

RITA FINANCE AND LEASING LIMITED

CIN:L67120DL1981PLC011741

Registered Office: D-328, Basement Floor, Defence Colony, New Delhi- 110024
E-mail:ritaholdingsltd@gmail.com; Website:www.ritafinance.in; Tel.: 011-46772202

November 21, 2023

To,

Department of Corporate Relations BSE Limited P. J. Towers, Dalal Street, Fort Mumbai-400 001	Metropolitan Stock Exchange of India Limited 205(A), 2nd floor, Piramal Agastya Corporate Park, Kamani Junction, LBS Road, Kurla (West), Mumbai – 400070
Security Code: 543256	Symbol: RFL

SYM:RFL
ISIN: INE018S01016

Sub: Intimation pursuant to the Regulation 30 of SEBI (LODR) Regulations, 2015- Resignation of the Company Secretary and Compliance officer/Change in KMP of the Company.

Ref: SEBI Circular No. CIR/CFD/CMD/4/2015 dated September 09, 2015

Dear Sir/Madam,

This is to inform you that Mr. Vijay Jawahar Thakur (M.No : A69876) - Company Secretary and Compliance Officer has tender his resignation vide letter dated **November 20,2023** due to other commitments and certain other pre- occupations and he will be relieved from his duties by the board in meeting held on dated November 21,2023 w.e.f closure of business hours of **December 10,2023**.

Mr. Thakur will also ceased to be a Key Managerial Personnel under the provisions of Sec203 and other applicable provisions if any, under Companies Act ,2013 .

His successor shall be appointed shortly and the same shall be intimated to the Stock Exchanges.

Required disclosures/details in respect of Change pursuant to Regulation 30 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“SEBI Listing Regulations”), read with SEBI Circular No.CIR/CFD/CMD/4/2015 dated September 9, 2015:

S. No.	Particulars	Disclosures
1.	Reason for change viz. appointment, resignation, removal, death or otherwise	Resignation as company secretary and compliance officer due to other commitments and certain other pre- occupations.
2.	Date of cessation	Closing of business hours on 10/12/2023.
3.	Brief profile (in case of appointment)	N.A.
4.	Disclosure of Relationships between directors (in case of appointment of a director)	N.A.
5.	Resignation letter	Attached

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You are requested to please take on record the above said information for resignation of the Company Secretary & Compliance Officer .

Thanking You,
Yours Faithfully,

For Rita Finance and Leasing Limited

Pawan Kumar Mittal
Director
DIN: 00749265

Place: New Delhi
Date: 21/11/2023

Encl: copy of resignation letter

Resignation Letter

20th November 2023

The Board of Directors
RITA FINANCE AND LEASING LIMITED
D-328, Basement Floor, Defence Colony
New Delhi South Delhi-110024.

Dear Sirs,

Sub.: Resignation from the post of Company Secretary and Compliance Officer (KMP) of the Company.

I hereby give my resignation from the post of Company Secretary and Compliance Officer (Key Managerial Personnel) of the Company M/s. Rita Finance And Leasing Limited effective from the closure of business hours on 10th December, 2023 due to other commitments and certain other pre- occupations.

I am thankful to all the Directors, Key Managerial Personnel's and the staff members for their extended support to me during my tenure as CS(KMP) of Company.

Please acknowledge the receipt of the same.

Thanking You,



Vijay Jawahar Thakur

Membership No.: A69876

Address: Chandivali Farm Road, 20/B/706, Jivan Jyoti Society,
Sangharsh Nagar, Andheri (East) Mumbai, Maharashtra -400072