

MBFSL/CS/2023-24	27 <sup>th</sup> May, 2023				
To, Department of Corporate Relations, BSE Limited, Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai – 400001	To, National Stock Exchange of India Ltd, Exchange Plaza, C- 1, Block G, Bandra Kurla Complex, Bandra (East), Mumbai– 400051				
Scrip Code : 543253	Scrip Symbol : BECTORFOOD				

Respected Sir/Madam,

## <u>Sub: Annual Secretarial Compliance Report pursuant to Regulation 24A of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015</u>

Pursuant to Regulation 24A of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with SEBI Circular No. CIR/CFD/CMD 1/27/2019 dated February 08, 2019, we hereby submit Annual Secretarial Compliance Report of the Company for the financial year ended March 31, 2023, issued by M/s. B.K. Gupta & Associates, Practicing Company Secretaries and Secretarial Auditors of the Company.

You are requested to kindly take the above information on record.

Thanking You,

Yours faithfully, For MRS. BECTORS FOOD SPECIALITIES LIMITED

Atul Sud Company Secretary and Compliance Officer M.No. F10412

Encl: as above

## Mrs. Bectors Food Specialities Ltd.

Corporate Office : 1st Floor, Emaar Digital Greens Tower-A, Golf Course Extension Road, Sector 61, Gurugram, Haryana-122102 (India) P: (+91-124) 4096 300 Regd. Office : Theing Road, Phillaur- 144410, Punjab, India P: (+91-1826) 225418, 222826, 2223138 F: (+91-1826) 222915 CIN: L74899PB1995PLC033417, E: atul.sud@bectorfoods.com, biscuits@cremica.in

## SECRETARIAL COMPLIANCE REPORT OF MRS.BECTORS FOOD SPECIALITIES LIMITED FOR THE YEAR ENDED 31.03.2023

We M/s B. K. Gupta & Associates, Practicing Company Secretaries, have examined:-

- (a) All the documents and records made available to us and explanation provided by **MRS.BECTORS FOOD SPECIALITIES LIMITED** ("the listed entity"),
- (b) The filings/ submissions made by the listed entity to the stock exchanges,
- (c) Website of the listed entity,
- (d) Any other document/ filing, as may be relevant, which has been relied upon to make this certification,

for the year ended March 31, 2023 ("Review Period") in respect of compliance with the provisions of:

- (i) the Securities and Exchange Board of India Act, 1992 ("SEBI Act") and the Regulations, circulars, guidelines issued thereunder; and
- (ii) the Securities Contracts (Regulation) Act, 1956 ("SCRA"), rules made thereunder and the Regulations, circulars, guidelines issued thereunder by the Securities and Exchange Board of India ("SEBI")

The specific regulations, whose provisions and the circulars/ guidelines issued thereunder, have been examined, include:-

- (a) Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015;
- (b) Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2018; (Not applicable to the company during review period)
- (c) Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011;
- (d) Securities and Exchange Board of India (Buyback of Securities) Regulations, 2018; (Not applicable to the company during review period)
- (e) Securities and Exchange Board of India (Share Based Employee Benefits and Sweat Equity) Regulations, 2021;
- (f) Securities and Exchange Board of India (Issue and Listing of Non-Convertible Securities) Regulations, 2021; (Not applicable to the company during review period)
- (g) Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015;

and other regulations as applicable and circulars/ guidelines issued thereunder;

I/We hereby report that, during the Review Period the compliance status of the listed entity is appended below;

Sr. No.	Particulars	Complianc e status (Yes/ No/ NA)	Observations/ Remarks by PCS		
1.	Secretarial Standards: The compliances of the listed entity are in accordance with the applicable Secretarial Standards (SS) issued by the Institute of Company Secretaries India (ICSI)	Yes	None		
2.	<ul> <li>Adoption and timely updation of the Policies:</li> <li>All applicable policies under SEBI Regulations are adopted with the approval of board of directors of the listed entities</li> <li>All the policies are in conformity with SEBI Regulations and has been reviewed &amp; timely updated as per the regulations/circulars/ guidelines issued by SEBI.</li> </ul>	Yes	None		
3.	<ul> <li><u>Maintenance and disclosures on Website:</u></li> <li>The Listed entity is maintaining a functional website.</li> <li>Timely dissemination of the documents/ information under a separate section on the website.</li> <li>Web-links provided in annual corporate governance reports under Regulation 27(2) are accurate and specific which re-directs to the relevant document(s)/ section of the website.</li> </ul>	Yes	None		
4.	Disqualification of Director: None of the Director of the Company are disqualified under Section 164 of Companies Act, 2013.	Yes	None		
5.	<ul> <li><u>To examine details related to Subsidiaries of listed entities:</u></li> <li>(a) Identification of material subsidiary companies</li> <li>(b) Requirements with respect to disclosure of material as well as other subsidiaries</li> </ul>	Yes	The Company does not have any material subsidiary and the company has complied with the requirements respect to disclosure of other subsidiaries.		



