



Ref No: CCL/SEC/2024-25/27

Date: September 03, 2024

To,
The Manager,
Department of Corporate Services,
BSE Limited,
Phirozee Jeejeeboy Towers,
Dalal Street, Fort,
Mumbai – 400 001
Scrip Code: 534691

Dear Sir/Madam,

Subject: Newspaper Advertisement regarding Notice of the 17th Annual General Meeting (“AGM”), E-Voting information and Record Date.

Pursuant to Regulations 30 and 47 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and in compliance with the various circulars issued by Ministry of Corporate Affairs and the Securities and Exchange Board of India from time to time, please find enclosed herewith the copies of newspaper advertisements regarding information on the Notice convening 17th AGM of the Company to be held on **Monday, September 23, 2024 at 11:30 A.M. (IST)** through Video Conferencing/ Other Audio Visual Means, E-Voting information, completion of sending e-mails to the shareholders of the Company regarding Annual Report for the financial year 2023-24 and intimation of Record Date, published today i.e. Tuesday, September 03, 2024 in **Active Times** and **Mumbai Lakshadeep**.

The above information is also available on the website of the Company at www.comfortcommotrade.com

You are requested to take the above information on record.

Thanking you,

Yours faithfully,
For Comfort Commotrade Limited

Ankur Agrawal
Director
DIN: 06408167

Encl: As above

COMFORT COMMOTRADE LIMITED


CIN : L51311MH200PLC175688


Registered Office :- A-301, Hetal Arch, S.V. Road,
Opp. Natraj Market, Malad (West), Mumbai - 400064

