



September 06, 2021

To,
The General Manager
Department of Corporate Affairs
BSE Limited
P. J. Towers,
Dalal Street,
Mumbai - 400001

Scrip Code: 500159

Subject: Annual General Meeting through Video Conferencing (VC) / Other Audio Visual Means (OAVM), Remote E-Voting Information, Book Closure And Dividend

Notice is hereby given that the 29th (Twenty-Ninth) Annual General Meeting ("AGM") of the Members of **Metro Global Limited** ("the Company") will be held on **Tuesday, September 28, 2021 at 11.30 a.m. (IST) through Video Conference ("VC") / Other Audio Visual Means ("OAVM")** to transact the business, as set out in the Notice of the AGM which will be e-mailed to the members separately and also will be made available on the website of the Company, viz., www.metrogloballimited.com, on the websites of the Stock Exchange i.e., BSE Limited at www.bseindia.com and website of Central Depository Services (India) Limited (CDSL) at www.evotingindia.com.

In view of the COVID-19 pandemic, the Ministry of Corporate Affairs ("MCA") has, vide its Circular dated January 13, 2021, read with the Circulars dated May 05, 2020, April 13, 2020 and April 08, 2020, (collectively referred to as "MCA Circulars") permitted the holding of AGM through VC or OAVM, without the physical presence of the members at a common venue. In compliance with the provisions of the Companies Act, 2013 ("the Act"), the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations") circular dated May 12, 2020 & January 15, 2021 and MCA Circulars, the AGM of the Company will be held through VC / OAVM.

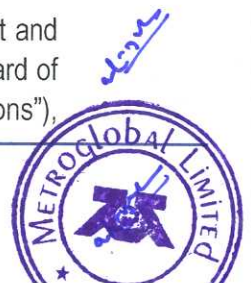
Record Date & Book Closure for the Purpose of dividend entitlement

The company has fixed **Friday, September 17, 2021 as "Record Date"** for determining entitlement of Members for receiving Dividend@ 20% i.e.Rs.2/- per equity share of having face value of Rs. 10/- (fully paid up) for the financial year ended March 31, 2021, if approved at the AGM. The dividend will be paid within ten days from the conclusion of the AGM, to the members whose names appear on the Company's Register of Members on the Record date through electronic/other modes as applicable.

Notice is further given that the pursuant to Section 91 of the Act and the Rules framed thereunder, the Register of Members and Share Transfer Books of the Company will remain closed from Monday September 20, 2021 to Tuesday, September 28, 2021 (Both days inclusive) for the purpose of 29th AGM for Financial Year 2020-21.

Remote e-voting and e-voting during AGM

Pursuant to the provisions of Section 108 of the Act and Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended and Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations"),





the Members are provided with the facility to cast their votes on all resolutions as set forth in the Notice convening the AGM using electronic voting system ('Remote e-voting') provided by CDSL. The voting rights of members shall be in proportion to the equity shares held by them in the paid up equity share capital of the company as on Monday, September 20, 2021 ("Cut-off Date")

The remote e-voting period commences on Saturday, September 25, 2021 at 9.00 a.m. IST and will end on Monday, September 27, 2021 at 5.00 p.m. IST. During that period, the Members may cast their vote electronically. The remote e-voting module shall be disabled by CDSL thereafter. Those members, who shall be present in the AGM through VC/OAVM facility and had not cast their votes on the Resolutions through remote e-voting and are otherwise not barred from doing so, shall be eligible to vote through e-voting system during the AGM.

The Members who have cast their votes by remote e-voting prior to the AGM may also attend/ participate in the AGM through VC/OAVM but shall not be entitled to cast their votes again.

Any person who acquires shares of the company and becomes a Member of the Company after the notice has been sent electronically by the Company, and holds shares as on the cut-off date, may obtain the login ID and password by sending a request to helpdesk.evoting@cdslindia.com. However, he/she is already registered with CDSL for remote e-voting, then he/she can use his/her existing User ID and password for casting the votes.

In case of any query pertaining to e-voting, members may refer the Frequently asked Questions ("FAQs") and the e-voting manual available at www.evotingIndia.com, under help section or contact at 022-23058542/43. In case of grievances relating to e-voting, please contact to Mr. Rakesh Dalvi, Manager, (CDSL,) Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai - 400013 or send an email to helpdesk.evoting@cdslindia.com or call on 022-23058542/43.

The details of the AGM are available on the website of the Company, viz., www.metrogloballimited.com, on the websites of the Stock Exchange i.e., BSE Limited at www.bseindia.com and website of Central Depository Services (India) Limited (CDSL) at www.evotingIndia.com.

For, **METROGlobal Limited**



Nitin S. Shah
Company Secretary & Compliance Officer
ACS-7088