



**Gujarat Narmada Valley  
Fertilizers & Chemicals Limited**  
CIN : L24110GJ1976PLC002903

An ISO 9001, ISO 14001, ISO 45001 & ISO 50001 Certified Company

P.O Narmadanagar - 392015, Dist. Bharuch, Gujarat, India  
Ph. (02642) 247001, 247002 Website: www.gnfc.in

NO. SEC/SE/PostalBallot/VM  
13<sup>th</sup> March, 2023

Dy General Manager  
BSE Ltd.  
Corporate Relationship Dept  
1st Floor, New Trading Ring,  
Rotunda Bldg  
PJ Towers, Dalal Street, Fort  
Mumbai-400 001  
Co. Code: BSE - "500670"

TELE : 02642 – 247001  
E-Mail: [acshah@gnfc.in](mailto:acshah@gnfc.in)

The Manager  
Listing Department  
National Stock Exchange of India Ltd.  
Exchange Plaza,  
C-1, Block - "G",  
Bandra-Kurla Complex, Bandra (E)  
Mumbai – 400 051  
Co. Code: NSE- "GNFC EQ"

Sub: Postal Ballot Notice - Disclosure under Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations").

Dear Sir,

Pursuant to Regulation 30 read with Part A of Schedule III of the SEBI Listing Regulations, please find enclosed Notice of Postal Ballot dated 03<sup>rd</sup> March, 2023 along with Explanatory Statement which has been sent to the Members on 13<sup>th</sup> March, 2023 i.e. Today seeking their approval for passing of following Resolution by means of Postal Ballot through Remote e-voting:

Sr. No.	Description of Ordinary Resolution
1.	Appointment of Shri Vipul Mitra, IAS (DIN: 03108280) as a Director and Chairman of the Company.

The Notice will be sent only those Members whose names appear in the Register of Members / List of Beneficial Owners as on the Cut-Off Date i.e., Friday, 10<sup>th</sup> March, 2023 and such Members only shall be eligible to cast their votes through remote e-voting.

The Remote e-voting commences on Friday, the 17<sup>th</sup> March, 2023 at 9:00 a.m. (IST) and ends on Saturday, 15<sup>th</sup> April, 2023 at 5:00 p.m. (IST).

You are requested to kindly take the above information on record.

Yours faithfully,  
For GUJARAT NARMADA VALLEY FERTILIZERS & CHEMICALS LIMITED

  
CS A C SHAH  
COMPANY SECRETARY & GM (LEGAL)

ENCL:A:A



## GUJARAT NARMADA VALLEY FERTILIZERS & CHEMICALS LIMITED

**Registered Office:** P.O.: Narmadanagar - 392 015, Dist.: Bharuch, Gujarat

**CIN:** L24110GJ1976PLC002903. **Tele Nos.:** (02642) 247001, 247002.

**Fax No.:** (02642) 247084; **E-mail:** [investor@gnfc.in](mailto:investor@gnfc.in), **Website:** [www.gnfc.in](http://www.gnfc.in)

### NOTICE OF POSTAL BALLOT

[Pursuant to Section 110 of the Companies Act, 2013 read with Rule 20 and 22 of Companies (Management and Administration) Rules, 2014, each as amended and applicable Circulars issued by the Ministry of Corporate Affairs, from time to time.]

VOTING STARTS ON	VOTING ENDS ON
Friday, March 17 , 2023 at 9:00 a.m. (IST)	Saturday, April 15 , 2023 at 5:00 p.m. (IST)

Dear Member(s),

**NOTICE** is hereby given pursuant to Section 110 read with Section 108 and other applicable provisions, if any, of the Companies Act, 2013, ('**Act**') (including any statutory modification or re-enactment thereof for the time being in force), read with Rule 20 and 22 of the Companies (Management and Administration) Rules, 2014, ('**Rules**'), Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('**SEBI Listing Regulations**'), Secretarial Standard on General Meetings issued by The Institute of Company Secretaries of India ('**SS-2**'), each as amended, and in accordance with the guidelines prescribed by the Ministry of Corporate Affairs ('**MCA**') for holding general meetings/conducting postal ballot process through e-voting vide General Circular Nos. 14/2020 dated April, 8, 2020, 17/2020 dated April 13, 2020, 20/2020 dated May 5, 2020, 22/2020 dated June 15, 2020, 33/2020 dated September 28, 2020, 39/2020 dated December 31, 2020, 10/2021 dated June 23, 2021, 20/2021 dated December 8, 2021, 3/2022 dated May 5, 2022 and 10/2022 dated December 28, 2022 (collectively the '**MCA Circulars**'), to transact the special businesses as set out hereunder by passing Ordinary Resolution by way of postal ballot through remote electronic voting ('**remote e-voting**') only.

