



## RITHWIK FACILITY MANAGEMENT SERVICES LIMITED

(Formerly Known as : Rithwik Building Services Private Limited)

Regd. Office : R R Tower III, Thiru-Vi-Ka Industrial Estate, Guindy, Chennai - 600 032  
Phone : 91 - 44 - 4353 4441 E-mail : info@rithwik.co.in Website : www.rithwik.co.in

Date: 12-09-2019

Deputy Manager,  
Department of Corporate Affairs,  
BSE Limited 3  
P I Towers,  
Dalal Street, Fort,  
Mumbai-400001

**Scrip Code - 540843**

**Subject: Book Closure for AGM.**

Dear Sir/Madam,

With regards to captioned subject, we would like to inform you that pursuant to Section 91 of the Companies Act, 2013 and Regulation 42 of Securities Exchange board of India (Listing Obligations and Disclosures requirements) Regulations, 2015, Register of Members & Share Transfer Books of the Company will remain closed from Wednesday, September 25, 2019 to Friday, September 27, 2019 (both days inclusive) for the purpose of 9<sup>th</sup> Annual General Meeting (AGM) of the Company to be held on September 27, 2019.

You are requested to take the same on your record.

Thanking you,

Yours Truly,

**For Rithwik Facility Management Services Limited**

V Niranjan Rao  
Whole Time Director  
DIN: 02918882