6.	Preservation of Documents:	Yes	None
	The listed entity is preserving and maintaining records as prescribed under SEBI Regulations and disposal of records as per Policy of		
	Preservation of Documents and Archival policy prescribed under SEBI LODR Regulations, 2015.		
7.	Performance Evaluation: The listed entity has conducted performance evaluation of the Board, Independent Directors and the Committees at the start of every financial year/during the financial year as prescribed in SEBI Regulations.	Yes	None
8.	Related Party Transactions:(a) The listed entity has obtained priorapproval of Audit Committee for all relatedparty transactions; or	Yes	None
	(b) The listed entity has provided detailed reasons along with confirmation whether the transactions were subsequently approved/ratified/rejected by the Audit Committee, in case no prior approval has been obtained.	N.A.	None
9.	Disclosure of events or information: The listed entity has provided all the required disclosure(s) under Regulation 30 along with Schedule III of SEBI LODR Regulations, 2015 within the time limits prescribed thereunder.	Yes	None
10.	Prohibition of Insider Trading: The listed entity is in compliance with Regulation 3(5) & 3(6) SEBI (Prohibition of Insider Trading) Regulations, 2015	Yes	None
11.	Actions taken by SEBI or Stock Exchange(s), if any: No action(s) has been taken against the listed entity/ its promoters/ directors/ subsidiaries either by SEBI or by Stock Exchanges (including under the Standard Operating Procedures issued by SEBI through various circulars) under SEBI Regulations and circulars/ guidelines issued thereunder.	Yes	None
12.	Additional Non-compliances, if any: No additional non-compliance observed for any SEBI regulation/circular/guidance note etc.	Yes	None
	SEBI regulation/circular/guidance note etc.		FC94590 FC94590 CP-P208, USA CP-P202, USA CP

- Compliances related to resignation of statutory auditors from listed entities and their material subsidiaries as per SEBI Circular CIR/CFD/CMD1/114/2019 dated 18<sup>th</sup> October, 2019: There was no event of appointment/reappointment/resignation of the Statutory Auditors of the listed entity during the review period and listed entity has complied with the terms of appointment of its existing Statutory Auditors as per the condition mentioned in Claus 6(A) and 6(B) of the said circular.
- (a) The listed entity has complied with the provisions of the above Regulations and Circulars/ guidelines issued thereunder, except in respect of matters specified below:- NIL

Sr.	Compliance	Regulati	Devi	Action	Type of	Details	Fine	Observations/	Managem	Remarks
No.	Requirement	on/	atio	taken	Action	of	Amount	remarks of	ent	
	(Regulations/	Circular	ns	by		violati		the Practicing	Response	
	circulars/	No.				on		Company		
	guidelines							Secretary, if		
	including							any.	2	
	specific clause)								2	
		1	<u> </u>		N	IL		<u> </u>	<u>.</u>	

(b) The listed entity has taken the following actions to comply with the observations made in previous reports: There was no observation reported in the previous report.

Sr.	Compliance	Regulati	Devi	Action	Type of	Details	Fine	Observations/	Managem	Remarks
No.	Requirement	on/	atio	taken	Action	of	Amount	remarks of	ent	
	(Regulations/	Circular	ns	by		violati		the Practicing	Response	
	circulars/	No.				on		Company		
	guidelines							Secretary, if		
	including							any.		
	specific clause)									
				1	NC	DNE		L		<u> </u>

## Assumptions & Limitation of Scope and Review:

- **1.** Compliance of the applicable laws and ensuring the authenticity of documents and information furnished, are the responsibilities of the management of the listed entity.
- 2. Our responsibility is to report based upon our examination of relevant documents and information. This is neither an audit nor an expression of opinion.

- **3.** We have not verified the correctness and appropriateness of financial records and books of accounts of the listed entity.
- **4.** This Report is solely for the intended purpose of compliance in terms of Regulation 24A (2) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and is neither an assurance as to the future viability of the listed entity nor of the efficacy or effectiveness with which the management has conducted the affairs of the listed entity.

For B.K. Gupta & Associates Company Secretaries Peer Review No: - S2003PB540600



Place: - Ludhiana Date: - 25.05.2023