Pursuant to Section 102 and Section 110 and other applicable provisions of the Act, the statement pertaining to the said Resolution setting out the material facts and the reasons / rationale thereof is annexed to this Postal Ballot Notice ('**Notice**') for your consideration and forms part of this Notice.



In compliance with Regulation 44 of the SEBI Listing Regulations and pursuant to the provisions of Sections 108 and 110 of the Act read with the rules framed thereunder and the MCA Circulars, the manner of voting on the proposed resolution is restricted only to e-voting i.e., by casting votes electronically instead of submitting postal ballot forms. In compliance with the MCA Circulars, the postal ballot notice and instructions for e-voting are being sent only through electronic mode to those Members whose email addresses are registered with the Company / depository participant(s). The Company has engaged the services of KFin Technologies Limited ('KFinTech / RTA') for the purpose of providing remote e-voting facility to its Members. This Notice is also available on the website of the Company [www.gnfc.in](http://www.gnfc.in)

Members desiring to exercise their vote through the remote e-voting process are requested to carefully read the instructions indicated in this Notice and record their assent (FOR) or dissent (AGAINST) by following the procedure as stated in the Notes forming part of the Notice for casting of votes by remote e-voting not later than 5.00 p.m. (IST) on Saturday, April 15, 2023. The remote e-voting facility will be disabled by KFinTech immediately thereafter.

**SPECIAL BUSINESS:**

**1. Appointment of Shri Vipul Mitra, IAS (DIN: 03108280) as a Director and Chairman of the Company.**

To consider and, if thought fit, to pass, with or without modification(s), the following Resolution as an Ordinary Resolution :

**“RESOLVED THAT** pursuant to the applicable provisions of the Companies Act, 2013 read with applicable regulation/s of SEBI (LODR) Regulations, 2015 as amended from time to time and pursuant to the Notification No. AIS/35.2023/08/G dated 31<sup>st</sup> January, 2023, received from Government of Gujarat, General Administration Department, approval of the shareholders be and is hereby accorded to the appointment of Shri Vipul Mitra, IAS (DIN: 03108280) as a Director and Chairman of the Company for a tenure as may be deemed appropriate by the Government of Gujarat.”



**By Order of the Board of Directors,  
For Gujarat Narmada Valley Fertilizers & Chemical Limited.**

**CS A C SHAH**  
Company Secretary & General Manager (Legal)

Registered Office:

P.O.: Narmadanagar, Dist.: Bharuch: 392 015.

CIN: L24110GJ1976PLC002903.

Tele No.: (02642) 2208, 2227.

Fax No.: (02642) 247084.

Email: [investor@gnfc.in](mailto:investor@gnfc.in)

Website: [www.gnfc.in](http://www.gnfc.in)

Dated: 03-03-2023

**Notes:**

1. The relative Explanatory Statement pursuant to Section 102 of the Act read with the Rules, setting out all material facts relating to the Resolution mentioned in this Notice is attached. The information required to be furnished under Regulation 36(3) of SEBI Listing Regulations and SS-2, in respect of persons seeking appointment / re-appointment as Director are also annexed.
2. In accordance with the MCA Circulars, this Notice is being sent only by electronic mode to those members whose names appear on the Register of Members / List of Beneficial Owners as on Friday, 10<sup>th</sup> March, 2023 (“**Cut-Off Date**”) received from the Depositories and whose e-mail address is registered with the Company / Depositories / RTA. Physical copies of the Notice along with postal ballot forms and pre-paid business reply envelopes are not being sent to members for this Postal Ballot.
3. Only those Members whose names are appearing in the Register of Members / List of Beneficial Owners as on the Cut-Off Date shall be eligible to cast their votes through postal ballot by remote e-voting. A person who is not a Member on the Cut-Off Date should treat this Notice for information purposes only.
4. In compliance with the MCA Circulars, the Notice and instructions for e-voting are being sent through electronic mode to those members whose email addresses are registered with the Company / depository participant(s).
5. It is however, clarified that all Members of the Company as on the Cut-Off Date (including those Members who may not have received this Notice due to non-registration of their e-mail addresses with the Company / RTA / Depositories) shall be entitled to vote in relation to the aforementioned Resolution in accordance with the process specified in this Notice.
6. Members holding shares in physical mode and who have not updated their email addresses are requested to update their email addresses with the Company’s RTA by writing at [einward.ris@kfintech.com](mailto:einward.ris@kfintech.com) along with the copy of the signed request letter mentioning the name and address of the Member, self-attested copy of the Income-Tax PAN card, and self-attested copy of any document (eg. Driving License, Election Identity Card, Passport) in support of the address of the Member. Members holding shares in dematerialized mode are requested to register / update their email addresses with the relevant Depository Participants. In case of any queries / difficulties in registering the e-mail address, Members may also write to: [investor@gnfc.in](mailto:investor@gnfc.in)

