

# *EIH Associated Hotels Limited*

A MEMBER OF THE OBEROI GROUP

CIN: L92490TN1983PLC009903

Corporate Office: 7, Sham Nath Marg, Delhi-110 054

Telephone: 91-11-2389 0505

Website: [www.eihassociatedhotels.in](http://www.eihassociatedhotels.in) / E-mail: [isdho@oberoigroup.com](mailto:isdho@oberoigroup.com)

15<sup>th</sup> July 2023

<b>The National Stock Exchange of India Limited</b> Exchange Plaza, 5 <sup>th</sup> Floor Plot No..C/1, G Block Bandra Kurla Complex Bandra(E) Mumbai – 400 051 <b>Code: EIHAHOTELS</b>	<b>BSE Limited</b> Corporate Relationship Dept. 1 <sup>st</sup> Floor, New Trading Ring Rotunda Building Phiroze Jeejeebhoy Towers Dalal Street, Fort Mumbai – 400 001 <b>Code: 523127</b>
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## **SUB: NOTICE OF 40<sup>th</sup> ANNUAL GENERAL MEETING**

Dear Sir,

This is to inform you that the 40<sup>th</sup> Annual General Meeting of the Company will be held on Monday, 07<sup>th</sup> August 2023 at 3:30 P.M. (IST) through Video Conferencing /Other Audio Visual Means. Notice of the Annual General Meeting is enclosed herewith. Notice and Annual Report is also available on the website of the Company <https://www.eihassociatedhotels.in/-/media/eihassociatedhotels/pdf/investor/disclosure/annual-general-meeting/eiha-notice-of-40th-annual-general-meeting.pdf>

For ease of participation of the members, the key details with respect to AGM are provided below:

<b>S.No.</b>	<b>Particulars</b>	<b>Details</b>
1	Link for live webcast of the Annual General Meeting and for participation through video conference	<a href="https://evoting.nsdl.com">https://evoting.nsdl.com</a>
2	Username and Password for VC	Members may attend the meeting through e-voting credentials.
3	Cut-off date	Monday, 31 <sup>st</sup> July 2023
4	Time period for remote e-voting	Open - Friday, 04 <sup>th</sup> August 2023 at 10:00 A.M End- Sunday, 06 <sup>th</sup> August 2023 at 5:00 P.M.
5	Book Closure Date	Tuesday, 01 <sup>st</sup> August 2023 to Thursday, 03 <sup>rd</sup> August 2023

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6	Process for updating the e-mail id	Physical mode - write to our RTA, Link Intime India Private Limited, Noble Heights, 1 <sup>st</sup> Floor, Plot No. NH-2 LSC, C-1 Block, Near Savitri Market, Janakpuri, New Delhi - 110058 E-mail: <a href="mailto:delhi@linkintime.co.in">delhi@linkintime.co.in</a>  Demat mode - Contact your Depository Participant (DP)
7	Contact details of participation through VC or remote e-voting	Ms. Pallavi Mhatre, Senior Manager, National Securities Depository Limited (NSDL), Trade World – A Wing, Kamala Mills Compound, Lower Parel, Mumbai – 400013 or <a href="mailto:evoting@nsdl.co.in">evoting@nsdl.co.in</a> NSDL toll free No. 022-48867000 and 022-24997000
8	Company's Contact details	Mr. Tejasvi Dixit Company Secretary EIH Associated Hotels Limited, 7 Sham Nath Marg, Delhi – 110054, <a href="mailto:tejasvi.dixit@oberoigroup.com">tejasvi.dixit@oberoigroup.com</a> <a href="mailto:isdho@oberoigroup.com">isdho@oberoigroup.com</a> <a href="tel:011-23890505">011-23890505</a>

Thanking you,

Yours faithfully,

For **EIH ASSOCIATED HOTELS LIMITED**

**TEJASVI DIXIT**  
**COMPANY SECRETARY**



**EIH ASSOCIATED HOTELS LIMITED**  
**NOTICE OF ANNUAL GENERAL MEETING**

**NOTICE** is hereby given that the 40<sup>th</sup> (Fortieth) Annual General Meeting of the **EIH Associated Hotels Limited** will be held on Monday, 07<sup>th</sup> August 2023 at 03:30 P.M. through Video Conferencing / Other Audio Visual Means (“VC/ OAVM”) to transact the following businesses:

