

**ALKEM LABORATORIES LTD.**

Regd. Office : ALKEM HOUSE, Senapati Bapat Marg,  
Lower Parel (West), Mumbai - 400 013, Maharashtra, India.

• Phone: +91-22-3982 9999 • Fax: 022-2495 2955  
• Email: contact@alkem.com • Website: www.alkemlabs.com  
• CIN: L00305MH1973PLC174201

30<sup>th</sup> January, 2024

To,

<b>The Corporate Relationship Department BSE Limited</b> Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai 400 001. <i>Scrip Code: 539523</i>	<b>National Stock Exchange of India Limited</b> Exchange Plaza, Bandra Kurla Complex, Bandra East, Mumbai 400 051. <i>Scrip Symbol: ALKEM</i>
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Dear Sirs,

**Sub: Intimation of request received for Reclassification by Promoter Group under Regulation 31A of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements), Regulations, 2015, as amended (“SEBI Listing Regulations”)**

This is to inform you that the Company is in receipt of request under Regulation 31A of SEBI Listing Regulations from the following persons classified under ‘Promoter Group’ category who are seeking reclassification from ‘Promoter Group’ to ‘Public’ category (“**Reclassification**”):

Sr. No	Name of Shareholder	Category	No. of Shares held	% of Shares held
1.	Shikhar Raj	Promoter Group	5,50,000	0.46%
2.	Sadhika Raj	Promoter Group	5,50,000	0.46%
3.	Sakshi Sinha	Promoter Group	5,50,000	0.46%
4.	Satyam Sinha	Promoter Group	5,50,000	0.46%

The persons mentioned in the above table have been recently classified as Promoter Group in accordance with Regulation 31A(6) of the SEBI Listing Regulations due to gift of the above mentioned equity shares of the Company from a member of the Promoter Group. The applications for reclassification dated 30<sup>th</sup> January, 2024 are being reviewed by the Company. Upon determining the eligibility of the request, the board of directors (“**Board**”) in its forthcoming meeting will appropriately decide based on the merits of the request and determine the appropriate next steps in accordance with the SEBI Listing Regulations and other applicable law. The Company shall inform the stock exchanges of the decision made by the Board in this matter.

Copies of the aforesaid applications received by the Company for reclassification are enclosed with this letter.

Kindly take the same on record.

Sincerely,  
For **Alkem Laboratories Limited**

**Manish Narang**  
President – Legal, Company Secretary & Compliance Officer

30 January 2024

**Mr. Shikhar Raj**  
B-4202, Oberoi Exquisite,  
Oberoi Garden City,  
Goregaon East,  
Mumbai-400063

To,  
**The Board of Directors**  
**Alkem Laboratories Limited**  
Alkem House, Senapati Bapat Marg,  
Lower Parel, Mumbai – 400013

**Sub: Application for Reclassification under Regulation 31A of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.**

Dear Sir/ Madam,

I, Shikhar Raj, son of Mr. Rajesh Kumar, belonging to “Promoter Group” and presently holding 5,50,000 Equity Shares (0.46% of the Equity Share Capital) (“**Alkem Shares**”) of Alkem Laboratories Limited (“**Company**”) hereby request the Board of the Company to reclassify me from “Promoter Group” category to “Public” category.

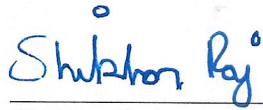
The Alkem Shares were gifted to me by my grandmother, Mrs. Jayanti Sinha, who I understand is a member of the promoter group of the Company. I understand that as I received the Alkem Shares as a gift from Mrs. Jayanti Sinha, I have been classified as a member of the promoter group of the Company in accordance with Regulation 31A (6) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“**SEBI Listing Regulations**”). In light of the foregoing, I would like to reclassify myself as a public shareholder and I hereby confirm and certify the following:

1. I along with persons related to me together:
  - a. do not hold more than ten percent of the total voting rights in the Company.
  - b. do not exercise control over the affairs of the Company, directly or indirectly.
  - c. do not have any special rights with respect to the Company through formal or informal arrangements including through any shareholder agreements.
  - d. are not being represented on the board of directors (including not having a nominee director) of the Company
  - e. do not act as a key managerial personnel of the Company
  - f. are not ‘wilful defaulter(s)’ as per the Reserve Bank of India Guidelines
  - g. are not fugitive economic offender
2. There is no pending regulatory action against me.
3. I shall continue to comply with the conditions mentioned at sub-clauses (i), (ii) and (iii) of clause (b) of Regulation 31A(3) of the SEBI Listing Regulations at all times from the date of re-classification, failing which, I shall automatically be reclassified as person belonging to the promoter group of the Company.

4. I shall comply with the conditions mentioned in the of sub-clauses (iv) and (v) of clause (b) of Regulation 31A(3) of the SEBI Listing Regulations for a period of not less than three years from the date of reclassification, failing which, I shall automatically be reclassified as person belonging to promoter group of the Company.

In light of the above, we request the Board of Directors of the Company to consider and approve my request of reclassification from "Promoter Group" category to "Public" Category shareholders, in accordance with Regulation 31A of the SEBI Listing Regulations and let me know in case any additional information/ documents/ confirmation are required from me in this regard

Yours faithfully



Shikhar Raj

Email ID: [shikharraj@gmail.com](mailto:shikharraj@gmail.com)

Contact: 9967799994

30 January, 2024

**Ms. Sadhika Raj**  
B-4202, Oberoi Exquisite,  
Oberoi Garden City,  
Goregaon East,  
Mumbai-400063

To,  
**The Board of Directors**  
**Alkem Laboratories Limited**  
Alkem House, Senapati Bapat Marg,  
Lower Parel, Mumbai – 400013

**Sub: Application for Reclassification under Regulation 31A of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.**

Dear Sir/ Madam,

I, Sadhika Raj, daughter of Mr. Rajesh Kumar, belonging to “Promoter Group” and presently holding 5,50,000 Equity Shares (0.46% of the Equity Share Capital) (“**Alkem Shares**”) of Alkem Laboratories Limited (“**Company**”) hereby request the Board of the Company to reclassify me from “Promoter Group” category to “Public” category.