7. SEBI, vide its Circulars dated November 3, 2021 and December 14, 2021, has mandated the furnishing of PAN, Address with PIN code, Email address, Mobile number, Bank Account details, Specimen signature and Nomination by holders of physical securities. Effective January 1, 2022, Grievance Redressal/ Service request can be availed with the RTA only after the required documents/complete data as mandated are furnished for physical folios. Further, if any one of the cited documents/ details as enunciated in the said circular are not registered with the Company/ RTA within March 31, 2023, such folios shall be frozen by the Company/Registrar and Share Transfer Agents of the Company (RTA).
8. This Notice is available on the website of the Company at [www.gnfc.in](http://www.gnfc.in), on the website of Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited and is also available on the website of KFinTech at <https://evoting.kfintech.com>
9. In light of the MCA Circulars, Members who have not registered their email addresses and in consequence, the Notice could not be serviced, may temporarily get their email addresses registered with the RTA, by clicking the link <https://ris.kfintech.com/clientservices/mobilereg/mobileemailreg.aspx> and follow the registration process. Post successful registration of the email address, the shareholder would get the Notice and the procedure for e-voting along with the User ID and Password to enable e-voting. If you are already registered with KFinTech for remote e-voting then you can use your existing user ID and password / PIN for casting your vote.
10. It is clarified that for permanent registration of email address, the Members are requested to register their email address by following due procedure mentioned herein above.
11. Those members who have already registered their email address are requested to keep their email addresses validated with their DP / the Company's RTA, to enable servicing of Notice electronically to their registered email address.
12. The Company has appointed Shri J J Gandhi, Practicing Company Secretary (FCS 3519 and CP No. 2515) to act as the Scrutinizer, to scrutinize the entire e-voting process in a fair and transparent manner.
13. The Scrutinizer will submit his report to the Chairman, or any other person authorised by him, after scrutiny of the votes cast, on the result of the Postal Ballot on or before Tuesday, 18<sup>th</sup> April, 2023. The Scrutinizer's decision on the validity of votes cast will be final.

14. The Results declared along with the Scrutinizer's Report shall be placed on the Company's website [www.gnfc.in](http://www.gnfc.in) and on the website of KFinTech <https://evoting.kfintech.com> immediately after the result is declared by the Chairman or any other person authorized by him, and the same shall be communicated to the Stock Exchanges, where the Equity Shares of the Company are listed. The results shall also be displayed on the Notice Board at the Registered Office of the Company.
15. The Resolution, if passed by the requisite majority through Postal Ballot, will be deemed to have been passed on the last date specified for remote e-voting i.e. Saturday, April 15, 2023.
16. The vote in this Postal Ballot cannot be exercised through proxy.

**PROCEDURE FOR 'E-VOTING':**

**1. E-VOTING FACILITY:**

- i. Pursuant to the provisions of Section 108 and other applicable provisions of the Act read with the Rules and Regulation 44 of Listing Regulations, as amended, read with circular dated December 9, 2020 of SEBI on e-Voting Facility provided by Listed Entities, the Company is providing e-voting facility of KFinTech to its members to exercise their right to vote on the proposed resolution by electronic means.
- ii. The e-voting facility will be available during the following period:

<b>Commencement of remote e-voting</b>	<b>Friday, March 17 , 2023 at 9:00 a.m. (IST)</b>
<b>End of remote e-voting</b>	<b>Saturday, April 15 , 2023 at 5:00 p.m. (IST)</b>

The remote e-voting will not be allowed beyond the aforesaid date and time and the remote e-voting module shall be forthwith disabled by KFinTech upon expiry of the aforesaid period.

- iii. The manner of voting by (i) individual shareholders holding shares of the Company in demat mode, (ii) Shareholders other than individuals holding shares of the Company in demat mode, (iii) Shareholders holding shares of the Company in physical mode, and (iv) Shareholders who have not registered their e-mail address, is explained in the instructions given herein below.

