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An ISO 9001, ISO 14001 & ISO 45001
Certified Company



30th September 2022

BSE Ltd
The Department of Corporate Services
Phiroze Jeejeebhoy Towers
Dalal Street – Mumbai 400 001

National Stock Exchange of India Ltd.
Exchange Plaza, Bandra Kurla Complex
Bandra (E), Mumbai – 400051
Fax. No: 022-26598237/38, 022-26598347/48

Security Code No. : **504614**

Symbol: **SARDAEN**

Series: **EQ**

Dear Sir,

Pursuant to the Regulation 39 (3) of SEBI (Listing Obligations and Disclosures Requirements) Regulations, 2015, the Company / R & T Agent has received information of loss/misplacement of Share Certificates and request for issue of Duplicate Share Certificate, as per details given hereunder:

Sr. No.	Folio No.	Name of the Shareholder	Certificate No.	Distinctive Nos.		No. of Shares
				From	To	
1.	S03356	Shobha Mohata	45974	1998651	1998700	50
TOTAL SHARES						50

You are requested to take the information on record.

Copy of intimation as received from the shareholders is enclosed.

Thanking you,

Yours faithfully,
For Sarda Energy & Minerals Ltd.

Company Secretary

Encl: As above

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Dup pw

DU1945

Date: 27-09-2022

To,

M/s. Sarda Energy & Minerals Ltd.

C/O Bigshare Pvt. Ltd;

Office No S6-2, 6th floor Pinnacle Business Park, Next to Ahura Centre,

Mahakali Caves Road, Andheri (East) Mumbai – 400093.

Subject: Issue of Duplicate Share Certificate No 45974 Distinctive No 1998651-1998700; Folio No SO3356, quantity 50 shares.

Dear Sir / Madam,

593568

I, Shobha Mohata owner of the above mentioned 50 shares bearing Share Certificate number 45974 Distinctive number 1998651-1998700, Folio Number : SO3356 have lost the share certificate.

I request you to grant me duplicate share certificate and transfer the shares to my DP account number: 44808777.

I am submitted all the documents related to the issue of duplicate share certificate as mentioned below:

List of Documents

- 1) Request letter for issuance of duplicate share certificate
- 2) Indemnity Bond on Rs.500/- stamp paper for issuance of duplicate certificate, as per format provided
- 3) 2 witnesses namely: Paromita Biswas and Rajib Biswas.
- 4) 2 witness self-attested copies of valid passport & PAN Card as address & identity proof.,
- 5) Affidavit on Rs.100/- stamp paper for pledge & oath of loss of share certificate as per format.
- 6) Share holders Self attested copy of address, Aadhar Card, PAN Card, Bank Statement
- 7) ISR 4 filled form with CML details as per format provided
- 8) ISR 1 filled form as per format provided
- 9) ISR 2 filled form as per format provide with bank signature verification.
- 10) Cancelled CHQ

Thanking you.

Sincerely,

Shobha Mohata

Shobha Mohata

104 Caxton, Nyati Grandeur CHS Ltd

S.No 13, Kad Nagar, Undri, Pune 411060.

