

SAPTAK CHEM AND BUSINESS LIMITED

Regd. Office: 201 Chiranjiv Complex Mahalaxmi Five Road, Paldi, Ahmedabad-380007

Contact No.: + 917976835065 Website: www.saptakchem.com

Email id: munakchem1980@gmail.com CIN: L24299GJ1980PLC101976

16th September, 2023

To,
The Department of Corporate Services
BSE Limited
Ground Floor, P. J. Tower
Dalal Street,
Mumbai - 400001

Scrip Code: 506906

Sub: Proceedings of 44th Annual General Meeting of the Company held on Saturday, September 16, 2023.

Dear Sir/Madam,

This is to inform you that the 44th Annual General Meeting (“AGM”) of Saptak Chem and Business Limited was held on Saturday, September 16, 2023, at 11:30 a.m. (IST) through video conferencing (“VC”)/ other audio-visual means (“OAVM”) which concluded at 01:00 p.m. (IST).

In this regard, please find enclosed proceedings of the 44th AGM pursuant to Part A of Schedule III read with Regulations 30 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015.

Kindly take the same on record and oblige

Thanking you,

Yours Faithfully

For Saptak Chem and Business Limited

Chirag Nanavati
Director
(DIN: 08196966)

Encl.: As Above

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SUMMARY OF PROCEEDINGS OF 44TH ANNUAL GENERAL MEETING (AGM) OF THE MEMBERS OF SAPTAK CHEM AND BUSINESS LIMITED HELD ON SATURDAY, SEPTEMBER 16, 2023 AT 11:30 A.M. THROUGH VIDEO CONFERENCING, UNDER REGULATION 30(2) & OTHER APPLICABLE REGULATIONS OF SEBI (LISTING OBLIGATION AND DISCLOSURE REQUIREMENTS) REGULATIONS, 2015.

The 44th Annual General Meeting (the "AGM") of the Members of Saptak Chem and Business Limited (the "Company") was held on Saturday, September 16, 2023 at 11:30 AM (IST) through video conferencing ("VC")/ other audio-visual means ("OAVM"), in compliance with the applicable provisions of the Companies Act, 2013, the Ministry of Corporate Affairs ("MCA") circulars dated 28th December, 2022, 5th May, 2022, 14th December, 2021 read with circulars dated 13th January, 2021, 5th May, 2020, 8th April 2020 and 13th April, 2020 (collectively referred to as "MCA Circulars") and SEBI circulars dated 5th January, 2023, 13th May, 2022 read with 15th January, 2021 and 12th May, 2020 (collectively referred to as "SEBI Circulars").

Mr. Chirag Nanavati, Director of the Company, chaired the meeting, and welcomed all the members present at the virtual annual general meeting and started the formal proceedings.

The Chairman confirmed that the requisite quorum was present in the meeting and called the meeting to order and further introduced the Directors and other panellists present at the meeting.

The Mrs. Meera Panchal, Company Secretary of the Company inform the Members about the general instructions regarding participation in the meeting and informed the Members that the meeting was being held through video conferencing in accordance with the circulars issued by the Ministry of Corporate Affairs ("MCA") and Securities and Exchange Board of India ("SEBI"). She further informed that the Company had taken all the requisite steps to enable the Members to attend and vote at the meeting in a seamless manner. She also informed that the Company has arrange meeting through Zoom for enabling participation of the Members at the AGM, remote e-voting and e-voting during the AGM.

It was further informed that since the meeting was being held virtually, the facility for appointment of proxies is not applicable. He further informed the Members that as per the provisions of the Companies Act, 2013 and the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company has provided an option to the members for voting through electronic mode viz. remote e-voting which remained open from September 13th, 2023 at 09:00 A.M. and ends on September 15th, 2023 at 05:00 P.M. (India time). Members who had not casted their votes earlier were also allowed to cast their votes electronically at the meeting using the electronic voting system provided by NSDL.

The Director further informed the members that the Board of Directors had appointed Mrs. Rupali Modi, Practicing Company Secretaries as the Scrutinizer to scrutinize the remote e-voting process and voting through e-voting system at the AGM in a fair and transparent manner

Thereafter, the Chairman delivered his speech. After the speech, the Chairman declared that the Notice of the 44th AGM along with copy of Audited Financial Statements for the Financial Year ended on 31st March, 2023 together with the Auditor's and Director's Report thereon was e-mailed within the statutory period to all the shareholders whose e-mail addresses are registered with the Company or RTA of the Company or their Depository Participants as on Friday, September 09, 2023 and was also hosted on the website of the Company at www.saptakchem.com, BSE and NSDL.

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Accordingly, the Notice of 44th AGM and Director's Report were taken as read.

He informed that the Audit Report on Financial Statements for the Financial Year ended on 31st March, 2023 does not contain any qualification, reservation or adverse remarks and hence was taken as read.

Thereafter, the following items of business as set out in the Notice convening the 44th AGM were transacted:

S.N.	Particulars	Type of Resolution
Ordinary Businesses		
1	Consideration and Adoption of the Audited Financial Statements of the Company for the Financial Year ended March 31, 2023 and the Reports of the Board of Directors and Auditors thereon	Ordinary Resolution
2	Re-appointment of Mr. Manthan Bhavsar (DIN: 05208214) as a Managing Director (Executive), who retires by rotation and being eligible, offers himself for re appointment.	Ordinary Resolution
Special Business:		
3	Regularization of Additional Director Ms. Bhoomiben Patel (DIN: 08316893) as an Independent Director of the Company:	Ordinary Resolution
4	Regularization of Additional Director Mrs. Sonal Gandhi (DIN: 07351479) as an Independent Director of the Company	Ordinary Resolution

Thereafter, the speaker shareholders raised their queries. The Chairman and management team answered the queries raised by the shareholders during the AGM.

After the Q& A session, the Chairman requested the Members, who have not voted earlier, to cast their vote on the matters contained in the AGM Notice. Due to technical error the e-voting facility was inactive at the NSDL e-voting platform for the Members to cast their vote. He also mentioned that the results of voting shall be announced within 2 working days of conclusion of meeting. The results of voting will be displayed on the website of the Company, NSDL and Stock Exchanges in due course.

The Chairman thanked the members for participating in the meeting. The meeting concluded at 1:00 p.m. (IST).

This is for your information and records.

Thanking you.

Yours faithfully,

For Saptak Chem and Business Limited

Chirag Nanavati
Director
(DIN: 08196966)