**ORDINARY BUSINESS**

1. To consider and adopt the audited financial statement of the Company for the Financial Year ended 31<sup>st</sup> March 2023 and the reports of the Board of Directors and Auditors, in this regard, if thought fit, pass the following resolution as an **Ordinary Resolution**;

**“RESOLVED THAT** the audited financial statement of the Company for the Financial Year ended 31<sup>st</sup> March 2023 and the reports of the Board of Directors and Auditors thereon, as circulated to the Members, be and are hereby considered and adopted”.

2. To declare a dividend on equity shares for the Financial Year ended 31<sup>st</sup> March 2023 and, in this regard, if thought fit, to pass the following resolution as an **Ordinary Resolution**:

**“RESOLVED THAT** a dividend at the rate of Rs.5/- (Rupees five only) per equity share of Rs.10/- (Rupees ten only) each fully paid-up of the Company, as recommended by the Board of Directors, be and is hereby declared for the Financial Year ended 31<sup>st</sup> March 2023 and the same be paid out of the profits of the Company.”

3. To appoint a Director in place of Mr. Akshay Rajan Raheja (DIN: 00288397), who retires by rotation and being eligible, offer himself for re-appointment and, in this regard, if thought fit, pass the following resolution as an **Ordinary Resolution**:

**“RESOLVED THAT** in accordance with the provisions of Section 152 and other applicable provisions of the Companies Act, 2013, Mr. Akshay Rajan Raheja (DIN: 00288397), who retires by rotation at this meeting, be and is hereby appointed as a Director of the Company.”

**By order of the Board**

Date : 16<sup>th</sup> May 2023  
Place : Registered Office  
1/24 G.S.T Road  
Meenambakkam,  
Chennai -600027

**Tejasvi Dixit**  
**Company Secretary**

**NOTES:**

1. **In compliance with the Ministry of Corporate Affairs (“MCA”) circulars dated 8<sup>th</sup> April 2020, 13<sup>th</sup> April 2020, 5<sup>th</sup> May 2020 and 28<sup>th</sup> December 2022 , (hereinafter referred to as “MCA circulars”) and Securities and Exchange Board of India (“SEBI”) vide it’s circular dated 12<sup>th</sup> May 2020, 15<sup>th</sup> January 2021 and 05<sup>th</sup> January 2023 (hereinafter referred to as “SEBI circulars”) permitting Companies to hold Annual General Meeting through Video Conference / Other Audio Visual Means (“VC/ OAVM”) without the physical presence of the Members at a common venue, provisions of Companies Act, 2013 (“Act”) and the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“Listing Regulations”), the 40<sup>th</sup> Annual General Meeting (“40<sup>th</sup> AGM”) is being held through VC/ OAVM. The deemed venue for the AGM shall be Registered Office of the Company.**
2. As per the Companies Act, 2013, a member entitled to attend and vote at the AGM is entitled to appoint a proxy to attend and vote on his/her behalf. Since the 40<sup>th</sup> AGM is being held through VC/OAVM as per the MCA circulars and SEBI circulars, physical attendance of members has been dispensed with. Accordingly, the facility for appointment of proxies by the members will not be made available for the 40<sup>th</sup> AGM and hence the Proxy Form, Attendance Slip and route map are not annexed to this Notice.
3. In accordance with MCA circulars and SEBI circulars the notice of the 40<sup>th</sup> AGM and the Annual Report 2022-23 are being sent only by electronic mode to those members whose name is appearing in the Register of Member/ Beneficial Owners as on 07<sup>th</sup> July 2023. Members may please note that this Notice and the Annual Report will also be available on the Company’s website [www.eihassociatedhotels.in/](http://www.eihassociatedhotels.in/) , the websites of the stock exchanges i.e. BSE Limited at [www.bseindia.com](http://www.bseindia.com) and National Stock Exchange of India Limited at [www.nseindia.com](http://www.nseindia.com) respectively and on the website of NSDL at [www.evoting.nsdl.com](http://www.evoting.nsdl.com).
4. For receiving all communications (including Annual Report) from the Company electronically and updating KYC –
  - i) Members holding shares in physical mode and who have not registered/ updated their e-mail address and KYC with the Company

are requested to register/ update the same by writing to the Company/RTA with details of folio number and attaching the form ISR-1, ISR-2, ISR-3/SH-13 at [isdho@oberoigroup.com](mailto:isdho@oberoigroup.com) or to our RTA Link Intime India Private Limited at [delhi@linkintime.co.in](http://delhi@linkintime.co.in).

