

# Regency Ceramics Limited

CIN : L26914TG1983PLC004249

Regd Office: 89/A, Aishwarya, 1<sup>st</sup> Floor, Street No.8, Sagar Society, Road No.2,  
Banjara Hills, Hyderabad – 500034

Phone : 040-23319903, Email - rclcosec@gmail.com

**REF:RCL/SEC/2020**

**Date : 30.11.2020**

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| <b>1. National Stock Exchange of India Ltd</b><br>Exchange Plaza,<br>Bandra Kurla<br>Complex, Bandra (E),<br>MUMBAI - 400051 | <b>2. Corporate Relationship Department</b><br>BSE Limited<br>25 <sup>th</sup> Floor<br>Phiroze Jeejeebhoy Towers<br>Dalal Street, MUMBAI- 400 001 |
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Dear Sir,

**Sub : Notice of the forthcoming Annual General Meeting and date of Book closure - reg.**

This is to inform you that the 36<sup>th</sup> Annual General Meeting (“AGM”) of the members of the company will be held on Wednesday, 30<sup>th</sup> December, 2020 at 1.00 PM through Video Conferencing (“VC”) / Other Audio-Visual Means (“OAVM”), in accordance with the relevant circulars issued by the Ministry of Corporate Affairs and the Securities and Exchange Board of India.

In compliance with the relevant circulars, the Annual Report for the financial year 2019-20 comprising the Notice of the AGM and the Financial Statements for the Financial year 2019-20, along with Board’s Report, Auditors’ Report and other documents required to be attached thereto, will be sent to all the members of the Company whose email addresses are registered with the Company/Depository Participant(s).

We also hereby inform you that pursuant to Section 91 of the Companies Act, 2013 and Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 the Register of Members and share transfer books of the Company will be closed from 24<sup>th</sup> December, 2020 to 30<sup>th</sup> December, 2020 (both days inclusive) for the purpose of Annual General Meeting.

You are requested to disseminate the above information on your website.

Thanking you,

Yours faithfully  
For **REGENCY CERAMICS LIMITED**

  
Authorised Signatory

Encl: A/a