

June 16, 2020.

BSE Limited
BSE SME Platform
Phiroze Jeejeebhoy Towers,
Dalal Street,
Mumbai - 400 001

Scrip Code: 540843 (Rithwik Facility Management Services Ltd)

Sub: Disclosure under Regulation 30 of the SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015 regarding impact of COVID-19

Ref: SEBI Circular No.SEBI/HO/CFD/CMD1/CIR/P/2020/84 dated 20.05.2020

Dear Sir/Madam,

With reference to the above Circular, advising listed entities to make available all information about the impact of COVID-19 pandemic to their Investors and Stakeholders. We wish to furnish the updates regarding impact of COVID-19 on the business of the Company as under:

1. Impact of COVID-19 on the business:-

Our business is not considered an 'Essential Services' as per the Ministry of Home Affairs (MHA). At RFMS during the first phase of lockdown due to COVID-19, the curfew was imposed and all operations were completely stopped, we experienced constraints in transportation, availability of labour, movement of maintenance staff to upkeep the facilities running (HVAC, DG etc), logistics etc. Thereafter the Government of India allowed "Private security services and facilities management services for maintenance and upkeep of office and residential complexes" via serial number 14(iii) as per Minister of Home affairs dated 15th April, 2020. We managed to overcome some of the obstacles and were able to streamline the process to certain extent.

2. Ability to maintain operations:-

The Company has taken conscious decision through balance uninterrupted operations and ensuring a safe working environment. To ensure this, 30% of the staff during second phase of lockdown and thereafter 50% of the staff have been asked to report to work at their locations. The Company has also made necessary arrangements to ensure that they are safe and comfortable at work.

3. Steps taken to ensure smooth functioning:-

The Company has put in place strict standard operating procedures for COVID-19 ensuring the following:-

- Thermal Screening of all Employees;
- Sanitizing the premises and vehicles on regular basis;
- Distribution of masks and gloves to our workers;
- Maintenance of social distancing at all work places;
- Enforcing wearing of masks and regular cleaning of hands;
- Regular update of the health of all the Employees and their Families;
- Asking all Employees to have Aarogya Setu App.
- Sanitizers with foot operated machines placed at strategic locations

In addition to above, the Company have implemented the Standard Operating Procedures, which is strictly being followed across all the Units and Workplaces and we have also designated officials responsible for ensuring the compliances to the Guidelines, Rules and Regulations issued by Central as well as State Government on COVID-19 from time to time:

The Company has been regularly conducting awareness programs for all its Employees.

All Customers and Vendors of the Company have been communicated about the measures taken by the Company through mails.

4. Estimation of the future impact of COVID-19 on operations:-

As explained above, there has not been any material adverse impact on the Company's performance for the financial year 2019-20. We expect fall in revenue of about 10 to 15% for the financial year 2020-21.

5. Details of impact of COVID-19 based on certain performance parameters:

- Capital and financial resources and other assets - As per the current assessment, there is no significant impact on the Company's capital and financial resources and other assets of the Company.
- Profitability - We expect a reduction in profits by 10 to 15% for the financial year 2020-21.
- Liquidity - The Company has a strong balance sheet and liquidity position.
- Ability to service debt - The Company has adequate financial resources to meet its working capital requirement. The Company has never in the past defaulted on any interest or loan payment and does not see any issue meeting future obligations too.
- Assets - None of the assets of the Company have been impacted or impaired by the COVID-19.

- **Internal Financial Controls** The Company has system in place at office locations are well networked. Accordingly, all Internal Financial Controls and reporting systems are working seamlessly without disruption.
- **Supply Chain** - There has been no impact because we have sufficient labour force.
- **Demand** – The commercial real estate industry is likely to see fall in occupancy of around 15 to 20 %. Our Business is directly related to the IT/ITES/Commercial leasing as a result we expect a reduction in demand.

6. Impact on Contracts/ Agreements:-

The Company expects to see a 10 to 15% reduction in respect of its existing Contracts and Agreements. This is due to two factors. One is as stated above with respect to demand. The other being that we are unable to put into effect our annual escalation, which was due in April 2020 as per the contracts.

7. Other relevant material updates: - None

Further, the above information is also available on the Company's website at www.rithwik.co.in

This is for your information and record.

Thanking you,

Yours faithfully,

For Rithwik Facility Management Services Limited



Company Secretary cum Compliance Officer