- ii) Members holding shares in dematerialized mode are requested to register/ update their e-mail address with the relevant Depository Participant.
5. The Company has facilitated the Members to participate at the 40<sup>th</sup> AGM through VC/OAVM provided by NSDL. The instructions for participation through VC/OAVM by members are given separately. Participation at the AGM through VC/OAVM shall be allowed on a first-come-first- served basis. However, this rule would not apply to participation of shareholders holding 2% or more shareholding, promoters, institutional investors, directors, key and senior managerial personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee, Auditors etc., who are allowed to attend the AGM without restriction on account of first come first served basis.
6. The Members will be able to attend the 40<sup>th</sup> AGM through VC/OAVM or view the live webcast of the proceedings at the 40<sup>th</sup> AGM provided by NSDL. The members can visit and login through their user id and password from 3.15 P.M.IST onwards on 07<sup>th</sup> August 2023.
7. As per MCA and SEBI circulars, members attending the 40<sup>th</sup> AGM through VC/ OAVM shall be counted for the purpose of reckoning the quorum under Section 103 of the Act.
8. The Company has provided the facility to members to exercise their right to vote by electronic means both through remote e-voting and e-voting during the AGM. For details on login method of remote e-voting and e-voting at the AGM, please refer the instructions below under the head **"Voting through electronic means"**. The remote e-voting facility is in addition to e-voting that will take place at the 40<sup>th</sup> AGM being held through VC/OAVM.
9. Members joining the meeting through VC/OAVM and who have not already cast their vote by means of remote e-voting, shall be able to exercise their right to vote through e-voting at the AGM. The Members who have cast their vote by remote e-voting prior to the AGM may also join the AGM through VC/OAVM but shall not be entitled to cast their vote again. A member can opt for only single mode of voting i.e. either through remote e-voting or voting at the AGM.
10. Voting rights shall be reckoned on the paid up value of the shares registered in the name of the member/ beneficial owner (in case of electronic shareholding) as on 31<sup>st</sup> July 2023. A person, whose name is recorded in the Register of Members or in the list of beneficial Owners provided by depositories as on 31<sup>st</sup> July 2023 shall be entitled to avail the facility of remote e-voting or e-voting at the AGM.
11. The remote e-voting period shall commence at 10.00 A.M. on Friday, 04<sup>th</sup> August 2023 and will end at 5.00 P.M. on Sunday, 06<sup>th</sup> August 2023. The remote e-voting module shall be disabled by **NSDL** at 5.00 P.M. on Sunday, 06<sup>th</sup> August 2023. During the remote e-voting period, the Members of the Company holding shares either in physical form or in demat form as on the cut-off date may cast their vote electronically provided once the vote on the resolution (s) is cast by the members, he/she will not be allowed to change it subsequently.
12. Any person, who acquires shares of the Company and become a member of the Company after dispatch of the Notice and holding shares as on the cut-off date i.e. 31<sup>st</sup> July 2023 may obtain the login ID and password by sending an email to [isdho@oberoigroup.com](mailto:isdho@oberoigroup.com) or [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) by mentioning their folio No. /DP ID and Client ID. However, if the Member is already registered with NSDL for remote e-voting, then the Member can use his/her existing user ID and password for casting the vote. If the Member forgets the password, he/she can reset the password by using "Forget User Details/Password" option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com)
13. As required under the Regulation 36(3) of the Listing Regulations and Secretarial Standard-2, particulars relating to Mr. Akshay Rajan Raheja, retiring by rotation and proposed to be re-appointed is given in the Annexure to this Notice.
14. Members who hold shares in dematerialized form and wish to provide/change/ correct the bank account details should send the same immediately to their concerned Depository Participant (DP) and not to the Company. Members are also requested to give the MICR Code of their bank to their Depository Participants. Members who are holding shares in physical form are advised to submit particulars of their bank account, viz. name and address of the branch of the bank, MICR code of the branch, type of account and account number to the RTA of the Company.
15. In accordance with the proviso to Regulation 40(1) of the Listing Regulations, effective from 1<sup>st</sup> April 2019, transfer of securities of the Company shall not be processed unless the securities are held in the dematerialized form with a depository. Accordingly,



members holding equity shares in physical mode are urged to have their shares dematerialized so as to be able to freely transfer them and participate in corporate actions.

