

SAPTAK CHEM AND BUSINESS LIMITED

Regd. Office: 3, Mohan Chamber, Beside Post Office, Dakor Kheda GJ 388225

Contact No.: +917976835065 Website: www.saptakchem.com

Email id: info@saptakchem.com CIN: L24299GJ1980PLC101976

20th June, 2022

To,
BSE Limited
Ground Floor, P. J. Tower
Dalal Street, Kala Ghoda,
Mumbai - 400 001

Scrip Code: 506906

Dear Sir/Madam,

SUB: - Outcome of Board Meeting

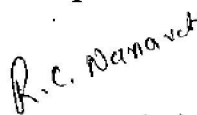
With reference to above subject and in compliance with Regulation 30 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, we hereby submit the outcome of the Meeting of the Board of Director held on today i.e. 20th June, 2022 at 03:00 p.m. and concluded on 04:00 p.m.:

- 1) Annual General Meeting of the company will be held on Wednesday, 20th day of July, 2022 at 11:00 A.M. at registered office of the company situated at 3, Mohan Chamber, Beside Post Office, Dakor Kheda GJ 388225.
- 2) Register of Members & Share Transfer Books of the Company will remain close from 14th July, 2022 to 20th July, 2022 (both days inclusive) for the purpose of Annual General Meeting (AGM) of the Company.
- 3) Approval of draft of notice for Annual General Meeting.
- 4) Approval and adoption of Director's Report and Secretarial Audit Report for the year ended March 31, 2022.
- 5) Appointment of Mr. Keyur Shah as internal auditor of the company for Financial Year 2022-23.
- 6) Appointment of Mrs. Rupal Patel, Practicing Company Secretary as Scrutinizer for the process of Remote E-voting as well as voting at the AGM.

Please take the same on record.

Thanking you,
Yours faithfully,

For Saptak Chem and Business Limited


Rima Nanavati
Director (DIN: 08196967)