

SEPL/SE/Jan/23-24
04th January 2024

The General Manager,
Corporate Relations/Listing Department
BSE Limited
Floor 25, P.J. Towers,
Dalal Street,
Mumbai – 400 001
Scrip Code: 501423

The Manager,
Listing Compliances Department
National Stock Exchange of India Limited
Exchange Plaza, Plot No. C/1, G Block,
Bandra – Kurla Complex, Bandra (E),
Mumbai – 400 051
Scrip Code: SHAILY

Sub : Intimation to investors regarding Online Dispute Resolution (ODR)

Ref : Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015

Dear Sir/Ma'am,

Pursuant to Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and in accordance with SEBI Circular(s) dated July 31, 2023, and August 4, 2023, please find enclosed a copy of the Email communication sent to the Shareholders of the Company through NSDL on 3rd January 2024, informing about process and availability of Online Dispute Resolution (ODR) Mechanism.

In Compliance with the Regulation 46 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the aforesaid communication, sent to the Shareholders of the Company is also made available on the website of the Company at weblink. <https://shaily.com/investors/online-dispute-resolution>

This is for your information and record please.

Kindly take note of the same.

Thanking You.

Yours truly,
For Shaily Engineering Plastics Limited

Dimple Mehta
Company Secretary & Compliance Officer
M. No. A31582



CIN # L51900GJ1980PLC065554



Shaily Engineering Plastics Limited

CIN: L51900GJ1980PLC065554

Regd. Office: Survey No.: 364/366, At & Po. Rania, Ta. – Savli, Dist. –Vadodara - 391780

Phone No.: 75748 05122; 75748 05181

Email: investors@shaily.com Web: www.shaily.com

Dear Shareholders,

SEBI vide circular no. SEBI/HO/OIAE/OIAE_IAD-1/P/CIR/2023/131 on July 31, 2023, read with SEBI Circular no. SEBI/HO/OIAE/OIAE_IAD-1/P/CIR/2023/135 dated August 4, 2023, has introduced a common Online Dispute Resolution (“ODR”) mechanism to facilitate online resolution of all kinds of disputes arising in the Indian securities market. The ODR Portal allows investors with additional mechanism to resolve the grievances in the following manner:

1. Level 1 – Raise with Big share Services Private Limited [Registrar and Transfer Agent (“RTA”)]/ Company:

Initially, all grievances/ disputes/ complaints against the Company are required to be directly lodged with the RTA/ the Company.

Shareholders may lodge the same by sending an email to investor@bigshareonline.com or by sending physical correspondence at:

Big Share Services Pvt Ltd.

Office No S6-2, 6th Floor, Pinnacle Business Park,
Next to Ahura Centre, Mahakali Caves Road,
Andheri (East) Mumbai 400093

2. Level 2 – SEBI SCORES:

Grievances/ disputes/ complaints which are not resolved at Level 1, or if the shareholder is not satisfied with the resolution provided by the Company/ RTA, then a complaint may be raised on SEBI Complaints Redress System (“SCORES”) which can be accessed at <https://www.scores.gov.in>.

3. Level 3 – ODR Platform:

After exhausting all available options for resolution of the grievance at Level 1 or Level 2, if the investor is still not satisfied with the outcome, he/she can initiate dispute resolution through the ODR Portal at <https://smartodr.in/login>

4. Important Notes:

- a) This is to clarify that the shareholder(s) may initiate dispute resolution through the ODR Portal without having to go through SCORES Portal (i.e., From Level 1 to Level 3), if the grievance lodged with the Company is not resolved satisfactorily.
- b) It may be noted that the dispute resolution through the ODR portal can be initiated only if such complaint/ dispute is not pending before any arbitral process, court, tribunal, or consumer forum or if the same is non-arbitrable under Indian law.



CIN # L51900GJ1980PLC065554

Regd. Office :
Survey No 363, 364 & 366,
At & Po. Ramia 391780, Ta-Savli,
Dist. Vadodara, Gujarat, India,
Phone : +91-9667-244372
Fax : +91-9667-244372
E-Mail : ramia.plant@shaily.com

Ramia Plant :
Survey No. 366,
At & Po. Ramia 391780, Ta-Savli,
Dist. Vadodara Gujarat, India.
Phone : +91-9667-244379
Fax : +91-9667-244379
E-Mail : ramia.plant@shaily.com

Correspondence Address :
B. J. P. Nagar, Old Padra Road
Vadodara - 390 015 Gujarat, India.
Phone : +91-965-2339705
Fax No. : +91-965-2339723
E-Mail : sales@shaily.com
Visit us at : www.shaily.com

- c) There is no fee for registration of complaints/ disputes on the ODR Portal. However, the process of conciliation / arbitration through ODR portal may attract fee and the same shall be borne by the concerned investor/ listed entity/ its RTA (as the case may be).

The aforesaid SEBI circular/ corrigendum can be accessed on the website of SEBI at <https://www.sebi.gov.in/> or on the website of the Company, <https://shaily.com/investors/online-dispute-resolution>

For Shaily Engineering Plastics Limited

**Sd/-
Dimple Mehta
Company Secretary & Compliance officer
M. No. A 31582**

Date: 3rd January 2024