Members can contact the Company's RTA for assistance in this regard. Members may please note that SEBI vide its Circular No. SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2022/8 dated January 25, 2022 has mandated the listed companies to issue securities in dematerialized form only while processing service requests, viz., issue of duplicate securities certificate; claim from unclaimed suspense account; renewal/exchange of securities certificate; endorsement; sub-division/splitting of securities certificate; consolidation of securities certificates/folios; transmission and transposition. Accordingly, members are requested to make service requests by submitting a duly filled and signed Form ISR-4. The said form can be downloaded from the Company's website Investors at <https://www.eihassociatedhotels.in/>. It may be noted that any service request can be processed only after the folio is KYC Compliant.

16. The Board of Directors have appointed Mr. Tejasvi Dixit, Company Secretary as the person responsible for the entire process of voting i.e. remote e-voting and e-voting at the 40<sup>th</sup> AGM. Mr. Arun Kumar Gupta, Company Secretary, M/s. Arun Gupta and Associates has been appointed as the scrutinizer to scrutinize the remote e-voting and e-voting process at the 40<sup>th</sup> AGM in a fair and transparent manner.
17. The resolutions pertaining to ordinary business mentioned above shall be declared as passed on the date of the Annual General Meeting if the number of votes cast in favour is more than the votes cast against.
18. The scrutinizer shall, immediately after the conclusion of voting at the 40<sup>th</sup> AGM, first count the votes cast at the meeting, thereafter unblock the votes cast through remote e-voting in the presence of at least two witnesses who are not in the employment of the Company, and submit the consolidated scrutinizer's report of the votes cast in favor or against, if any, to the Chairman of the Meeting within two working days of conclusion of the meeting. The results along with the scrutinizer's report shall be placed on the website of the Company, [www.eihassociatedhotels.in](http://www.eihassociatedhotels.in) and on the websites of Stock Exchanges, [www.bseindia.com](http://www.bseindia.com) and [www.nseindia.com](http://www.nseindia.com).
19. Members may note that the Board, at its meeting held on 16<sup>th</sup> May 2023, has recommended a final dividend of ₹ 5 (Rupees Five) per fully paid-up equity

share. For the purpose of payment of final dividend for Financial Year 2022-23 the Register of Members of the Company will remain closed from 1<sup>st</sup> August 2023 to 3<sup>rd</sup> August 2023, both days inclusive. The aforesaid dividend, once approved by the Members in this AGM, will be paid on or before 31<sup>st</sup> August 2023.

Payment of dividend shall be made through electronic mode to the Members who have updated their bank account details. Dividend warrants/demand drafts will be dispatched to the registered address of the Members who have not updated their bank account details. In order to receive dividend in a timely manner, members are requested to register/update their complete bank details:

- (a) with their Depository Participant(s) with whom they maintain their demat accounts if shares are held in dematerialised mode by submitting the requisite documents, and
  - (b) with RTA if shares are held in physical mode, by submitting duly filled in Form ISR-1 along with the (i) scanned copy of the signed request letter which shall contain shareholder's name, folio number, bank details (Bank account number, Bank and Branch Name and address, IFSC, MICR details), (ii) self-attested copy of the PAN card and (iii) cancelled cheque leaf
20. Members wishing to claim dividends that remain unclaimed are requested to correspond with the Registrar and Share Transfer Agent at [delhi@linkintime.co.in](mailto:delhi@linkintime.co.in) or to the Company at [isdho@oberoigroup.com](mailto:isdho@oberoigroup.com). Members are requested to note that dividends that are not claimed within seven years from the date of transfer to the Company's Unpaid Dividend Account, will, as per Section 124 of the Act, be transferred to the Investor Education and Protection Fund (IEPF). Shares on which dividend remains unclaimed for seven consecutive years will be transferred to the IEPF as per Section 124 of the Act, and the applicable rules.
  21. Electronic copies of all the documents referred in the accompanying Notice of the AGM and the Statement shall be made available for inspection. During the 40<sup>th</sup> AGM, members may access the scanned copy of Register of Directors and Key Managerial Personnel and their shareholding maintained under Section 170 of the Act; the Register of Contracts and Arrangements in which Directors are interested maintained under Section 189 of the Act. Members desiring inspection of statutory registers and other relevant documents may send their request in writing to the Company at [isdho@oberoigroup.com](mailto:isdho@oberoigroup.com).

