articles of Association of the Company and subject to any other approvals, if any, Mr. Dipak Bhattacharjee (DIN: 08665337) who was appointed by the Board of Directors as an Additional Director (Whole-time) of the Company, with effect from 01st February, 2020, and who holds office upto the date of this 10th Annual General Meeting, approval of the members be and is hereby accorded for the appointment of Mr. Dipak Bhattacharjee (DIN: 08665337), as Whole-time Director of the Company, liable to retire by rotation, for a period of 3 (Three) years with effect from 01st February, 2020 on such terms and conditions including remuneration as set out in the Statement annexed to this Notice with liberty to the Board of Directors (hereinafter referred to as "the Board") to alter and vary the terms and conditions of the said appointment and / or remuneration in such manner as may mutually be agreed between the Board and Mr. Dipak Bhattacharjee subject to the same not exceeding the limits specified under Section 197 and/or Schedule V of the Companies Act, 2013 and Rules made thereunder, for the time being in force.

**RESOLVED FURTHER THAT** in absence or inadequacy of the profits in any financial year, Mr. Dipak Bhattacharjee shall be entitled to receive and be paid such remuneration as minimum remuneration as stated in the Explanatory Statement, subject to the necessary approvals/ceilings as specified under Schedule V of the Act.

Resolution required:		Ordinary Resolution						
Whether pro are inte agenda/resolu	rested	moter group in the	No					
Category	Mode of Voting	No. of shares held	No. of votes polled	% of Votes Polled on outstandin g shares	No. of Votes – in favour	No. of Votes – agains t	% of Votes in favour on votes polled	% of Votes against on votes polled
		(1)	(2)	(3)=[(2)/(1) ]* 100	(4)	(5)	(6)=[(4)/(2) ]* 100	(7)=[(5)/ (2)]* 100
Promoter	E- Voting	47177040	22779470	48.2851%	22779470	0	100%	0
and Promoter Group	Poll		0	0	0	0	0	0
	Total		22779470	48.2851%	22779470	0	100%	0
	E- Voting		0	0	0	0	0	0
Public- Institutions	Poll	0	0	0	0	0	0	0
	Total		0	0	0	0	0	0
	E- Voting		7276609	39.6394%	7275604	1005	99.9862%	0.0138 %
Public-Non	Poll	18357010	0	0	0	0	0	0
Institutions	Total		7276609	39.6394%	7275604	1005	99.9862%	0.0138 %
Total		65534050	30056079	45.8633%	30055074	1005	99.9967%	0.0033 %

**RESOLVED FURTHER THAT** any Director and/or the Chief Financial Officer / Company Secretary of the Company be and is hereby authorised to take all such steps as may be necessary, proper and expedient to give effect to this resolution."

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## **Resolution 7: To consider, and if thought fit, to pass, with or without modification**(s) the following Resolution as an Ordinary Resolution:

**"RESOLVED THAT** pursuant to the provisions of Section 148 and all other applicable provisions, of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force), and as recommended by the Audit Committee and authorized by the Board of Directors to Managing Director to mutually decide the remuneration with the Cost Auditor, consent of the members be and is hereby accorded for ratification of the remuneration of M/s B. Mukhopadhyay & Co., Cost Accountants, (Firm Registration No. 000257), of Rs. 1,00,000/- for conducting the audit of the cost records of the Company for the financial year ending 31st March, 2021, such remuneration shall exclude out-of-pocket expenses incurred in connection with the audit.

**RESOLVED FURTHER THAT** any Directors and/or the Chief Financial Officer / Company Secretary of the Company, be and are hereby authorised to take all such steps as may be necessary, proper and expedient to give effect to this resolution."

Resolution required:			Ordinary Resolution						
	promoter/ intereste ution?	promoter ed in the	No						
Category	Mode of	No. of shares held	No. of votes polled	% of Votes Polled on outstandin g shares	No. of Votes – in favour	No. of Votes – agains t	% of Votes in favour on votes polled	% of Votes against on votes polled	
	Voting	(1)	(2)	(3)=[(2)/(1 )]* 100	(4)	(5)	(6)=[(4)/(2 )]* 100	(7)=[(5) /(2)]* 100	
Promoter	E- Voting		22779470	48.2851%	22779470	0	100%	0	
and Promoter	Poll	47177040	0	0	0	0	0	0	
Group	Total		22779470	48.2851%	22779470	0	100%	0	
Public-	E- Voting		0	0	0	0	0	0	
Institution s	Poll	0	0	0	0	0	0	0	
	Total		0	0	0	0	0	0	
	E- Voting		7276609	39.6394%	7276609	0	100%	0	
Public- Non	Poll	23115610	0	0	0	0	0		
Institution s	Total		7276609	39.6394%	7276609	0	100%	0	
Total		65534050	30056079	45.8633%	30056079	0	100%	0	

Place: Kolkata Date:

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Sunil Kumar Agrawal Chairman

MAMAKSIA ALUMINIUM COMPANY LIMITED

Viver Join Company Secretary