

January 9, 2023

E-FILING

To

1. The Manager, Corporate Relationship Dept.,
BSE LIMITED,
Phiroze Jeejeebhoy Towers,
Dalal Street,
MUMBAI – 400 001

Script Code : 526725
2. The Manager, Listing Department,
NATIONAL STOCK EXCHANGE OF INDIA LIMITED,
“Exchange Plaza”, C-1, Block-“G”,
Bandra-Kurla Complex, Bandra (E),
MUMBAI – 400 051

NSE Symbol : SANDESH (EQ.)

Dear Sir / Madam,

Sub: Intimation to Stock Exchange regarding sending of reminder letters and publication of notice with respect to transfer of Equity Shares to Investor Education and Protection Fund Authority in F.Y. 2023-24

We hereby inform you that pursuant to the provisions of Section 124 of the Companies Act, 2013 read with Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016, as amended (hereinafter referred to as ‘the Rules’), the Company has issued individual reminder letters to the shareholders whose dividend has not been paid or claimed for seven consecutive years or more and whose shares are liable to be transferred to Investor Education Protection Fund Authority (“IEPF Authority”) in the **Financial Year 2023-24**. In regard to this and in compliance with the Rules, the Company has also published notices in the newspapers for drawing the attention of the shareholders.

Hence, pursuant to Regulation 30 and Regulation 47 read with Schedule III of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended, please find enclosed herewith the following:

1. Copy of the reminder letters dated January 7, 2023 sent to the shareholders;
2. Copies of notices published by the Company on January 8, 2023 in the newspapers “Financial Express” (English Newspaper) and “Sandesh” (Gujarati Newspaper) for the attention of the Equity Shareholders with respect to transfer of Equity Shares of the Company to IEPF Authority.

The aforesaid newspaper notices are also uploaded on the website of the Company. i.e. www.sandesh.com.

Kindly take the same on your records.

Thanking you,

Yours sincerely,
FOR THE SANDESH LIMITED

DHAVAL PANDYA
COMPANY SECRETARY
MEMBERSHIP NO.: A19833

Encl.: As above

THE SANDESH LIMITED (CIN : L22121GJ1943PLC000183)

REGD. OFFICE : ‘SANDESH BHAVAN’, LAD SOCIETY ROAD, B/H VASTRAPUR GAM P.O. BODAKDEV, AHMEDABAD-380 054
PHONE : (079) 40004319, 40004175 FAX NO. : +91 79 40004242 E-mail : secretarial@sandesh.com, cs@sandesh.com
VISIT US : WWW.SANDESH.COM

January 7, 2023

SPEED POST

To

Sub.: Transfer of Equity Shares to Investor Education and Protection Fund (IEPF) in FY 2023-24
Ref.: Folio Number / Client ID DP ID:

Dear Sir / Madam,

This is to intimate that pursuant to the provisions of Section 124 of the Companies Act, 2013 read with the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016, as amended ("Rules") the Company is required to transfer all shares in respect of which dividend has not been paid or claimed by the shareholders for seven consecutive years or more, in favor of Investor Education and Protection Fund Authority (IEPF Authority).

As per our records the dividend declared for the consecutive period of seven years in respect of your shares is lying unpaid / unclaimed with us. The details of the dividends lying unpaid / unclaimed are uploaded on our website www.sandesh.com. You are requested to claim your unpaid / unclaimed dividend lying unpaid / unclaimed for seven consecutive years **latest by April 10, 2023** by submitting at the Company's Registered office address (as mentioned at the end), the claim letter duly signed in the format enclosed herewith at **Annexure-1** and in case the original demand drafts are lost / misplaced you are also required to execute an indemnity on a stamp paper of Rs. 300/- in the format enclosed herewith at **Annexure-2**.

In absence of any claim **latest by April 10, 2023**, the Company shall initiate necessary steps to transfer the shares held in your name to IEPF Authority, without further notice and in accordance with the Rules within 30 days from **April 10, 2023**.

