



## SHIVA SUITINGS LIMITED

Regd. Off. : 384-M, DABHOLKAR WADI, 3<sup>RD</sup> FLOOR, KALBADEVI ROAD, MUMBAI – 400002  
CIN : L17110MH1985PLC038265 Tele. : (91-22) 2200 4849 ✕ (91-22) 2208 7170

05<sup>th</sup> September, 2019

To,  
Corporate Relationship Department,  
The Bombay Stock Exchange Limited,  
Dalal Street, Mumbai - 400 001

Dear Sir,

**Sub.: Newspaper Publication intimating Book Closure Date, Date of Annual General Meeting, E-voting and adoption of new set of Articles of Association as per the Companies act, 2013.**

With reference to the captioned subject, enclosed herewith please find a copy of Notice of Annual General Meeting of the Company published on Wednesday, 04<sup>th</sup> September, 2019 and Thursday, 05<sup>th</sup> September, 2019 in Free Press Journal and Navshakti newspapers respectively which is scheduled to be held on Friday, 27<sup>th</sup> September, 2019.

Further the said notice also intimates the closure of Register of Members and Share Transfer Books, details pertaining to E- voting and adoption of new set of Articles of Association as per the Companies Act, 2013.

Kindly take the same on record and oblige.

Thanking you.

Yours faithfully,  
FOR SHIVA SUITINGS LTD

*S. K. Surekha*

SHARAD KUMAR SUREKHA  
MANAGING DIRECTOR

DIN: 00058164

Encl.: a/a



**SHIVA SUITINGS LIMITED**

CIN: L17110MH1985PLC036255

Registered Office: 384-M, Dabholkar Wadi,  
Kalbadevi Road, Mumbai - 400002, Maharashtra

Tel. No.: 022-2204849 / Fax No.: 022-22081170 Email Id: investor@shivasuitings.com

**NOTICE**

The 33rd Annual General Meeting (AGM) of the Company will be held on Friday, 27th September, 2019 at 11:00 A.M. at Shikarpuri Shroff Association Hall 384-M, Dabholkar Wadi, Kalbadevi Road, Mumbai - 400002, Maharashtra to transact the business in terms of Notice, which is being posted to the members directly along with the Annual Report for the Financial Year ended 31st March, 2019.

Notice pursuant to Section 91 of the Companies Act, 2013 is hereby given that the Register of Members and Share Transfer Books of the Company will remain closed from Friday, 20th September, 2019 to Thursday, 26th September, 2019 (both days inclusive) for the purpose of the Annual General Meeting.

All the members are informed that:

- i. the Ordinary and Special Business as set out in the Notice of the AGM may be transacted through e-voting;
- ii. the e-voting shall commence on Monday, 23rd September, 2019 at 09:00 A.M;
- iii. the e-voting shall end on Thursday, 26th September, 2019 at 05:00 P.M.
- iv. the cut-off date for determining the eligibility to vote by electronic means or at the AGM is Friday, 20th September, 2019;
- v. any person who acquires shares of the Company and become member of the Company after dispatch of the notice of the AGM and holding shares as on the cut-off date i.e. Friday, 20th September, 2019, may obtain the login ID and password by sending a request at [helpdesk.evoting@cbaindia.com](mailto:helpdesk.evoting@cbaindia.com). The detailed procedure for obtaining user ID and password is also provided in the notice of the AGM. If the member is already registered with CDSL for e-voting then he can use his existing user ID and password for casting their voting through e-voting.
- vi. The members may note that:
  - a) the e-voting shall be disabled by CDSL after the aforesaid date and time for voting and once the vote on resolution is cast by the member, the member shall not be allowed to change it subsequently;
  - b) The members who have cast their vote by e-voting may attend the meeting but shall not be entitled to cast their vote again at the AGM;
  - c) a person whose name is recorded in the register of members or in the register of Share Transfer Register as on the cut-off date only shall be entitled to avail e-voting facility or voting at the AGM through ballot paper;
- vii. In case of any queries / grievances relating to e-voting, the members/ beneficial owners may contact the following:

**Mr. Sharad Kumar Sureka**

Managing Director

DIN: 00058164

Address: 384-M, Dabholkar Wadi, Kalbadevi Road, Mumbai - 400002, Maharashtra

Email Id: investor@shivasuitings.com

Tel.No. 022-67346400

By Order of the Board,  
FOR SHIVA SUITINGS LTD.

Sd/-

Sharad Kumar Sureka

Managing Director

(DIN: 00058164)

Place: Mumbai  
Date: 03rd September, 2019



**स्वशक्ति**  
मुंबई, गुरुवार, ५ सप्टेंबर २०१९

**SHIVASUITINGS LIMITED**

CIN: L1110MH1985PLC038265

Registered Office: 384-M, Dabhokar Wadi,  
Kalbadevi Road, Mumbai - 400002, Maharashtra

Tel. No.: 022-22004849 / Fax No.: 022-22987170 / Email Id: investor@shivasuitings.com

**NOTICE**

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- vii. In case of any queries / grievances relating to e-voting, the members/beneficial owners may contact the following:

**Mr. Sharad Kumar Suroka**  
Managing Director  
CIN: 00058164  
Address: 384-M, Dabhokar Wadi, Kalbadevi Road, Mumbai - 400002, Maharashtra  
Email Id: investor@shivasuitings.com  
Tel No. 022-67343408

By Order of the Board,  
FOR SHIVASUITINGS LTD.

Sd/-  
Sharad Kumar Suroka  
Managing Director  
(DIN: 00058164)

Place: Mumbai  
Date: 03rd September, 2019