

Ref. No.: ABSLAMCL/PS/159/2024-25

February 06, 2025

BSE Limited

Phiroze Jeejeebhoy Towers,
Dalal Street, Mumbai - 400 001
Scrip Code: 543374

National Stock Exchange of India Limited

Exchange Plaza, 5th Floor,
Plot No. C/1, G Block,
Bandra Kurla Complex,
Bandra (East), Mumbai - 400 051
Symbol: ABSLAMC

Dear Sir/ Ma'am,

Sub: Postal Ballot Notice - Disclosure under Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations")

Pursuant to Regulation 30 of SEBI Listing Regulations, please find enclosed a copy of the Postal Ballot Notice dated February 6, 2025, for seeking approval of the Members of the Company through remote e-voting for appointment of Mr. Manjit Singh (DIN: 09792276) as a Non-Executive Director of the Company.

In accordance with the relevant circulars issued by the Ministry of Corporate Affairs and SEBI, the Postal Ballot Notice is being sent in electronic mode to those Members, whose names appeared in the Register of Members/ List of Beneficial Owners as received from the Depositories as on Friday, January 31, 2025 ("cut-off date") and whose e-mail IDs are registered with the Depositories.

The Company has engaged the services of KFin Technologies Limited ("KFinTech"), Registrar and Transfer Agent of the Company, for the purpose of providing remote e-voting facility to its Members. The remote e-voting period shall commence from 9.00 a.m. (IST) on Friday, February 7, 2025 and ends at 5.00 p.m. (IST) on Saturday, March 8, 2025. The instructions for remote e-voting have been provided in the 'Notes' section of the enclosed Postal Ballot Notice. The results of the Postal Ballot will be announced on or before Monday, March 10, 2025 (5:00 p.m. IST).

The Postal Ballot Notice along with explanatory statement and instructions for e-voting is available on the website of the Company <https://mutualfund.adityabirlacapital.com> and on the website of KFinTech at <https://evoting.kfintech.com>.

This is for your information and records.

Thanking you.

Yours Sincerely,

For **Aditya Birla Sun Life AMC Limited**

Prateek Savla
Company Secretary & Compliance Officer
ACS 29500

Encl.: As above

Correspondence & Registered Office:

One World Center, Tower 1, 17th Floor,
Jupiter Mill Compound, 841, Senapati Bapat Marg,
Elphinstone Road, Mumbai, Maharashtra - 400 013

CIN- L65991MH1994PLC080811

Aditya Birla Sun Life AMC Limited

Tel: +91 22 4356 8000 | Fax: +91 22 4356 8110 / 8111

<https://mutualfund.adityabirlacapital.com>

abslamc.compliance@adityabirlacapital.com



ADITYA BIRLA SUN LIFE AMC LIMITED

Registered Office: One World Center, Tower 1, 17th Floor, Jupiter Mills, Senapati Bapat Marg, Elphinstone Road, Mumbai - 400 013; **Telephone No.:** +91 22 4356 8008; **CIN:** L65991MH1994PLC080811

Website: <https://mutualfund.adityabirlacapital.com> **Email id:** abslamc.cs@adityabirlacapital.com

POSTAL BALLOT NOTICE

(Pursuant to Section 110 of the Companies Act, 2013 read with Rule 20 and Rule 22 of the Companies (Management and Administration) Rules, 2014)

Dear Members,

NOTICE is hereby given pursuant to the provisions of Sections 108, 110 and other applicable provisions, if any, of the Companies Act, 2013 (the “**Act**”), Rules 20 and 22 of the Companies (Management and Administration) Rules, 2014 (the “**Rules**”), Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (the “**SEBI Listing Regulations**”), Secretarial Standard on General Meetings (“**SS-2**”) issued by the Institute of Company Secretaries of India (“**ICSI**”) read with the guidelines prescribed by the Ministry of Corporate Affairs (“**MCA**”) for holding general meetings/conducting postal ballot process through e-voting vide General Circular Nos. 14/2020 dated April 8, 2020 and 17/2020 dated April 13, 2020 read with other relevant circulars, including General Circular No. 09/2024 dated September 19, 2024 (collectively referred to as “**MCA Circulars**”), and other applicable laws, rules and regulations (including any statutory modification(s) or re-enactment(s) thereof for the time being in force), to the Members of Aditya Birla Sun Life AMC Limited (hereinafter referred to as ‘the Company’) to transact the following business by passing Ordinary Resolution through Postal Ballot, by way of voting only through electronic means (“remote e-voting process”).