**2. INFORMATION AND INSTRUCTIONS RELATING TO E-VOTING:**

- i. Once the Shareholder has exercised the vote, whether partially or otherwise, the Shareholder shall not be allowed to change it subsequently or cast the vote again.
- ii. **INFORMATION AND INSTRUCTIONS FOR E-VOTING BY INDIVIDUAL SHAREHOLDERS HOLDING SHARES OF THE COMPANY IN DEMAT MODE**

As per circular of SEBI on e-Voting Facility provided by Listed Entities, dated December 9, 2020, all “individual shareholders holding shares of the Company in demat mode” can cast their vote, by way of a single login credential, through their demat accounts / websites of Depositories / Depository Participants. The procedure to login and access e-voting, as implemented by the Depositories / Depository Participant(s), is given below:



**PROCEDURE TO LOGIN THROUGH WEBSITES OF DEPOSITORIES**

NSDL	CDSL
<p>1. User already registered for IDeAS facility:</p> <p>a) URL: <a href="https://eservices.nsd.com">https://eservices.nsd.com</a>.</p> <p>b) Click on the “Beneficial Owner” icon under ‘IDeAS’ section.</p> <p>c) On the new page, enter existing User ID and Password. Post successful authentication, click on “Access to e-voting”.</p> <p>d) Click on company name or e-voting service provider and you will be re-directed to e-voting service provider website for casting the vote during the remote e-voting period.</p> <p>2. User not registered for IDeAS e-Services**</p> <p>a) To register click on link : <a href="https://eservices.nsd.com">https://eservices.nsd.com</a> (Select “Register Online for IDeAS”) or <a href="https://eservices.nsd.com/SecureWeb/IdeasDirectReg.jsp">https://eservices.nsd.com/SecureWeb/IdeasDirectReg.jsp</a></p> <p>b) Proceed with completing the required fields.</p> <p>** (Post registration completion, follow the process as stated in point no.1 above)</p> <p>3. First time users can visit the e-voting website directly and follow the process below:</p> <p>a) URL: <a href="https://www.evoting.nsd.com">https://www.evoting.nsd.com</a></p> <p>b) Click on the icon “Login” which is available under ‘Shareholder / Member’ section.</p> <p>c) Enter User ID (i.e. 16-digit demat account number held with NSDL), Password/OTP and a Verification Code as shown on the screen.</p> <p>d) Post successful authentication, you will be redirected to NSDL Depository site wherein you can see e-voting page.</p> <p>e) Click on company name or e-voting service provider name and you will be redirected to e-voting service provider website for casting your vote during the remote e-voting period.</p>	<p>1. Existing user who have opted for Easi / Easiest</p> <p>a) URL: <a href="https://web.cdslindia.com/myeasinew/home/login">https://web.cdslindia.com/myeasinew/home/login</a> or URL: <a href="http://www.cdslindia.com">www.cdslindia.com</a></p> <p>b) Click on New System Myeasi.</p> <p>c) Login with user ID and password.</p> <p>d) Option will be made available to reach e-voting page without any further authentication.</p> <p>e) Click on e-voting service provider name to cast your vote.</p> <p>2. User not registered for Easi / Easiest**</p> <p>a) Option to register is available at <a href="https://web.cdslindia.com/myeasinew/Registration/EasiRegistration">https://web.cdslindia.com/myeasinew/Registration/EasiRegistration</a></p> <p>b) Proceed with completing the required fields.</p> <p>** (Post registration is completed, follow the process as stated in point no.1 above)</p> <p>3. First time users can visit the e-voting website directly and follow the process below:</p> <p>a) URL: <a href="http://www.cdslindia.com">www.cdslindia.com</a></p> <p>b) Provide demat Account Number and Income-Tax PAN No.</p> <p>c) System will authenticate user by sending OTP on registered Mobile &amp; Email as recorded in the demat Account.</p> <p>d) After successful authentication, user will be provided links for the respective Electronic Service Provider (ESP) where the e-voting is in progress.</p> <p>e) Click on company name and you will be redirected to e-voting service provider website for casting your vote during the remote e-voting period.</p>

**PROCEDURE TO LOGIN THROUGH DEMAT ACCOUNTS / WEBSITE OF DEPOSITORY PARTICIPANT**

Individual shareholders holding shares of the Company in Demat mode can **access e-Voting facility provided by the Company using login credentials of their demat accounts** (online accounts) through their demat accounts / **websites of Depository Participants** registered with NSDL/CDSL. An option for **“e-Voting”** will be available once they have successfully logged-in through their respective logins. Click on the option **“e-Voting”** and they will be redirected to e-Voting modules of NSDL/CDSL (as may be applicable). **Click on the e-Voting link available against Gujarat Narmada Valley Fertilizers & Chemicals Limited or select e-Voting service provider “KFinTech”** and you will be re-directed to the e-Voting page of KFinTech to cast your vote without any further authentication.