The Alkem Shares were gifted to me by my grandmother, Mrs. Jayanti Sinha, who I understand is a member of the promoter group of the Company. I understand that as I received the Alkem Shares as a gift from Mrs. Jayanti Sinha, I have been classified as a member of the promoter group of the Company in accordance with Regulation 31A (6) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“**SEBI Listing Regulations**”). In light of the foregoing, I would like to reclassify myself as a public shareholder and I hereby confirm and certify the following:

1. I along with persons related to me together:
  - a. do not hold more than ten percent of the total voting rights in the Company.
  - b. do not exercise control over the affairs of the Company, directly or indirectly.
  - c. do not have any special rights with respect to the Company through formal or informal arrangements including through any shareholder agreements.
  - d. are not being represented on the board of directors (including not having a nominee director) of the Company
  - e. do not act as a key managerial personnel of the Company
  - f. are not ‘wilful defaulter(s)’ as per the Reserve Bank of India Guidelines
  - g. are not fugitive economic offender
2. There is no pending regulatory action against me.
3. I shall continue to comply with the conditions mentioned at sub-clauses (i), (ii) and (iii) of clause (b) of Regulation 31A(3) of the SEBI Listing Regulations at all times from the date of re-classification, failing which, I shall automatically be reclassified as person belonging to the promoter group of the Company.

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In light of the above, we request the Board of Directors of the Company to consider and approve my request of reclassification from "Promoter Group" category to "Public" Category shareholders, in accordance with Regulation 31A of the SEBI Listing Regulations and let me know in case any additional information/ documents/ confirmation are required from me in this regard

Yours faithfully



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Sadhika Raj

Email ID: [rajeshkpt18@gmail.com](mailto:rajeshkpt18@gmail.com)

Contact: 8369703282

30 January, 2024

**Ms. Sakshi Sinha**  
B-4302, Oberoi Exquisite,  
Oberoi Garden City,  
Goregaon East,  
Mumbai-400063

To,  
**The Board of Directors**  
**Alkem Laboratories Limited**  
Alkem House, Senapati Bapat Marg,  
Lower Parel, Mumbai – 400013

**Sub: Application for Reclassification under Regulation 31A of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.**

Dear Sir/ Madam,

I, Sakshi Sinha, daughter of Mr. Rajeev Ranjan, belonging to “Promoter Group” and presently holding 5,50,000 Equity Shares (0.46% of the Equity Share Capital) (“**Alkem Shares**”) of Alkem Laboratories Limited (“**Company**”) hereby request the Board of the Company to reclassify me from “Promoter Group” category to “Public” category.

The Alkem Shares were gifted to me by my grandmother, Mrs. Jayanti Sinha, who I understand is a member of the promoter group of the Company. I understand that as I received the Alkem Shares as a gift from Mrs. Jayanti Sinha, I have been classified as a member of the promoter group of the Company in accordance with Regulation 31A (6) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“**SEBI Listing Regulations**”). In light of the foregoing, I would like to reclassify myself as a public shareholder and I hereby confirm and certify the following:

1. I along with persons related to me together:
  - a. do not hold more than ten percent of the total voting rights in the Company.
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Yours faithfully



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Sakshi Sinha

Email ID: 23sinhasakshi@gmail.com

Contact: 9967974925

30 January 2024

**Ms. Satyam Sinha**  
B-4302, Oberoi Exquisite,  
Oberoi Garden City,  
Goregaon East,  
Mumbai-400063

To,  
**The Board of Directors**  
**Alkem Laboratories Limited**  
Alkem House, Senapati Bapat Marg,  
Lower Parel, Mumbai – 400013

**Sub: Application for Reclassification under Regulation 31A of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.**

Dear Sir/ Madam,

I, Satyam Sinha, son of Mr. Rajeev Ranjan, belonging to “Promoter Group” and presently holding 5,50,000 Equity Shares (0.46% of the Equity Share Capital) (“**Alkem Shares**”) of Alkem Laboratories Limited (“**Company**”) hereby request the Board of the Company to reclassify me from “Promoter Group” category to “Public” category.

The Alkem Shares were gifted to me by my grandmother, Mrs. Jayanti Sinha, who I understand is a member of the promoter group of the Company. I understand that as I received the Alkem Shares as a gift from Mrs. Jayanti Sinha, I have been classified as a member of the promoter group of the Company in accordance with Regulation 31A (6) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“**SEBI Listing Regulations**”). In light of the foregoing, I would like to reclassify myself as a public shareholder and I hereby confirm and certify the following:

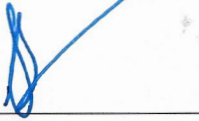
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  - a. do not hold more than ten percent of the total voting rights in the Company.
  - b. do not exercise control over the affairs of the Company, directly or indirectly.
  - c. do not have any special rights with respect to the Company through formal or informal arrangements including through any shareholder agreements.
  - d. are not being represented on the board of directors (including not having a nominee director) of the Company
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In light of the above, we request the Board of Directors of the Company to consider and approve my request of reclassification from "Promoter Group" category to "Public" Category shareholders, in accordance with Regulation 31A of the SEBI Listing Regulations and let me know in case any additional information/ documents/ confirmation are required from me in this regard

Yours faithfully



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Satyam Sinha  
Email ID: [ssinha718@gmail.com](mailto:ssinha718@gmail.com)  
Contact: 7738541610