In Compliance with the MCA Circulars, the voting on the resolution mentioned in the Postal Ballot Notice will take place through remote e-voting only and the physical copies of the Notice, postal ballot forms and pre-paid business reply envelopes are not being sent to the Members for this Postal Ballot.

The Company has engaged the services of KFin Technologies Limited (“**KfinTech**” or “**Registrar and Transfer Agent**”) as the agency to provide e-voting facility. The instructions for remote e-voting are appended to this Postal Ballot Notice.

The Explanatory Statement pursuant to Section 102(1) of the Act read with the Rules, setting out all material facts relating to the resolution proposed in this Postal Ballot Notice is annexed hereto.

The Board of Directors have appointed Mr. Omkar Dindorkar, Practising Company Secretary, (Membership No.: A43029) or failing him, Mr. Saurabh Agarwal, Practising Company Secretary (Membership No.: F9290), Partners of MMJB & Associates LLP, Company Secretaries, as Scrutinizer for scrutinizing the Postal Ballot e-voting process in a fair and transparent manner.

The remote e-voting period commences at 9:00 a.m. (IST) from Friday, February 7, 2025 and ends at 5:00 p.m. (IST) on Saturday, March 8, 2025. After completion of scrutiny of the votes cast, the Scrutinizer shall submit his Report to the Chairperson / Managing Director & CEO of the Company or any other person authorised by them. The result of the e-voting will be declared on or before Monday, March 10, 2025 (5:00 p.m. IST) and will be displayed on the Company’s website at <https://mutualfund.adityabirlacapital.com> and on the website of KFinTech at <https://evoting.kfintech.com>. The result will simultaneously be communicated to the Stock Exchanges and will also be displayed at the registered office of the Company.

SPECIAL BUSINESS:

APPOINTMENT OF MR. MANJIT SINGH (DIN: 09792276) AS A NON-EXECUTIVE DIRECTOR OF THE COMPANY

To consider and if thought fit, to pass the following resolution as an **Ordinary Resolution**:

“**RESOLVED THAT** pursuant to the provisions of Section 152 and other applicable provisions, if any, of the Companies Act, 2013 (the ‘Act’), the Companies (Appointment and Qualification of Directors) Rules, 2014 (including the rules, notifications, circulars, guidelines etc. issued thereunder), the SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015, SEBI (Mutual Funds) Regulations, 1996 and the other applicable provisions, if any (including any statutory modification(s) or amendment(s) or re-enactment(s) thereof for the time being in force), in line with the Articles of Association of the Company and based on the recommendation of the Nomination, Remuneration and Compensation Committee, the Board of Directors of the Company and the Board of Directors of Aditya Birla Sun Life Trustee Private Limited, the appointment of Mr. Manjit Singh (DIN: 09792276), by the Board as an Additional Director of the Company in terms of Section 161 of the Act with effect from December 19, 2024, be and is hereby approved as a Non-Executive Director of the Company, whose office shall be liable to retire by rotation.

RESOLVED FURTHER THAT the Board of Directors (including any Committee thereof) and the Key Managerial Personnel of the Company be and are hereby severally authorised to do all such acts, deeds, matters and things as may be necessary, expedient, and desirable for the purpose of giving effect to this resolution and matters incidental thereto.”

