



INVESTOR SERVICE CENTRE  
**ITC Limited**  
37 J. L. Nehru Road  
Kolkata 700 071, India  
Telephone nos. : 1800-345-8152 (Toll free)  
91 33 22886426 / 0034  
Facsimile no. : 91 33 22882358

Ref.: Isc/Cert/Issue/48

21st September, 2022

The Manager  
Listing Department  
National Stock Exchange  
of India Ltd.  
Exchange Plaza  
Plot No. C-1, G Block  
Bandra-Kurla Complex  
Bandra (East)  
Mumbai 400 051

The General Manager  
Dept. of Corporate Services  
BSE Ltd.  
P. J. Towers  
Dalal Street, Fort  
Mumbai 400 001


The Secretary  
The Calcutta Stock  
Exchange Ltd.  
7, Lyons Range  
Kolkata 700 001

Dear Sirs,

**Sub: Issuance of "Letter of Confirmation" in lieu of Duplicate Share Certificates**

Pursuant to Regulation 39(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, read with SEBI Circular No. SEBI / HO / MIRSD / MIRSD\_RTAMB / P / CIR / 2022 / 8 dated 25<sup>th</sup> January, 2022, please find enclosed a statement providing details of "Letter of Confirmation" issued by the Company to its shareholders on 20<sup>th</sup> September, 2022 in lieu of Duplicate Share Certificates.

Yours faithfully,

  
(T.K. Ghosal)  
Deputy Secretary

Encl.: A/a

COMPANY NAME ITC LIMITED  
SOURCE INVESTOR SERVICE CENTRE  
LETTER REF NO ISC/CERT/ISSUE/48  
ISSUE DATE 20.09.2022

LEDGER FOLIO NO	HOLDER NAME	CERTNO	DISTNO FROM	DISTNO TO	LETTER OF CONFIRMATION NO.	NO. OF SHARES
13/11886	KRISHNA CHARAN MUKHERJEE	000247867	0008087699249	00080877021	255	000000002880
18/04627	MADHU RAMACHANDRA RAO	000043401	0000073425901	00000734287		000000002800
18/04627	MADHU RAMACHANDRA RAO	000109617	0002540143536	00025401449		000000001400
18/04627	MADHU RAMACHANDRA RAO	000182650	0003898973053	00038989772		000000004200
18/04627	MADHU RAMACHANDRA RAO	000254494	0008098611674	00080986158	257	000000004200
36/01033	MINAKSHI CAPUR	000266145	0000015233861	00000152377		000000003880
36/01033	MINAKSHI CAPUR	000266146	0002511041551	00025110434		000000001940
36/01033	MINAKSHI CAPUR	000266147	0003841669147	00038416749		000000005820
36/01033	MINAKSHI CAPUR	000266148	0008063889195	00080638950	256	000000005820
02/05134	NARESH CHANDRA BANSAL	000232391	0008059292651	00080592970	254	000000004410
22/03463	DEVCHANDRA PANDUNAG BORKAR	000264324	0008112829967	00081128319	258	000000002010

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