

# Ritco Logistics Limited

To

To,  
The Manager  
Listing Department  
National Stock Exchange of India Ltd.  
Exchange Plaza, Plot No. C-1, G Block,  
Bandra- Kurla Complex, Bandra (East)  
Mumbai-400051  
NSE SYMBOL: RITCO

To,  
The General Manager  
Department of Corporate Services  
Bombay Stock Exchange Limited  
1<sup>st</sup> Floor, New Trading Ring, Rotunda  
Building, Phiroze Jeejeebhoy Towers  
Dalal Street, Mumbai-400001  
BSE Scrip Code: 542383

Dear Sir/ Madam,

**Subject: Outcome of the Board Meeting held today i.e on August 29<sup>th</sup>, 2022**

We wish to inform that the Board of Directors of the Company at its meeting held today i.e on 29<sup>th</sup> August 2022 (commenced at 03:00 P.M. and concluded at 4:35 P.M.) in which the Board of Directors have consider the following matters:

1. Minutes of the previous Board Meeting was approved by Board of Director
2. Board has approved the Draft Directors' Report with annexure thereto.
3. Board has authorized Mr. Man Mohan Pal Singh Chadha, Director of the Company to sign Annual Return of the Company for FY 2021-22.
4. Board of Directors has decided to hold 21<sup>st</sup> Annual General Meeting on Tuesday, September 27<sup>th</sup>, 2022 at 12:00 P.M. through Video Conferencing ("VC")/Other Audio-Visual Means ("OAVM").
5. Took note of Secretarial Audit report for financial year ended on 31<sup>st</sup> March 2022.
6. Took note of Internal Audit report for financial year ended on 31<sup>st</sup> March 2022.
7. The Board appointed CS Mukun Arora, Company secretary in practice, New Delhi as Scrutinizer to conduct the e-voting process of the Annual General Meeting.
8. The Register of Members and Share Transfer Books of the Company will remain closed from the 21<sup>st</sup> September, 2022 to 27<sup>th</sup> September, 2022 (both days inclusive). The Record date / Cut- off date to determine the eligibility of members for the purpose of the voting at the 21<sup>st</sup> Annual General Meeting is 20<sup>th</sup> September, 2022.
9. The Board has appointed M/s Mukun Vivek and Co., Company Secretaries, as Secretarial Auditors of the Company for the Financial Year 2022-23.
10. The Board has appointed M/s Rathi Gandhi & Associates as Internal Auditor of the Company for the Financial Year 2022-23.
11. Board of Directors considered and reviewed the minutes of the Management and Operations Committee.
12. Board of Directors considered and reviewed the minutes of the Audit Committee.



Corp. & Admin. Office : "RITCO HOUSE" 336, Phase-II, Udyog Vihar, Gurugram - 122016, Haryana Ph. : 0124-4702300/301 E-mail : ho@ritcologistics.com CIN No. : L60221DL2001PLC112167 Regd. Office : 508, 5<sup>th</sup> Floor, Jyoti Shikhar Tower, District Centre, Janakpuri, New Delhi-110058 Ph.: 011-25522158

[www.ritcologistics.com](http://www.ritcologistics.com)

You are requested to kindly take the same on record.

We request your good-self to kindly acknowledge the same.

Yours Faithfully

For Ritco Logistics Limited

For RITCO LOGISTICS LTD.

  
Gitika Arora  
Company Secretary cum Compliance Officer

Date: 29/08/2022

Place: Gurgaon