By Order of the Board of Directors
For Aditya Birla Sun Life AMC Limited

Sd/-
Prateek Savla
Company Secretary
Membership No. A29500

Place: Mumbai

Date: February 6, 2025

EXPLANATORY STATEMENT PURSUANT TO SECTION 102(1) OF THE COMPANIES ACT, 2013

Pursuant to the provisions of Section 161 of the Act, the Articles of Association of the Company and based on the recommendation of the Nomination, Remuneration and Compensation Committee, the Board of Directors of the Company had appointed Mr. Manjit Singh (DIN: 09792276) as an Additional Director (Non-Executive) of the Company, representative of Sun Life (India) AMC Investments Inc. with effect from December 19, 2024, liable to retire by rotation, subject to the approval of the Members of the Company as per the provisions of the Act and SEBI Listing Regulations. Further, pursuant to the SEBI (Mutual Funds) Regulations, 1996, the Board of Directors of Aditya Birla Sun Life Trustee Private Limited have also approved the appointment of Mr. Singh.

The Company has received from Mr. Singh, consent to act as a Director of the Company along with a declaration to the effect that he is not disqualified from being appointed as a Director in terms of Section 164 of the Act and has not been debarred or disqualified from being appointed or continuing as a Director of the Company by any order of SEBI, Ministry of Corporate Affairs or any such other Statutory Authority. The Company has, in terms of Section 160 of the Act received in writing, a notice from a Member proposing the candidature of Mr. Singh for the office of Director of the Company.

In the opinion of the Board, Mr. Singh fulfills the conditions for appointment as a Non-Executive Director of the Company, as specified in the Act and the SEBI Listing Regulations and possesses appropriate skills, experience and knowledge. Considering his extensive knowledge and expertise in the field of finance, strategy and risk, the appointment of Mr. Singh as a Non-Executive Director will be of immense benefit and value to the Company.

As an Additional Director, Mr. Singh holds office upto the date of the ensuing Annual General Meeting of the Company and is eligible to be appointed as a Director of the Company. Further, in accordance with Regulation 17(1C) of the SEBI Listing Regulations, a listed company shall ensure that approval of shareholders for appointment of a person on the Board of Directors is taken at the next general meeting or within a time period of three months from the date of appointment, whichever is earlier. Accordingly, approval of the Members is being sought for the appointment of Mr. Manjit Singh as a Non-Executive Director of the Company, by way of this Postal Ballot.

A brief profile of Mr. Singh, in terms of Regulation 36(3) of the SEBI Listing Regulations and the Secretarial Standard on General Meetings (SS-2) issued by the Institute of Company Secretaries of India (ICSI), is annexed to this Notice.

The Board of Directors of the Company recommends the Ordinary Resolution set out in the Postal Ballot Notice for approval of the Members.

Except Mr. Singh and his relatives, none of the Directors and/or Key Managerial Personnel of the Company or their relatives are in any way concerned or interested, financially or otherwise, in the Ordinary Resolution set out in the Postal Ballot Notice.