## HOW DO I VOTE ELECTRONICALLY USING NSDL E-VOTING SYSTEM?

The way to vote electronically on NSDL e-Voting system consists of “Two Steps” which are mentioned below:

### STEP 1: ACCESS TO NSDL E-VOTING SYSTEM

#### A) Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode

In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Login method for Individual shareholders holding securities in demat mode is given below:

Type of shareholders	Login Method
Individual Shareholders holding securities in demat mode with NSDL.	<ol style="list-style-type: none"> <li>Existing <b>IDEAS</b> user can visit the e-Services website of NSDL Viz. <a href="https://eservices.nsd.com">https://eservices.nsd.com</a> either on a Personal Computer or on a mobile. On the e-Services home page click on the “<b>Beneficial Owner</b>” icon under “<b>Login</b>” which is available under ‘<b>IDEAS</b>’ section , this will prompt you to enter your existing User ID and Password. After successful authentication, you will be able to see e-Voting services under Value added services. Click on “<b>Access to e-Voting</b>” under e-Voting services and you will be able to see e-Voting page. Click on company’s name or <b>e-Voting service provider i.e. NSDL</b> and you will be re-directed to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting &amp; voting during the meeting.</li> <li>If you are not registered for IDEAS e-Services, option to register is available at <a href="https://eservices.nsd.com">https://eservices.nsd.com</a>. Select “<b>Register Online for IDEAS Portal</b>” or click at <a href="https://eservices.nsd.com/SecureWeb/IdeasDirectReg.jsp">https://eservices.nsd.com/SecureWeb/IdeasDirectReg.jsp</a></li> <li>Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <a href="https://www.evoting.nsd.com/">https://www.evoting.nsd.com/</a> either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon “Login” which is available under ‘Shareholder/Member’ section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company’s name or <b>e-Voting service provider i.e. NSDL</b> and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting &amp; voting during the meeting.</li> <li>Shareholders/Members can also download NSDL Mobile App “<b>NSDL Speede</b>” facility by scanning the QR code mentioned below for seamless voting experience.</li> </ol>

NSDL Mobile App is available on





Type of shareholders	Login Method
Individual Shareholders holding securities in demat mode with CDSL	<ol style="list-style-type: none"> <li>1. Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The users to login Easi /Easiest are requested to visit CDSL website <a href="http://www.cdslindia.com">www.cdslindia.com</a> and click on login icon &amp; New System Myeasi Tab and then user your existing my easi username &amp; password.</li> <li>2. After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period or joining virtual meeting &amp; voting during the meeting. Additionally, there is also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers' website directly.</li> <li>3. If the user is not registered for Easi/Easiest, option to register is available at CDSL website HYPERLINK "<a href="http://www.cdslindia.com">http://www.cdslindia.com</a>" <a href="http://www.cdslindia.com">www.cdslindia.com</a> and click on login &amp; New System Myeasi Tab and then click on registration option.</li> <li>4. Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on HYPERLINK "<a href="http://www.cdslindia.com">http://www.cdslindia.com</a>" <a href="http://www.cdslindia.com">www.cdslindia.com</a> home page. The system will authenticate the user by sending OTP on registered Mobile &amp; Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers.</li> </ol>
Individual Shareholders (holding securities in demat mode) login through their depository participants	You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. Upon logging in, you will be able to see e-Voting option. Click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on Company's name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.

