



**emami\* limited**

Date: 28<sup>th</sup> February, 2022

The Manager - Listing  
**The National Stock Exchange of India Ltd.**  
Exchange Plaza, Plot No. C/1, G. Block  
Bandra Kurla Complex, Bandra (E)  
Mumbai - 400 051  
Scrip Code: EMAMILTD

The Manager - Listing  
**BSE Limited**  
Phiroze Jeejeebhoy Towers  
Dalal Street  
Mumbai - 400 001  
Scrip Code: 531162

Dear Sirs,

**Sub: Newspaper Publications-Postal Ballot**

Please find enclosed herewith the copies of newspaper publications regarding Notice of Postal Ballot and E-voting Information in Business Standard (National Daily Newspaper) & Aajkaal (Regional Daily Newspaper) on Saturday, 26<sup>th</sup> February, 2022.

Thanking You,  
Yours Sincerely,  
For Emami Limited,

**A. K. Joshi**  
**Company Secretary & VP-Legal**

Encl.: as above



## emami\* limited

Corporate Identification Number: L63993WB1983PLC036030  
 Registered Office: Emami Tower, 687, Anandapur, E M Bypass, Kolkata-700107,  
 West Bengal. Phone No. +91 33 66136264  
 Website: www.emamilttd.in, e-mail: investors@emamigroup.com

### NOTICE OF POSTAL BALLOT AND E-VOTING INFORMATION

Notice is hereby given pursuant to and in compliance with the provisions of Section 110 and other applicable provisions, if any, of the Companies Act, 2013 and Rules 20 and 22 of the Companies (Management and Administration) Rules, 2014, read with the General Circular No. 14/2020 dated April 8, 2020, the General Circular No. 17/2020 dated April 13, 2020, the General Circular No. 22/2020 dated June 15, 2020, the General Circular No. 33/2020 dated September 28, 2020, the General Circular No. 39/2020 dated December 31, 2020, the General Circular No. 10/2021 dated June 23, 2021 and the General Circular No.20/2021 dated December 8, 2021 issued by the Ministry of Corporate Affairs ("MCA Circulars") and Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, and pursuant to other applicable laws and regulations (including any statutory modification or re-enactment thereof for the time being in force, and as amended from time to time), the approval of shareholders of Emami Limited (the "Company") is being sought for the :-

- Continuation of Shri R. S. Agarwal (DIN: 00152996) henceforth as Non-Executive Director of the Company designated as "Chairman Emeritus" with effect from 1st April, 2022 by way of special resolution.
- Continuation of Shri R. S. Goenka (DIN: 00152880) henceforth as Non-Executive Director of the company designated as "Non-Executive Chairman" with effect from 1st April, 2022 by way of special resolution.
- Appointment of Shri Sushil Kumar Goenka (DIN: 00149916) as "Whole time Director" of the company and payment of remuneration thereof with effect from 1st April, 2022 by way of ordinary resolution.
- Appointment of Shri Harsha Vardhan Agarwal (DIN: 00150089) as "Vice-Chairman cum Managing Director" of the company and payment of remuneration thereof with effect from 1st April, 2022 by way of ordinary resolution.
- Change in designation of Shri Mohan Goenka (DIN: 00150034) as "Vice-Chairman cum Whole time Director" of the company and payment of remuneration thereof with effect from 1st April, 2022 by way of ordinary resolution.

The Company has sent the electronic copies of the Postal Ballot Notice along with Explanatory Statement on Friday, 25th February, 2022 to all the Members of the Company, who have registered their e-mail address with the Company (in respect of the shares held in physical form) or with Depository Participant (in respect of the shares held in electronic form) as on Friday, 18th February, 2022 i.e. the Cut-Off Date. The Postal Ballot Notice will also be available on the Company's website at www.emamilttd.in, websites of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com respectively, and on the website of Maheswari Datamatics Private Limited and RTA at www.mdpl.in. The Postal Ballot Notice shall also be available on the website of Central Depository Services (India) Limited ("CDSL") at www.evotingindia.com.

Shareholders can vote only through the remote e-voting process. Physical copies of the Postal Ballot Notice and pre-paid business reply envelopes are not being sent to shareholders for this Postal Ballot. Shareholders whose names appear on the Register of Members/List of Beneficial Owners as on the Cut-Off Date will be considered for the purpose of e-voting.

The remote E-voting facility will be available during the period as given below:

Commencement of remote e-voting	Saturday, 26th February, 2022 at 9:00 a.m. (IST)
Closure of remote e-voting	Sunday, 27th March, 2022 at 5:00 p.m. (IST)

Members desiring to exercise their vote should cast their vote during this period, to be eligible for being considered.

Shareholders who have not registered their e-mail address are requested to register the same in respect of shares held in electronic form with the Depository through their Depository Participant(s) and in respect of shares held in physical form by writing to the Company's Registrar and Share Transfer Agent, Maheswari Datamatics Private Limited, 23, R N Mukherjee Road, 5th Floor, Kolkata - 700 001 or e-mail at mdpldc@yahoo.com along with the copy of the signed request letter mentioning the name & address of the Member, self-attested copy of the PAN card, and self-attested copy of any document (e.g.: Driving License, Election Identity Card, Passport in support of the address of the member).

The instructions on the process of e-voting, including the manner in which Members who are holding shares in physical form or who have not registered their e-mail addresses can cast their vote through e-voting, are provided in the Postal Ballot Notice.

The Board of Directors of the Company has appointed Mr. Raj Kumar Banthia (ACS-17190), partner of M/s MKB & Associates, Practicing Company Secretaries, as the Scrutinizer for conducting the postal ballot through the e-voting process in a fair and transparent manner.

The Scrutinizer will submit his report to the Managing Director/ Whole Time Director of the Company. The results shall be declared on or before Tuesday, 29th March, 2022 and communicated to BSE Limited, and National Stock Exchange of India Limited, Central Depository Services (India) Limited, Maheswari Datamatics Private Limited, Registrar and Share Transfer Agent and will also be displayed on the Company's website.

Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at 022- 23058738 and 22-23058542-43.

By Order of the Board  
 For Emami Limited

sd/-  
 A.K. Joshi

Company Secretary & VP-Legal  
 FCS 4976

Place: Kolkata  
 Date : 25th February, 2022