By Order of the Board of Directors
For Aditya Birla Sun Life AMC Limited

Sd/-
Prateek Savla
Company Secretary
Membership No. A29500

Place: Mumbai
Date: February 6, 2025

DISCLOSURE RELATING TO DIRECTOR PURSUANT TO REGULATION 36(3) OF SEBI LISTING REGULATIONS, 2015 AND SS-2 ISSUED BY ICSI

Name	Mr. Manjit Singh
DIN	09792276
Date of Birth/ Age	July 25, 1969 / 55 years
Nationality	Canadian
Qualification(s)	<ul style="list-style-type: none"> - Bachelor of Arts; - Chartered Accountancy Studies degree from the University of Waterloo; - Master of Business Administration from the Richard Ivey School of Business; - Fellow of the Chartered Professional Accountants (CPA) of Ontario; - CFA from CFA Institute and Advanced Management Program from Harvard Business School
Experience and expertise in specific functional areas	<p>Mr. Manjit Singh is President of Sun Life Asia and was Executive Vice President & Chief Financial Officer of Sun Life. Manjit is responsible for leading Sun Life's finance organization including Finance, Tax, Capital, Corporate Development, Investor Relations and strategic finance initiatives.</p> <p>With more than 25 years of finance, strategy, risk and treasury experience, Manjit has worked in financial services in Canada, the US and Europe. Prior to Sun Life, Manjit was an Executive Vice-President, Finance at TD Bank, where he led Enterprise Finance including all Business Segment finance functions, Investor Relations, Tax, Chief Accountants and Enterprise Strategy.</p>
Number of Board meetings attended during FY 2024-25	One (One Board Meeting held since appointment of the Director and up to the date of this Postal Ballot Notice)
Terms and conditions of appointment	Non-Executive & Non-Independent Director (representative of Sun Life (India) AMC Investments Inc.) liable to retire by rotation.
Remuneration last drawn and remuneration sought to be paid (including sitting fees, if any)	No remuneration is paid to the Non-Executive & Non-Independent Directors of the Company.
Date of first appointment on the Board	December 19, 2024, subject to the approval of the Shareholders of the Company.
Directorships in other Public Companies ¹	Aditya Birla Sun Life Insurance Company Limited (Debt Listed Company)
Membership / Chairmanship of Committees of other Boards ¹	-
Membership / Chairmanship of the Committees of Board of Directors of the Company	-
Listed entities from which the Director has resigned in the past three years	-
Shareholding in the Company along with shareholding as beneficial owner	-
Relationship between Director inter-se and Key Managerial Personnel of the Company	Mr. Manjit Singh is not related to any Director and/or Key Managerial Personnel of the Company.

Note: ¹ Excludes Directorships / Committee positions held in Foreign Companies, Private Companies and Section 8 Companies.

NOTES:

1. The Explanatory Statement pursuant to Section 102(1) and other applicable provisions of the Act setting out the material facts in respect to the resolution mentioned in this Postal Ballot Notice is annexed hereto.
2. In compliance with the MCA Circulars, this Postal Ballot Notice is being sent by electronic mode only to those Members whose names appear in the Register of Members/List of Beneficial Owners maintained by the Company / Depositories as on Friday, January 31, 2025 (“**Cut-Off Date**”). As per the MCA Circulars, the physical copies of this Postal Ballot Notice, along with postal ballot forms and pre-paid business envelope, are not being sent to any Member. Accordingly, the communication of the assent or dissent of the Members eligible to vote is restricted to voting through electronic means only i.e. by casting their votes electronically instead of submitting postal ballot forms.
3. Members whose names appears in the Register of Members / List of Beneficial Owners as on the cut-off date i.e. Friday, January 31, 2025, only shall be entitled to vote on the resolution set out in this Notice. A person who is not a Member as on the cut-off date should treat this Notice for information purpose only.
4. A copy of this Postal Ballot Notice will be available on the website of the Company at <https://mutualfund.adityabirlacapital.com>, websites of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com, respectively and on the website of KFin Technologies Limited ('KFinTech') at <https://evoting.kfintech.com>.
5. Members who have not yet registered their email IDs and are holding shares in dematerialised mode are requested to register/update their email IDs with the Depository Participant(s) with whom they maintain their demat accounts. In case of any queries, Members are requested to write to KfinTech at einward.ris@kfintech.com or call at their Toll Free No. 1800 309 4001.
6. Relevant documents referred in this Postal Ballot Notice will be available for inspection electronically from the date of circulation of this notice until the last date of e-voting. Members seeking to inspect such documents can send an email at abslamc.cs@adityabirlacapital.com or at einward.ris@kfintech.com.
7. Information regarding particulars of the Director seeking appointment through this Postal Ballot as required under Regulation 36(3) of the SEBI Listing Regulations and Secretarial Standard on General Meetings issued by the Institute of Company Secretaries of India, forms part of this Notice.
8. Corporate/Institutional members (i.e. other than individuals, HUFs, NRIs etc.) are required to send legible scanned copy (PDF / JPG Format) of the relevant Board Resolution/ Power of Attorney/Authority letter etc. authorising their representatives who are authorised to vote on their behalf, to the Scrutinizer by email to scrutinisers@mmjc.in with a copy marked to abslamc.cs@adityabirlacapital.com. They are also requested to upload the same in the e-voting module in their login.
9. The report of the Scrutinizer shall be submitted after the completion of scrutiny of remote e-voting. The result of voting will be announced by the Chairperson/ Managing Director & CEO or any other person duly authorised by them, on or before Monday, March 10, 2025 (5:00 p.m. IST). The result along with the Scrutinizer Report will be displayed on the notice board of the Company at its Registered Office. The result will also be posted on the website of the Company at <https://mutualfund.adityabirlacapital.com>, website of KFinTech at <https://evoting.kfintech.com>, and will be intimated to the Stock Exchanges i.e. National Stock Exchange of India Limited and BSE Limited.