☎ 022- 6894-8500/09

✉ ipo-commotrade@comfortsecurities.co.in

🌐 www.comfortcommotrade.com

 COMFORT COMMOTRADE LIMITED CIN: L51311MH2007PLC175888					
Registered Office: A-301, Hetal Arch, Opp Natraj Market, S. V. Road, Malad (West), Mumbai - 400064; Phone No.: 022 - 6894 8500 / 08 / 09, Fax: 022-2889 2527; Email: ipo-commotrade@comfortsecurities.co.in ; Website: www.comfortcommotrade.com					
NOTICE OF 17th ANNUAL GENERAL MEETING, E-VOTING INFORMATION AND RECORD DATE					
<p>In continuation of our newspaper notice published on Wednesday, August 28, 2024, NOTICE is hereby given that the 17th Annual General Meeting (AGM/ the Meeting) of the Members of COMFORT COMMOTRADE LIMITED ("the Company") will be held on Monday, September 23, 2024 at 11:30 A.M. IST through Video Conferencing ("VC")/ Other Audio Visual Means ("OAVM"), to transact the business as stated in the AGM Notice, in compliance with the applicable provisions of the Companies Act, 2013 ("the Act") read with relevant Rules made thereunder and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations"), read with the Ministry of Corporate Affairs ("MCA") circulars dated April 08, 2020, April 13, 2020, May 05, 2020, January 13, 2021, December 08, 2021, December 14, 2021, May 05, 2022, December 28, 2022 and September 25, 2023 (collectively referred to as "MCA Circulars") and the Securities and Exchange Board of India Circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated May 12, 2020, SEBI/HO/CFD/ CMD2/CIR/ P/2021/11 dated January 15, 2021, SEBI/HO/CFD/CMD2/CIR/P/2022/52 dated May 13, 2022, SEBI/HO/CFD/POD-2/P/CIR/2023/4 dated January 05, 2023, Circular No. SEBI/HO/DDHS/ P/CIR/ 2023/0164 dated October 6, 2023 and Circular No. SEBI/HO/CFD/CFD-POD-2/P/CIR/2023/167 dated October 7, 2023 (collectively referred to as "SEBI Circulars") and all other relevant circulars issued, without the physical presence of the Members at the common venue.</p> <p>The Annual Report of the Company including AGM Notice for the financial year 2023-2024 ("Annual Report") were sent through electronic mode only to all those members whose email id are registered with the Company or its Registrar and Share Transfer Agent ("RTA") or the Depositories, in accordance with the MCA and the SEBI circulars and same has been completed on Friday, August 30, 2024. Members can join and participate in the AGM through VC/ OAVM facility only. The detailed instructions for joining the AGM and the manner of casting vote through remote electronic voting ("remote e-voting") or the e-voting system during the AGM are provided in the Notice of the AGM. Members participating through the VC/OAVM facility shall be counted for the purpose of reckoning the quorum under Section 103 of the Act. The Annual Report along with the Notice is available on the Company's website at http://www.comfortcommotrade.com/InvestorsRelation.aspx and on the website of the Stock Exchange where shares of the Company are listed i.e. BSE Limited at www.bseindia.com. Further, the Notice is also available on the website of National Securities Depository Limited ("NSDL") at https://www.evoting.nsdl.com.</p> <p>Members holding shares in physical mode and/ or who have not registered/updated their email address with the Company/ its RTA/ the Depositories and/ or who has acquired shares and become the members of the Company after the dispatch of notice and holding shares as of the cut-off date, i.e. Monday, September 16, 2024 can obtain login details for joining the AGM through VC/OAVM facility including remote e-voting/e-voting by sending a request at evoting@nsdl.co.in and may also refer to the voting instructions on the NSDL website. However, if a member is already registered with NSDL then they can use their existing User ID and password for casting vote or following the procedure as mentioned in the AGM Notice. Further, any person, who ceases to be the Member of the Company as on the cut-off date and is in receipt of this communication, shall treat the same for information purpose only.</p> <p>E-Voting:</p> <p>NOTICE is also hereby given that pursuant to the provisions of Section 108 of the Act read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended, and Regulation 44 of SEBI Listing Regulations, the Company is providing a facility to the members to cast their votes electronically on all the resolutions set forth in the Notice convening the said meeting. The Company has availed the services of NSDL to provide the facility of remote e-voting /e-voting during the AGM. Members whose name are recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting as well as e-voting during the meeting. The voting rights of Members shall be in proportion to their shares in paid up equity capital of the Company as on the cut-off date.</p> <p>The remote e-voting facility would be available during the following period:</p> <table border="1"> <tr> <td>Commencement of remote e-voting</td> <td>From 9:00 A.M. IST on Friday, September 20, 2024</td> </tr> <tr> <td>End of remote e-voting</td> <td>Upto 5:00 P.M. IST on Sunday, September 22, 2024</td> </tr> </table> <p>During this period, shareholders of the Company, holding shares either in physical form or in dematerialised form, as on the cut-off date may cast their vote electronically. The remote e-voting module shall be disabled by the NSDL for voting thereafter. The facility of e-voting will also be made available during the AGM. Only those members attending the AGM through VC/OAVM, who have not cast their vote through remote e-voting and are otherwise not barred from doing so, will be able to vote during the AGM. A member may participate in the AGM even after exercising their right to vote through remote e-voting but shall not be allowed to vote again during the AGM. Once the vote is cast by the Member, they shall not be allowed to change it subsequently.