In case the shares are held by you in demat form, the Company shall inform the depository by way of corporate action for transfer of shares lying in your demat account to IEPF Authority. In case the shares held in physical form, the Company would be issuing new share certificate(s) in lieu of the original share certificate(s) held by you for the purpose of dematerialization and transfer of shares to IEPF Authority as per Rules and upon such issue, the original share certificate(s) which stand registered in your name will stand automatically cancelled and be deemed non – negotiable. **Please note that no claim shall lie against the Company in respect of the shares so transferred to IEPF.**

You may note that both the unpaid / unclaimed dividend and the shares transferred to IEPF Authority can be claimed back from IEPF Authority after making an online application in the form IEPF 5 available on the website of MCA (www.mca.gov.in) and sending a physical copy of the same duly signed alongwith the requisite documents enumerated in the form IEPF 5 to the Company at its registered office.

In case of any query you may write to the Company at its Registered Office addressing to The Secretarial Department, Sandesh Bhavan, Lad Society Road, B/h. Vastrapur Gam, P.O. Bodakdev, Ahmedabad – 380054 or call on Tel.: (079)-40004279 or send email at cs@sandesh.com or contact the Company's Registrar and Share Transfer Agent viz. MCS Share Transfer Agent Limited at its Regional office at 201, Shatdal Complex, 2nd Floor, Ashram Road, Ahmedabad – 380009 Tel.: (079) 26580461 / 62 / 63 Fax No.: (079) 26581296 Email ID: mcsstaahmd@gmail.com.

Thanking you,

Yours faithfully,
For, THE SANDESH LIMITED
DHAVAL PANDYA
COMPANY SECRETARY

ENCL.: As Above

Note: This is a computer generated letter and hence no signatures are attested.

Annexure - 1
CLAIM LETTER

Date: _____

To,
SECRETARIAL DEPARTMENT
THE SANDESH LIMITED
'Sandesh Bhavan', Lad Society Road,
B/h. Vastrapur Gam, P.O. Bodakdev,
Ahmedabad - 380054 (Gujarat-India)

Sub.: Request letter for claiming the unpaid dividend.
Ref.: Folio No. / Client ID DP ID: _____

Dear Sir / Madam,

In response to your letter dated **January 7, 2023**, I/We, _____ (name of Shareholder(s)) holding _____ Equity shares through Folio No. / Client ID - DP ID _____ in your Company, hereby request to claim the dividend lying unpaid / unclaimed for the consecutive period of seven years in respect of my shares. For this purpose kindly find enclosed herewith self-attested PAN Card copy and Aadhar Card Copy.

For processing the payment of dividend I wish to opt for the following mode:
(Put a tick against any one)

Revalidation of Demand Drafts	
NEFT / NECS *	

Please note my/our bank details for effecting transfer of dividend amount through NEFT / NECS into my/our bank account:

1. Account No.: _____
2. Name of Bank: _____
3. Name of Branch and address of Bank: _____
4. IFSC Code: _____

****(Enclosing of cancelled cheque leaf is mandatory)***

I/We, hereby declare that the original demand drafts issued by the Company are lost / misplaced by me/us and for which I/we have executed the indemnity on a stamp paper of Rs. 300/- and the same is enclosed herewith. **

OR

I/We, hereby surrender the original demand drafts issued by the Company for cancellation for claiming the dividend by issuance of duplicate demand drafts / through direct credit into my bank account. **

** *(Strike out whichever is not applicable)*

Request you to kindly do the needful.