INSTRUCTIONS FOR REMOTE E-VOTING:

10. In terms of SEBI circular no. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 9, 2020 in relation to 'e-voting facility provided by listed entities' and pursuant to the provisions of Sections 108 and 110 of the Act read with the Rules and Regulation 44 of the SEBI Listing Regulations, as amended from time to time, the Company is providing facility to the Members to exercise voting through electronic voting system ('remote e-voting') on the e-voting platform provided by KFinTech. The facility to exercise vote through remote e-voting will be available during the following period:

Commencement of Remote e-voting	End of Remote e-voting
Friday, February 7, 2025 (9:00 a.m. IST)	Saturday, March 8, 2025 (5:00 p.m. IST)

The e-voting will not be allowed beyond the aforesaid date and time and the e-voting module shall be forthwith disabled by KFinTech upon expiry of the aforesaid period. Once the vote on a resolution is cast by the Member, the Member shall not be allowed to change it subsequently or cast the vote again. The instructions for e-voting are provided as part of this Postal Ballot Notice which the Members are requested to read carefully before casting their vote.





11. There will be one login for every Folio/Client ID irrespective of the number of joint holders.
12. The Resolution, if approved by requisite majority, will be deemed to be passed on the last date of e-voting i.e. Saturday, March 8, 2025. Resolution passed by the Members through Postal Ballot is deemed to have been passed effectively at a General Meeting of the Members.
13. In case of queries related to voting by electronic means, Members can visit Help and FAQs section available on KFinTech website at <https://evoting.kfintech.com> or may write to KFinTech at evoting@kfintech.com or call on their Toll Free No. 1800 309 4001.

The process and manner of remote e-voting is explained below:

- I. Access to Depositories e-voting system in case of individual Members holding shares in demat mode.
- II. Access to KFinTech e-voting system in case of Members holding shares in physical and non-individual Members in demat mode.

DETAILS ON STEP 1 ARE MENTIONED BELOW:

I) Access to Depositories e-voting system in case of individual Members holding shares:

Type of Member	Login Method
<p>Individual Members holding equity shares in demat mode with NSDL</p>	<p>A) Existing Internet-based Demat Account Statement (“IDeAS”) facility Users:</p> <ul style="list-style-type: none"> i) Visit the e-services website of NSDL https://eservices.nsd.com either on a personal computer or on a mobile. ii) On the e-services home page click on the “Beneficial Owner” icon under “Login” which is available under ‘IDeAS’ section. Thereafter enter the existing user id and password. iii) After successful authentication, Members will be able to see e-voting services under ‘Value Added Services’. Please click on “Access to e-voting” under e-voting services, after which the e-voting page will be displayed. iv) Click on Company name i.e. ‘Aditya Birla Sun Life AMC Limited’ or e-voting service provider i.e. KFinTech. v) Members will be re-directed to KFinTech’s website for casting their vote during the remote e-voting period. <p>B) Users not registered under IDeAS e-Services:</p> <ul style="list-style-type: none"> i) Visit https://eservices.nsd.com for registering. ii) Select “Register Online for IDeAS Portal” or click at https://eservices.nsd.com/SecureWeb/IdeasDirectReg.jsp. iii) Proceed with completing the required fields. iv) After successful registration follow steps given under Point No. A above to caste your vote. <p>C) By visiting the e-voting website of NSDL:</p> <ul style="list-style-type: none"> i) Visit the e-voting website of NSDL https://www.evoting.nsd.com/. ii) Once the home page of e-voting system is launched, click on the icon “Login” which is available under ‘Shareholder / Member’ section. A new screen will open. iii) Members will have to enter their User ID (i.e. the sixteen digit demat account number held with NSDL), Password / OTP and a Verification Code as shown on the screen. iv) After successful authentication, Members will be redirected to NSDL Depository site wherein they can see e-voting page. v) Click on company i.e. ‘Aditya Birla Sun Life AMC Limited’ or e-voting service provider name i.e. KFinTech after which the Member will be redirected to e-voting service provider website for casting their vote during the remote e-voting period. vi) Members can also download the NSDL Mobile App “NSDL Speed-e” facility by scanning the QR code mentioned below for seamless voting experience. <p style="text-align: center;">NSDL Mobile App is available on</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  <p>App Store</p> </div> <div style="text-align: center;">  <p>Google Play</p> </div> </div> <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <div style="text-align: center;">  </div> <div style="text-align: center;">  </div> </div>