**Important note:** Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

### Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at <a href="mailto:evoting@nsdl.co.in">evoting@nsdl.co.in</a> or call at toll free no.: 022-48867000 and 022-24997000
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at <a href="mailto:helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a> or contact at 1800225533

**B) Login Method for e-Voting and joining virtual meeting for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.**

**How to Log-in to NSDL e-Voting website?**

1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsd.com/> either on a Personal Computer or on a mobile.
2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section.
3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.

Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at <https://eservices.nsd.com/> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.

4. Your User ID details are given below :

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a) For members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****.
b) For members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID For example if your Beneficiary ID is 12***** then your user ID is 12*****.
c) For members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001***

5. Password details for shareholders other than Individual shareholders are given below:
  - a) If you are already registered for e-Voting, then you can use your existing password to login and cast your vote.
  - b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
  - c) How to retrieve your 'initial password'?
    - (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
    - (ii) If your email ID is not registered, please follow steps mentioned below in **process for those shareholders whose email ids are not registered.**
6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
  - a) Click on "**Forgot User Details/ Password?**"(If you are holding shares in your demat account with NSDL or CDSL) option available on [www.evoting.nsd.com](http://www.evoting.nsd.com).
  - b) **Physical User Reset Password?**" (If you are holding shares in physical mode) option available on [www.evoting.nsd.com](http://www.evoting.nsd.com).
  - c) If you are still unable to get the password by aforesaid two options, you can send a request at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) mentioning your demat account number/folio number, your PAN, your name and your registered address etc.





- d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
- 7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
- 8. Now, you will have to click on "Login" button.
- 9. After you click on the "Login" button, Home page of e-Voting will open.

## STEP 2: CAST YOUR VOTE ELECTRONICALLY AND JOIN GENERAL MEETING ON NSDL E-VOTING SYSTEM

### How to cast your vote electronically and join General Meeting on NSDL e-Voting system?

1. After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle and General Meeting is in active status.
2. Select "EVEN" of company for which you wish to cast your vote during the remote e-Voting period and casting your vote during the General Meeting. For joining virtual meeting, you need to click on "VC/OAVM" link placed under "Join Meeting".
3. Now you are ready for e-Voting as the Voting page opens.
4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
5. Upon confirmation, the message "Vote cast successfully" will be displayed.
6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

### General Guidelines for shareholders

1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to [aruncs.gupta@gmail.com](mailto:aruncs.gupta@gmail.com) with a copy marked to

[evoting@nsdl.co.in](mailto:evoting@nsdl.co.in). Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) can also upload their Board Resolution / Power of Attorney / Authority Letter etc. by clicking on "Upload Board Resolution / Authority Letter" displayed under "e-Voting" tab in their login.

2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com) to reset the password.
3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of [www.evoting.nsdl.com](http://www.evoting.nsdl.com) or call on toll free no.: 022-48867000 and 022-24997000 or send a request to Ms. Pallavi Mahtre, Sr. Manager at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in)

### Process for those shareholders whose email ids are not registered with the depositories for procuring user id and password and registration of e mail ids for e-voting for the resolutions set out in this notice:

1. In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to [isdho@oberoigroup.com](mailto:isdho@oberoigroup.com)
2. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) to [isdho@oberoigroup.com](mailto:isdho@oberoigroup.com). If you are an Individual shareholder holding securities in demat mode, you are requested to refer to the login method explained at **step 1 (A)** i.e. **Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode.**
3. Alternatively shareholders/members may send a request to [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) for procuring user id and password for e-voting by providing above mentioned documents.
4. In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies,

Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and email ID correctly in their demat account in order to access e-Voting facility.

**THE INSTRUCTIONS FOR MEMBERS FOR e-VOTING ON THE DAY OF THE AGM ARE AS UNDER:-**

1. The procedure for e-Voting on the day of the AGM is same as the instructions mentioned above for remote e-voting.
2. Only those Members/ shareholders, who will be present in the AGM through VC/OAVM facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting system in the AGM.
3. Members who have voted through Remote e-Voting will be eligible to attend the AGM. However, they will not be eligible to vote at the AGM.
4. The details of the person who may be contacted for any grievances connected with the facility for e-Voting on the day of the AGM shall be the same person mentioned for Remote e-voting.