Thanking you,

Yours sincerely,

Name & Signature of
Shareholder(s)

:

First Shareholder

Second Shareholder

Third Shareholder

Annexure – 2
INDEMNITY
(On stamp paper of Rs. 300/-)

Date: _____

To,
Secretarial Department,
THE SANDESH LIMITED
"Sandesh Bhavan", Lad Society Road,
B/h. Vastrapur Gam, P.O. Bodakdev,
Ahmedabad-380054 (Gujarat-India)

Dear Sir,

Sub: Indemnity for Issue of Duplicate Dividend Warrant(s) / Direct Credit of Dividend Amount into my/our Bank Account

I/We, _____ son of/ wife of / daughter of _____ (hereinafter called as "Applicant(s)") residing at _____ who is/was/are/were holding _____ Equity shares under Folio No./ DP ID/ Client ID _____, in M/s. **The Sandesh Limited** (hereinafter referred to as the "Company") hereby request you to issue us/me the Duplicate Dividend warrant(s)/draft(s) or directly credit the Dividend Amount into my/our Bank Account for the Financial Year from _____ to _____ in lieu of the following original Dividend warrant(s)/drafts(s) which is/are lost / misplaced / not traceable and have not been encashed by us/me:-

Dividend due on / [Financial Year(s)]	Warrant No. / Demand Draft No.	Dividend Amount (Rs.)

In case, at a later date, if it is proved that the amount(s) has/have been realized/credited to my/our account earlier, I/we hereby for myself/ ourselves, my/our heir(s), executor(s), administrator(s) and assignee(s) do hereby jointly and severally covenant with the Company, agree to indemnify and to pay the legal fees to the Company against all claims, damages, costs, losses, charges, demands and expenses which may be made against or suffered or incurred by the Company by reason of and in consequence of such issue of Duplicate Dividend Warrant(s)/ Draft(s) or direct credit of dividend account into my/our Bank Account or otherwise howsoever in relation thereto.

I/We hereby unconditionally and irrevocably submit to the exclusive jurisdiction of the Competent Forum / Court in Ahmedabad with regard to any question or matter arising out of this undertaking and/or any other documents that may be executed by me/us or any of us in pursuance hereof arising therefrom.

I/We undertake to surrender the said original dividend warrant(s) / draft(s) to the Company for cancellation, if and when the same is/are found at a later date.

I/We solemnly affirm and declare that whatever stated hereinabove is true and correct to the best of my/our knowledge and belief.

Name, Address & Signature of Shareholder(s) :

First Shareholder Second Shareholder Third Shareholder

Name, Address & Signature of Witness:

(PAN Card and Aadhar Card required for witness)

Date of publication: 08-01-2023

સંદેશ

THE SANDESH LIMITED

CIN-L22121GJ1943PLC000183

Registered Office:- "Sandesh Bhavan", Lad Society Road,
B/h. Vastrapur Gam, P.O. Bodakdev, Ahmedabad-380054 (Gujarat-India)

Phone No.:- (079) 40004000, Fax :- (079) 40004242,

Email:- cs@sandesh.com, Website:- www.sandesh.com

NOTICE

(For the attention of Equity Shareholders of the Company)

**Sub.: Transfer of Equity Shares of the Company to
Investor Education and Protection Fund (IEPF) Authority**

This Notice is published pursuant to the provisions of Section 124 (6) of the Companies Act, 2013 ("Act") read with the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016, as amended ("Rules").

The Act & Rules amongst other matters contain provisions for transfer of all unpaid and unclaimed dividends to the Investor Education and Protection Fund established by the Central Government, after completion of seven years from the date they became due.

Further all the shares in respect of which dividend has not been paid or claimed by the shareholders for seven consecutive years or more from the date they became due, have to be transferred to the Demat Account maintained by the Investor Education and Protection Fund Authority ("IEPF Authority").

The Company has send individual communication to the concerned shareholders through speed post at their latest available registered address, whose shares are liable to be transferred during the **Financial Year 2023-24** to IEPF Authority, requesting them to claim their unpaid / unclaimed dividend lying unpaid / unclaimed for seven consecutive years from the date they became due. The Company has uploaded full details of such shareholders and shares due for transfer to IEPF Authority, on its website at www.sandesh.com.