Type of Member	Login Method
Individual Members holding equity shares in demat mode with CDSL	<p>A) Existing user who have opted for Electronic Access to Securities Information (“Easi / Easiest”) facility:</p> <ul style="list-style-type: none"> i) Visit https://web.cdslindia.com/myeasitoken/Home/Login or www.cdslindia.com ii) Click on New System MyEasi. iii) Login to MyEasi option under quick login. iv) Login with the registered user ID and password. v) Members will be able to view the e-voting Menu. vi) The Menu will have links of KFinTech e-voting portal and will be redirected to the e-voting page of KFinTech to cast their vote without any further authentication. <p>B) Users who have not opted for Easi/Easiest:</p> <ul style="list-style-type: none"> i) Visit https://web.cdslindia.com/myeasitoken/Registration/EasiRegistration for registration. ii) Proceed to complete registration using the DP ID, Client ID (BO ID), etc. iii) After successful registration, please follow the steps given in point no. A above to cast your vote. <p>C) By visiting the e-voting website of CDSL:</p> <ul style="list-style-type: none"> i) Visit https://evoting.cdslindia.com/Evoting/EvotingLogin ii) Provide demat Account Number and PAN iii) System will authenticate user by sending OTP on registered mobile and email as recorded in the demat Account. iv) After successful authentication, please enter the e-voting module of CDSL. Click on the e-voting link available against the name of the Company i.e. ‘Aditya Birla Sun Life AMC Limited’, or select ‘KFinTech’. v) Members will be re-directed to the e-voting page of KFinTech to cast their vote without any further authentication.
Individual Members (holding equity shares in demat mode) logging through their demat accounts/ Website of depository participants	<ul style="list-style-type: none"> i) Members can also login using the login credentials of their demat account through their DP registered with the Depositories for e-voting facility. ii) Once logged-in, Members will be able to view e-voting option. iii) Upon clicking on e-voting option, Members will be redirected to the NSDL / CDSL website after successful authentication, wherein they will be able to view the e-voting feature. iv) Click on options available against the name of the Company i.e. ‘Aditya Birla Sun Life AMC Limited’ or ‘KFinTech’. v) Members will be redirected to e-voting website of KFinTech for casting their vote during the remote e-voting period without any further authentication.

Important note: Members who are unable to retrieve User ID / Password are advised to use Forgot user ID and Forgot Password option available at respective websites.

Helpdesk for Individual Members holding equity shares in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL:

Securities held with NSDL	Securities held with CDSL
Please contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at 022-4886 7000 / 18001020990	Please contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or call at 18002109911

DETAILS ON STEP 2 ARE MENTIONED BELOW:

II) Access to KFinTech e-voting system in case of Members holding shares in physical and non-individual Members in demat mode:

(A) Members whose email IDs are registered with the Company / Depository Participants, will receive an email from KFinTech which will include details of e-voting Event Number (EVEN), USER ID and Password.