</p> <p>The Company has appointed, Mrs. Ramadevi Venigalla, Practising Company Secretary (Membership No. FCS 7345 and CP No. 17889) as the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner.</p> <p>Members, who need assistance and/or having any grievances before or during the AGM regarding e-voting facility and/ or VC/ OAVM facility, may contact NSDL for technical assistance viz. Mr. Rahul Rajbhar at evoting@nsdl.co.in/ Rahul.Rajbhar@nsdl.com or call on toll free no: 022 - 4886 7000, 022 - 2499 7000 and 022 - 2499 4200 or email at info@comfortincap.com or call at Tel. No. 022-68948508/09.</p> <p>Dividend:</p> <p>Members may note that the Board of Directors at its Meeting held on Friday, August 09, 2024, has recommended a final Dividend of 5% (Five percent) of the Paid-up Equity Share Capital of the Company, i.e., Rs. 0.50/- (Fifty Paise Only) per equity share of Face Value of Rs. 10/- (Rupees Ten Only) each for the financial year ended March 31, 2024, subject to approval of the shareholders at the ensuing AGM of the Company. The Dividend, if approved at the AGM, will be paid within 30 days of the AGM. The Company has fixed Monday, September 16, 2024 as the 'Record Date' for determining eligible equity shareholders for dividend.</p> <p>Shareholders may please note that in accordance with the provisions of the Income Tax Act, 1961, as amended by and read with the provisions of the Finance Act, 2020, dividend declared and paid by any company with effect from April 01, 2020, is taxable in the hands of Shareholders and such company is required to deduct tax at source ("TDS") from dividend paid to the Shareholders at the applicable rates. For more details, please refer to the Notes to the Notice of the AGM and also email communication sent to shareholders for the purpose of TDS. The above information is also available on the website of the Company at www.comfortcommotrade.com</p> <p>NOTICE is hereby given that the Record Date for the purpose of AGM and Dividend is Monday, September 16, 2024.</p> <p style="text-align: right;">BY ORDER OF THE BOARD OF DIRECTORS OF COMFORT COMMOTRADE LIMITED</p> <p style="text-align: right;">Sd/- APEKSHA KADAM CHAIRPERSON & DIRECTOR DIN: 08878724</p> <p>DATE: SEPTEMBER 03, 2024 PLACE: MUMBAI</p>		Commencement of remote e-voting	From 9:00 A.M. IST on Friday, September 20, 2024	End of remote e-voting	Upto 5:00 P.M. IST on Sunday, September 22, 2024
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The Annual Report along with the Notice is available on the Company's website at http://www.comfortcommtrade.com/investorsRelation.aspx and on the website of the Stock Exchange where shares of the Company are listed i.e. BSE Limited at www.bseindia.com . Further, the Notice is also available on the website of National Securities Depository Limited ("NSDL") at https://www.evoting.nsdl.com . Members holding shares in physical mode and/ or who have not registered/updated their email address with the Company/ its RTA/ the Depositories and/ or who has acquired shares and become the members of the Company after the dispatch of notice and holding shares as of the cut-off date , i.e. Monday, September 16, 2024 can obtain login details for joining the AGM through VC/OAVM facility including remote e-voting/e-voting by sending a request at evoting@nsdl.co.in and may also refer to the voting instructions on the NSDL website. 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Members whose name are recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting as well as e-voting during the meeting. The voting rights of Members shall be in proportion to their shares in paid up equity capital of the Company as on the cut-off date. The remote e-voting facility would be available during the following period: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Commencement of remote e-voting</td> <td>From 9:00 A.M. IST on Friday, September 20, 2024</td> </tr> <tr> <td>End of remote e-voting</td> <td>Upto 5:00 P.M. IST on Sunday, September 22, 2024</td> </tr> </table> During this period, shareholders of the Company, holding shares either in physical form or in dematerialised form, as on the cut-off date may cast their vote electronically. 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Mr. Rahul Raibhar at evoting@nsdl.co.in / Rahul.Raibhar@nsdl.com or call on toll free no: 022 - 4886 7000, 022 - 2499 7000 and 022 - 2499 4200 or email at info@comforffinacp.com or call at Tel. No. 022-68948508/09. Dividend: Members may note that the Board of Directors at its Meeting held on Friday, August 09, 2024, has recommended a final Dividend of 5% (Five percent) of the Paid-up Equity Share Capital of the Company, i.e., Rs. 0.50/- (Fifty Paise Only) per equity share of Face Value of Rs. 10/- (Rupees Ten Only) each for the financial year ended March 31, 2024, subject to approval of the shareholders at the ensuing AGM of the Company. The Dividend, if approved at the AGM, will be paid within 30 days of the AGM. The Company has fixed Monday, September 16, 2024 as the "Record Date" for determining eligible equity shareholders for dividend. 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