The concerned shareholders, holding shares in physical form and whose shares are liable to be transferred to IEPF Authority, may note that the Company would be issuing new share certificate(s) in lieu of the original share certificate(s) held by them for the purpose of dematerialization and transfer of shares to IEPF Authority as per Rules and upon such issue, the original share certificate(s) which stands registered in their name will stand automatically cancelled and be deemed non – negotiable. Shareholders may further note that the details uploaded by the Company on its website should be regarded and shall be deemed adequate notice in respect of issue of the new share certificate(s) by the Company for the purpose of transfer of shares to IEPF Authority pursuant to the Rules. In case if shares are held in demat form, the Company shall inform the depository by way of corporate action for transfer of shares lying in the demat account of the shareholders in favor of IEPF Authority.

In absence of any claim from the concerned shareholders latest by **April 10, 2023**, the Company shall, with a view to comply with the requirements of the Rules, proceed to transfer the shares held by such shareholders in physical or demat form to the Demat Account of IEPF Authority within a period of 30 days from **April 10, 2023**. Please note that no claim shall lie against the Company in respect of unpaid/unclaimed dividend amount and shares transferred to IEPF Authority.

In the event of transfer of shares and the unpaid/unclaimed dividends to IEPF Authority, you are entitled to claim the same from IEPF by submitting an online application in the prescribed Form IEPF-5 available on the website of MCA (www.mca.gov.in) and sending a duly signed physical copy of the same to the Company along with requisite documents as enumerated in the Form IEPF- 5.

For any clarification on the subject matter and the Rules, concerned shareholders may write to the Company at its Registered office addressing to the Secretarial Department, Sandesh Bhavan, Lad Society Road, B/h. Vastrapur Gam, P.O. Bodakdev, Ahmedabad – 380054 or call on Tel.: (079)-40004279 or send email at cs@sandesh.com or contact the Company's Registrar and Share Transfer Agent viz. MCS Share Transfer Agent Limited at its Regional office at 201, Shatdal Complex, 2nd Floor, Ashram Road, Ahmedabad – 380009 Tel.: (079) 26580461 / 62 / 63 Fax No.: (079) 26581296 Email ID: mcsstaahmd@gmail.com.

Place: AHMEDABAD
Date: January 7, 2023

For, THE SANDESH LIMITED
DHAVAL PANDYA
COMPANY SECRETARY

સંદેશ ધી સંદેશ લિમિટેડ
CIN-L22121GJ1943PLC000183
રજીસ્ટર્ડ ઓફિસ: "સંદેશ ભવન", લાડ સોસાયટી રોડ, વસ્ત્રાપુર ગામની પાછળ,
પી.ઓ. બોડકદેવ, અમદાવાદ-૩૮૦૦૫૪ (ગુજરાત-ભારત)
ટેલી. નં.: (૦૭૯) ૪૦૦૦૪૦૦૦, ફેક્સ: (૦૭૯) ૪૦૦૦૪૨૪૨
ઈમેલ : cs@sandesh.com, વેબસાઇટ : www.sandesh.com

નોટિસ

(કંપનીના ઇક્વિટી શેરધારકોની જાણ માટે)

**વિષય : કંપનીના ઇક્વિટી શેર ઈન્વેસ્ટર એજ્યુકેશન એન્ડ પ્રોટેક્શન ફંડ
(આઈઈપીએફ) ઓથોરિટીને ટ્રાન્સફર કરવા બાબત**

કંપનીઝ એક્ટ, ૨૦૧૩ ("એક્ટ")ની કલમ ૧૨૪(૬)ની જોગવાઈઓ સહિત વંચાણે લેતા ઈન્વેસ્ટર એજ્યુકેશન એન્ડ પ્રોટેક્શન ફંડ ઓથોરિટી (એકાઉન્ટિંગ, ઓડિટ, ટ્રાન્સફર અને રિફંડ) નિયમો, ૨૦૧૬, સુધારા મુજબ ("રૂલ્સ") અનુસંધાને આ નોટિસ પ્રકાશિત કરવામાં આવે છે.

