

# MCS Share Transfer Agent Limited

383, Lake Gardens, 1<sup>st</sup> Floor, Kolkata - 700045

Phone : 033-40724051/53, Email : [mcssta@rediffmail.com](mailto:mcssta@rediffmail.com), CINNO.U67120WB2011PLC165872

MCSSTA/SURAJ/LOSS

24.05.2022

To  
Suraj Products Limited  
Vill : Barpali,  
P.O. Kesarmal, Rajgangpur,  
Dist- Sundargarh  
Pin – 770017 (Odisha)

Dear Sir/Madam,

Re : INTIMATION REGARDING LOSS OF SHARE CERTIFICATE

As per SEBI's Notification No. SEBI/LAD - NRO/GN/2015 - 16/013 dated 02.09.2015 vide Sub-clause 3 of Clause 39 on the above captioned subject, we would like to inform you that the following share certificate has been lost reported by the shareholder(s).

Sl. No.	Name of the Share-holder	Share Certificate Nos.	Distinctive. Nos.		No. of Shares	Folio No.
			From	To		
1	BIMAL KUMAR MANDAL	7564	2253101	2253200	100	B0011 12

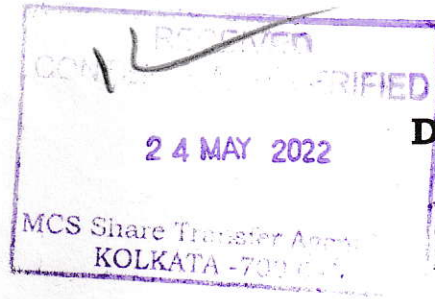
This is for your information and doing the needful.

Thanking you,

Yours faithfully,  
For MCS Share Transfer Agent Limited

Authorised signatory

**BIMAL KUMAR MANDAL**  
507, SWAIKA CENTRE,  
4A POLLOCK STREET  
KOLKATA - 700 001



**DATE:**

TO,  
**MCS SHARE TRANSFER AGENT LIMITED**  
383 Lake Gardens, 1st Floor  
Kolkata - 700 045

UNIT: **SURAJ PRODUCTS LIMITED**

REF: Folio No - B001112

SUB: Procedure for Duplicate of shares holding in the name  
Of Bimal Kumar Mandal under Folio No - B001112

Dear Sir,

In connection with the above matter please send me procedure for getting duplicate share certificate for 100 share of Suraj Products Limited.

For your reference I am enclosing a copy of PAN card and Aadhar Card.

Please do the needful at your earliest.

Your kind cooperation in this regard will be highly appreciated.

Thanking You

Yours Faithfully

*Bimal Mandal*  
**BIMAL MANDAL**  
**BIMAL KUMAR MANDAL**