



INVESTOR SERVICE CENTRE  
**ITC Limited**  
37 J. L.Nehru Road  
Kolkata 700 071, India  
Telephone nos. : 1800-345-8152 (Toll free)  
91 33 22886426 / 0034  
Facsimile no. : 91 33 22882358

Ref.: **Isc/Lost/Exch/48**

12<sup>th</sup> April, 2023

The Manager  
Listing Department  
National Stock Exchange  
of India Ltd.  
Exchange Plaza  
Plot No. C-1, G Block  
Bandra-Kurla Complex  
Bandra (East)  
Mumbai 400 051

The General Manager  
Dept. of Corporate Services  
BSE Ltd.  
P. J. Towers  
Dalal Street,  
Mumbai 400 001

The Secretary  
The Calcutta Stock  
Exchange Ltd.  
7, Lyons Range  
Kolkata 700 001

Dear Sirs,

**Sub: Intimation regarding Loss of Share Certificates**

Pursuant to Regulation 39(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed details of Share Certificates for 2400 shares of ₹1/- each of the Company intimated as lost by the Shareholders on 10<sup>th</sup> April, 2023 and 11<sup>th</sup> April, 2023.

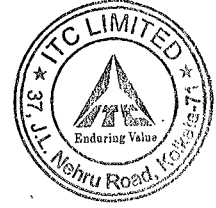
Copies of the letters received from the Shareholders regarding loss of the aforesaid Share Certificates are enclosed for your reference.

Yours faithfully,

(T. K. Ghosal)  
Deputy Secretary  
Encl.: A/a

COMPANY NAME ITC LIMITED  
SOURCE INVESTOR SERVICE CENTRE  
LETTER REF NO ISC/LOST/EXCH/48  
LETTER DATE 12/04/2023  
REMARKS SHARES REPORTED LOST/STOLEN/MISPLACED

LEDGER FOLIO NO	HOLDER NAME	CERTNO	DISTNO FROM	DISTNO TO	NO. OF SHARES
13/20968	NAJIMA MUSTHAFA	000175398	0003880915946	0003880917385	00000000001440
16/09814	DR NAROTTAM AMBAVIBHAI PATEL	000180056	0003893280547	0003893281506	00000000000960



188903

Tirunelveli,  
30/03/2023

From

Mrs. Najima Musthafa,  
W/o. Late Dr. M.K. Hameed Musthafa,  
D 147, 8<sup>th</sup> cross st, Maharaja Nagar,  
Tirunelveli 627 011,  
Tamil Nadu

To

Investor Service Centre,  
ITC Limited  
37 JawharLal Nehru Road  
Kolkata 700 071

Dear sir/madam,

**Sub: Requesting duplicate share certificate**

I have lost/misplaced the share certificate No. 175398 for ITC Ltd (No. 175398, Folio no. 13/20968, No. of shares 1440, Distinctive nos. 3880915946 – 3880917385).

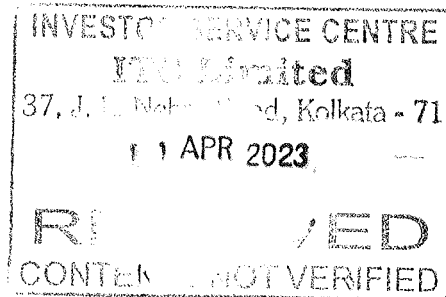
I have reported the loss to the police and have advertised the loss in the newspaper. I have attached the police report and receipt, as well as the newspaper advertisement.

I am requesting for duplicate share certificate and have furnished all the requisite documents for the same.

Please let me know if anything further is required to expedite this.

Best regards,

*Najima Musthafa.*  
(Najima Musthafa)



From  
Mr. Dr. Narottam Ambavibhai Patel  
C/o. Dr. K. N. Baxi  
Outside Khambhalia Gate,  
Jamnagar, Gujarat. Pin - 361005.  
Mo. No. 9898888910  
E-mail : drnapatel59@gmail.com  
Folio No. : 16/09814  
Date : 06-04-2023

To,  
Investor Service Centre  
ITC Limited,  
37, Jawaharlal Nehru Road,  
Kolkata - 700071

Subject : To Issue Duplicate Share Certificate  
Ref. : Your Mail dated 23-03-2023

Sir,

In reference to above mentioned subject, I request you to please issue me duplicate share certificate of Bonus Share - 2010. No. of share : 960, Folio No. 16/09814 as is not found / misplaced.

Please do needful in the matter and oblige.

Thanking You,

Yours Sincerely,

(Dr. N. A. Patel)