આ એક્ટ અને રૂલ્સ સાથે અન્ય બાબતો અનુસાર, તમામ બિનચૂકવેલ અથવા દાવો ન કરાયેલ જે ડિવિડન્ડોને ડ્યૂ થવાની તારીખથી સાત વર્ષ પૂર્ણ થતા હોય તે તમામ ડિવિડન્ડોને કેન્દ્ર સરકાર દ્વારા સ્થાપિત ઈન્વેસ્ટર એજ્યુકેશન એન્ડ પ્રોટેક્શન ફંડમાં તબદીલ કરવાની જોગવાઈ છે.

વધુમાં તે તમામ શેર કે જેમનું ડિવિડન્ડ તે ડ્યૂ થવાની તારીખથી સતત સાત વર્ષ કે તેથી વધુ સમયગાળા સુધી ચૂકવાયું ન હોય કે તેમનો શેરહોલ્ડરો દ્વારા દાવો ન કરાયો હોય, તે ઈન્વેસ્ટર એજ્યુકેશન એન્ડ પ્રોટેક્શન ફંડ ઓથોરિટી ("આઈઈપીએફ ઓથોરિટી") દ્વારા સંચાલિત ડિમેટ ખાતામાં તબદીલ કરવાના હોય છે.

કંપનીએ સંબંધિત શેરહોલ્ડરોને તેમના તાજેતરના ઉપલબ્ધ નોંધાયેલ સરનામે સ્પીડ પોસ્ટ દ્વારા વ્યક્તિગત પત્રવ્યવહાર કરેલ છે, જેમના શેરો નાણાકીય વર્ષ ૨૦૨૩-૨૪ દરમિયાન આઈઈપીએફ ઓથોરિટીમાં તબદીલ થવાને પાત્ર છે, તેમને તેમના ડિવિડન્ડ ડ્યૂ થવાની તારીખથી સતત સાત વર્ષથી બિનચૂકવાયેલ/બિનદાવાવાળા છે, તે માટે દાવો કરવા જાણ કરવામાં આવેલ છે. કંપનીએ આવા શેરધારકો અને શેરો જે આઈઈપીએફ ઓથોરિટીમાં તબદીલ થવા માટે ડ્યૂ છે, તેની સંપૂર્ણ યાદી કંપનીની વેબસાઇટ www.sandesh.com ઉપર અપલોડ કરેલ છે.

સંબંધિત શેરધારકો, જેમની પાસે ભૌતિક સ્વરૂપે કબજો હોય અને જેમના શેર આઈઈપીએફ ઓથોરિટીના નામે તબદીલ થનાર છે, તેઓ નોંધ લે કે કંપની તેમની પાસે રહેલ અસલ શેર સર્ટિફિકેટ(ટો)ના બદલે નવા શેર સર્ટિફિકેટ(ટો) ડીમટીરિયલાઈઝેશનના હેતુથી અને આઈઈપીએફ ઓથોરિટીના નામે શેર ટ્રાન્સફરના નિયમ મુજબ ઈસ્યુ કરશે, અને આમ થતા અસલ શેર સર્ટિફિકેટ(ટો) કે જે તેમના નામે નોંધાયેલ હશે તે સ્વયં ૨૬ થશે અને તે બિનવટાઉ ગણવામાં આવશે. શેરધારકોએ વધુમાં નોંધ લેવી કે કંપનીએ પોતાની વેબસાઇટ પર આ અંગેની તમામ વિગતો અપલોડ કરેલ છે અને તે નિયમોના અનુસંધાને આઈઈપીએફ ઓથોરિટીના નિયમો હેઠળ કંપનીના શેર ટ્રાન્સફર કરવાના હેતુથી નવા શેર સર્ટિફિકેટ ઈસ્યુ કરાયા હોય તે બાબતે યોગ્ય નોટિસ તરીકે માનવામાં આવશે. જો શેરો ડિમેટ રૂપે રખાયેલ હશે તો, કંપની ડિપોઝિટરીને ડિમેટ એકાઉન્ટમાંના શેરની આઈઈપીએફ ઓથોરિટીની તરફમાં તબદીલીની બાબતે કોર્પોરેટ એક્શનથી જાણ કરશે.

