

eClerx/SECD/SE/2024/078

June 24, 2024

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| BSE Limited, Corporate Relationship Department, Phiroze Jeejeebhoy Towers, 25 th Floor, Dalal Street, Fort, Mumbai – 400 001 | National Stock Exchange of India Limited, Exchange Plaza, Plot No. C/1, Block G, Bandra - Kurla Complex, Bandra - East, Mumbai – 400 051 |
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Dear Sir/Madam,

Sub: Intimation under Regulation 30 and 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015

Ref: Record date and other matters for buy back of equity shares of face value of ₹ 10/- (Rupees ten only) ("Equity Shares")

Scrip Code: BSE - 532927
NSE – ECLERX
ISIN - INE738I01010

This is in furtherance to our disclosures dated May 16, 2024 and June 24, 2024, informing the decision of Board of Directors and Members of the Company, respectively, to buyback not exceeding 1,375,000 (One Million Three Hundred Seventy Five Thousand) fully paid-up equity shares of face value ₹ 10 (Rupees Ten only) each of the Company ("**Equity Shares**") of an amount not exceeding ₹ 3,850 Millions (Rupees Three Thousand Eight Hundred and Fifty Millions only), excluding any expenses incurred or to be incurred for the buy back viz. brokerage costs, fees, turnover charges, taxes such as securities transaction tax and goods and services tax (if any), tax on distributed income on buy back, stamp duty, advisors fees, filing fees, public announcement expenses, printing and dispatch expenses, if any, and other incidental and related expenses and charges etc. ("**Transaction Costs**"), at a buy back price of ₹ 2,800/- (Rupees Two Thousand and Eight Hundred only) per Equity Share ("**Buy Back**").

We wish to inform that the Buy Back Committee of the Board of Directors of the Company vide resolution passed by way of circulation on June 24, 2024, *inter-alia*, approved the following:

1. Fixed Thursday, July 4, 2024, as the record date in terms of the provisions of Regulation 42 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Regulation 9 of Securities and Exchange Board of India (Buy Back of Securities) Regulations, 2018, and other applicable provisions, to determine:
 - i. The names of the equity shareholders who would be eligible to participate in the Buy Back;
 - ii. The names of the equity shareholders to whom the Letter of Offer and Tender Offer Form will be delivered in relation to the Buy Back; and
 - iii. The entitlement of equity shareholders in the Buy Back.

2. Schedule of activities in relation to the Buy Back:

| Activity | Date | Day |
|--|---------------|----------|
| Date of the Board meeting to approve the proposal for Buy Back of Equity Shares | May 16, 2024 | Thursday |
| Date of declaration of results of the postal ballot for special resolution by the Equity Shareholders, approving the Buy Back | June 24, 2024 | Monday |
| Date of Public Announcement for the Buy Back | June 24, 2024 | Monday |
| Date of publication of Public Announcement for the Buy Back | June 25, 2024 | Tuesday |
| Record Date for determining the Buy Back Entitlement and the names of Eligible Shareholders | July 04, 2024 | Thursday |
| Date of opening of the Buy Back/Buy Back Opening Date | July 09, 2024 | Tuesday |
| Date of closing of the Buy Back/Buy Back Closing Date | July 15, 2024 | Monday |
| Last date of receipt of completed Tender Form and other specified documents by the Registrar to the Buy Back | July 15, 2024 | Monday |
| Last date of verification of Tender Form by Registrar to the Buy Back | July 16, 2024 | Tuesday |
| Last date of intimation to the Designated Stock Exchange regarding Acceptance or non-acceptance of tendered Equity Shares | July 19, 2024 | Friday |
| Last date of settlement of bids on the Designated Stock Exchange | July 22, 2024 | Monday |
| Last date of dispatch of share certificate(s) by Registrar to the Buy Back/unblocking of unaccepted demat Shares in the account of Seller Member/Eligible Shareholders | July 22, 2024 | Monday |
| Last date of extinguishment of Equity Shares | July 30, 2024 | Tuesday |

Note: Where last dates are mentioned for certain activities, such activities may happen on or before the respective last dates.

This is for your information and records.

Thanking you,

Yours Faithfully

For **eClerx Services Limited**



Pratik Bhanushali

VP Legal & Company Secretary

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