They will have to follow the following process:

- i. Visit: <https://evoting.kfintech.com/>
- ii. Enter the login credentials (i.e. User ID and password). In case of physical folio, User ID will be EVEN (E-Voting Event Number) followed by folio number. In case of Demat account, User ID will be your DP ID and Client ID. However, if a Member is registered with KFinTech for e-voting, they can use their existing User ID and password for casting the vote.
- iii. After entering these details appropriately, click on “LOGIN”.
- iv. Members will now reach password change Menu wherein they are required to mandatorily change the password. The new password shall comprise of minimum 8 characters with at least one upper case (A- Z), one lower case (a-z), one numeric value (0-9) and a special character (@,#,\$, etc.,). The system will prompt the Member to change

their password and update their contact details viz. mobile number, email IDs etc. on first login. Members may also enter a secret question and answer of their choice to retrieve their password in case they forget it. It is strongly recommended that Members do not share their password with any other person and that they take utmost care to keep their password confidential.

- v. Members would need to login again with the new credentials.
- vi. On successful login, the system will prompt the Member to select the 'EVEN' for Aditya Birla Sun Life AMC Limited and click on 'Submit'
- vii. On the voting page, enter the number of shares (which represents the number of votes) as on the Cut-off Date under "FOR/AGAINST" or alternatively, a Member may partially enter any number in "FOR" and partially "AGAINST" but the total number in "FOR/AGAINST" taken together shall not exceed the total shareholding of the shareholder as on the cut-off date. A Member may also choose the option "ABSTAIN". If a Member does not indicate either "FOR" or "AGAINST" it will be treated as "ABSTAIN" and the shares held will not be counted under either head.
- viii. Members holding shares under multiple folios / demat accounts shall choose the voting process separately for each folio / demat account.
- ix. Voting has to be done for each item of the notice separately. In case a Member does not desire to cast their vote on any specific item, it will be treated as "ABSTAINED".
- x. A Member may then cast their vote by selecting an appropriate option and click on "SUBMIT".
- xi. A confirmation box will be displayed. Click "OK" to confirm else "CANCEL" to modify. Once a Member has voted on the resolution, they will not be allowed to modify their vote. During the voting period, Members can login any number of times till they have voted on the Resolution.

(B) Members whose email IDs are not registered with the Company/Depository Participants and consequently the Postal Ballot Notice and e-voting instructions cannot be serviced, will have to follow the following process:

- i. Members holding shares in dematerialised mode who have not yet registered/updated their email IDs with the Company/ Depository Participant(s) are requested to register/ update their email IDs with the Depository Participant(s) with whom they maintain their demat accounts. In case of queries, Members are requested to write to KFinTech at einward.ris@kfintech.com or call at their Toll Free number 1800 309 4001.
- ii. Members holding shares in physical mode can register/update their email IDs by submitting relevant forms / documents as prescribed under SEBI Circular No. SEBI/HO/MIRSD/ MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023 to KFinTech at einward.ris@kfintech.com or by post at KFin Technologies Limited, Unit - Aditya Birla Sun Life AMC Limited, Selenium, Tower B, Plot Nos. 31 & 32, Financial District, Nanakramguda, Serilingampally Mandal, Hyderabad - 500 032. The relevant forms and further information are available on the website of KFinTech at <https://ris.kfintech.com/clientservices/isc/isrforms.aspx> and on the website of the Company at <https://mutualfund.adityabirlacapital.com/shareholders/investor-information>.
- iii. Upon updation of email ID, Members may send a request to einward.ris@kfintech.com for procuring user ID and password for e-voting.
- iv. After receiving the e-voting instructions, please follow all the above steps to cast your vote by electronic means.

In case of any query on e-voting, Members may refer to the "Help" and "FAQs" sections / E-voting user manual available through a dropdown menu in the "Downloads" section of KFinTech's website for e-voting i.e. <https://evoting.kfintech.com> or contact KFinTech as per the details given below.

Contact details for addressing e-voting grievances:

Mr. Ganesh Chandra Patro, Deputy Vice President, KFin Technologies Limited, Address: Selenium, Tower B, Plot Nos. 31 & 32, Financial District, Nanakramguda, Serilingampally Mandal, Hyderabad - 500 032. Email: einward@kfintech.com Toll Free No. 1800 309 4001.