**INSTRUCTIONS FOR ATTENDING/JOINING THE 40th AGM THROUGH VC/OAVM ARE AS UNDER**

1. Member will be provided with a facility to attend the 40<sup>th</sup> AGM through VC/OAVM through the NSDL system. Members may access by following the steps mentioned above for **Access to NSDL e-Voting system**. After successful login, you can see link of "VC/OAVM link" placed under "**Join meeting**" menu against company name. You are requested to click on VC/OAVM link placed under

Join General Meeting menu. The link for VC/OAVM will be available in Shareholder/Member login where the EVEN of Company will be displayed. Please note that the members who do not have the User ID and Password for e-Voting or have forgotten the User ID and Password may retrieve the same by following the remote e-Voting instructions mentioned in the notice to avoid last minute rush.

2. Members are encouraged to join the Meeting through Laptops for better experience.
3. Further members will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.
4. Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
5. **Questions prior to 40<sup>th</sup> AGM and Speaker registration:** Members who would like to express their views/ask questions prior to the 40<sup>th</sup> AGM may write to the [isdho@oberoigroup.com](mailto:isdho@oberoigroup.com) by mentioning his folio / DP id and client id. Members who would like to express their views/ ask questions during the 40<sup>th</sup> AGM can register themselves as speaker by writing to [isdho@oberoigroup.com](mailto:isdho@oberoigroup.com). "Post your Questions" and speaker registration shall commence on Wednesday, 02<sup>nd</sup> August 2023 (10:00 a.m. IST) and close on Friday, 04<sup>th</sup> August 2023 (5:00 p.m. IST). Please note that only questions of the members holding the shares as on cut-off date will be considered and those members who have registered themselves as a speaker will be allowed to express their views/ ask questions during the 40<sup>th</sup> AGM. The Company reserves the right to restrict the number of speakers depending on the availability of time for the 40<sup>th</sup> AGM.



## DETAILS OF THE DIRECTORS SEEKING APPOINTMENT/ RE-APPOINTMENT

### At the 40<sup>th</sup> Annual General Meeting

[Pursuant to Secretarial Standard on General Meetings (SS-2) and Regulation 36 of the Listing Regulations]

<b>Name of the Director</b>	Mr. Akshay Rajan Raheja
<b>Date of Birth (Age)</b>	25/05/1982 (40 years)
<b>Date of first appointment on the Board</b>	28/05/2015
<b>Qualifications</b>	B. Com., M.B.A., Columbia Business School, New York
<b>Experience</b>	20 years
<b>Nature of Expertise</b>	Well known entrepreneur and expert in business administration
<b>Remuneration last drawn, if applicable</b>	Nil
<b>Terms and conditions of appointment / re-appointment along with details of remuneration to be paid</b>	Liable to Retire by Rotation and without remuneration except sitting fee
<b>Shareholding in the Company</b>	Nil
<b>Relationship with other Directors, Manager and other Key Managerial Personnel of the Company</b>	None
<b>No. of Board Meetings attended/held during Financial Year 2022-23</b>	6 / 7
<b>Directorships held in other Companies</b>	<ol style="list-style-type: none"> <li>1. Hathway Cable &amp; Datacom Limited</li> <li>2. Raheja QBE General Insurance Co. Limited</li> <li>3. Abu Developers Private Limited</li> <li>4. Amber Apartment Makers Private Limited</li> <li>5. Arjun Housing Private Limited</li> <li>6. Bloomingdale Investment &amp; Finance Private Limited</li> <li>7. Health and Grow Private Limited</li> <li>8. Hathway Investment Private Limited</li> <li>9. Kuntinandan Contractors and Developers Private Limited</li> <li>10. R. Raheja Investments Private Limited</li> <li>11. Windsor Realty Private Limited</li> <li>12. Prism Johnson Limited</li> <li>13. Innovassynth Technologies (India) Limited</li> <li>14. ARKO Enterprises Private Limited</li> <li>15. Globus Stores Private Limited</li> </ol>
<b>Name of listed Company from where resigned in last three years</b>	Nil
<b>Chairmanship/ Membership of Committees in other Companies</b>	Nil