૧૦ એપ્રિલ, ૨૦૨૩ સુધી સંબંધિત શેરધારકો તરફથી જો દાવા નહીં કરવામાં આવે તો, કંપની નિયમોની જરૂરિયાતોની પરિપૂર્તિ કરતા આ શેરહોલ્ડરો દ્વારા ભૌતિક કે ડિમેટ રૂપે રખાયેલ શેરોની આઈઈપીએફ ઓથોરિટીને **૧૦ એપ્રિલ, ૨૦૨૩**થી ૩૦ દિવસના સમયગાળામાં તબદીલ કરવાની કાર્યવાહી કરવામાં આવશે. કૃપા કરી નોંધ લેશો કે બિનચૂકવાયેલ/બિનદાવાવાળી ડિવિડન્ડ રકમ અને શેર કે જે આઈઈપીએફ ઓથોરિટીને તબદીલ કરેલ હશે તો તેવા ડિવિડન્ડ અને શેર માટે કંપની સામે કોઈ દાવો કરી શકાશે નહીં.

બિનચૂકવાયેલ/બિનદાવાવાળા ડિવિડન્ડ અને શેર કે જે આઈઈપીએફ ઓથોરિટીને તબદીલ થઈ ચૂક્યા હશે તો, તે અંગે શેરધારક એમસીએની વેબસાઇટ (www.mca.gov.in) પર ઉપલબ્ધ નિર્ધારિત ફોર્મ **IEPF-5** ઓનલાઇન ભરીને દાવો કરી શકશે તથા આ ફોર્મની સહીવાળી ભૌતિક કોપી **IEPF-5** માં જણાવેલ જરૂરી દસ્તાવેજો સાથે કંપનીને મોકલવાની રહેશે.

આ વિષય અને રૂલ્સ સંબંધે કોઈપણ સ્પષ્ટતા માટે, સંબંધિત શેરધારકો કંપનીને તેના નોંધાયેલ કાર્યાલયના સરનામે, સેક્રેટરિયલ ડિપાર્ટમેન્ટ, સંદેશ ભવન, લાડ સોસાયટી રોડ, વસ્ત્રાપુર ગામ પાછળ, પી.ઓ. બોડકદેવ, અમદાવાદ-૩૮૦૦૫૪ પર લખી શકે છે અથવા કોલ કરી ટેલિ. (૦૭૯) ૪૦૦૦૪૨૭૯ અથવા ઈ-મેલ કરી cs@sandesh.com અથવા સંપર્ક કરી કંપનીના રજિસ્ટ્રાર અને શેર ટ્રાન્સફર એજન્ટ મેસર્સ એમસીએસ શેર ટ્રાન્સફર એજન્ટ લિમિટેડને તેની પ્રાદેશિક ઓફિસ: ૨૦૧, શતદલ કોમ્પ્લેક્સ, બીજો માળ, આશ્રમ રોડ, અમદાવાદ-૩૮૦ ૦૦૯, ટેલિ. (૦૭૯) ૨૬૫૮૦૪૬૧ / ૬૨ / ૬૩, ફેક્સ નં. (૦૭૯) ૨૬૫૮૧૨૯૬. ઈ-મેલ આઈડી : mcsstaahmd@gmail.com પર સંપર્ક કરી શકશે.

સ્થળ : અમદાવાદ
તારીખ : ૭મી જાન્યુઆરી, ૨૦૨૩

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કંપની સેક્રેટરી