Members who are unable to retrieve User ID / Password are advised to use “Forgot User ID” / “Forgot Password” options available on the websites of Depositories / Depository Participants.

Contact details in case of any technical issue on NSDL Website	Contact details in case of any technical issue on CDSL Website
Members facing any technical issue during login can contact NSDL helpdesk by sending a request at <a href="mailto:evoting@nsdl.co.in">evoting@nsdl.co.in</a> or call at toll free no.: 1800 1020 990 / 1800 22 44 30.	Members facing any technical issue during login can contact CDSL helpdesk by sending a request at <a href="mailto:helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a> or contact at 022- 23058738 or 022-23058542-43 or 1800 22 55 33.

**C. INFORMATION AND INSTRUCTIONS FOR E-VOTING BY (I) SHAREHOLDERS OTHER THAN INDIVIDUALS HOLDING SHARES OF THE COMPANY IN DEMAT MODE AND (II) ALL SHAREHOLDERS HOLDING SHARES OF THE COMPANY IN PHYSICAL MODE**

- I. A. **Members whose email IDs are registered with the Company / Depository Participant(s) [Members whose e-mail address is registered with the Company / Depository Participant(s) will receive an email from KFin which will include details of E-voting Event Number (EVEN), USER ID and password]:**
  - a) Launch internet browser and type the URL: <https://evoting.kfintech.com> in the address bar.
  - b) Enter the login credentials i.e. User ID and password mentioned in your email. Your Folio No. /DP ID Client ID will be your User ID. However, if you are already registered with KFinTech for e-voting, you can use your existing User ID and password for casting your votes.
  - c) After entering the details appropriately, click on LOGIN.

- d) You will reach the password change menu wherein you are required to mandatorily change your password. The new password shall comprise of minimum 8 characters with at least one upper case (A-Z), one lower case (a-z), one numeric value (0-9) and a special character (@,#,\$,etc.). It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
  - e) You need to login again with the new credentials.
  - f) On successful login, the system will prompt the member to select the e-voting Event Number "EVENT" for "GNFC Limited".
  - g) On the voting page, enter the number of shares (which represents the number of votes) as on the cut-off date, Friday, 10<sup>th</sup> March, 2023, under "FOR / AGAINST" or alternatively, member may partially enter any number in "FOR" and partially in "AGAINST" but the total number in "FOR / AGAINST" taken together should not exceed their total shareholding as on the cut-off date. You may also choose the option 'ABSTAIN' and the shares held will not be counted under either head.
  - h) Members holding multiple folios / demat accounts shall choose the voting process separately for each of the folios/demat accounts.
  - i) Members may then cast their vote by selecting an appropriate option and click on "SUBMIT".
  - j) A confirmation box will be displayed. Click "OK" to confirm else "CANCEL" to modify. Once a member confirms, he/she will not be allowed to modify. During the voting period, Members can login any number of times till they have voted on the Resolution.
  - k) Upon confirmation, the message 'Vote cast successfully' will be displayed. Once you have confirmed your vote on the resolution, you cannot modify your vote.
  - l) Corporate/Institutional Members (i.e. other than Individuals, HUF, NRI. Etc.) are also required to send scanned certified true copy (PDF/JPG Format) of the Board Resolution/Authority Letter, etc., together with attested specimen signature(s) of the duly authorized representative(s), to the Scrutinizer at [jjgandhics@gmail.com](mailto:jjgandhics@gmail.com) with a copy marked to [evoting@kfintech.com](mailto:evoting@kfintech.com) The scanned image of the above mentioned documents should be in the naming format "GNFC Limited\_ EVENT NO."
- B. Members whose email IDs are not registered with the Company / Depository Participant(s), and consequently the Postal Ballot Notice and e-voting instructions cannot be serviced:**
- a) Members holding shares in physical mode, who have not registered / updated their e-mail address with the Company, are requested to submit their e-mail and other KYC details (Income-tax PAN, Postal address with PIN, mobile number, bank details, signature) in Form ISR-1 and ISR-2 to RTA of the Company.

- b) Members holding shares in dematerialised mode who have not registered their e-mail address with their Depository Participant(s) are requested to register / update their e-mail address with the Depository Participant(s) where they maintain their demat accounts.
  - c) After due verification, the Company / KFinTech will forward your login credentials to your registered e-mail address.
  - d) Follow the instructions at I.(A). (a) to (l) to cast your vote.
- II. Members can also update their mobile number and e-mail address in the “user profile details” in their e-voting login on <https://evoting.kfintech.com> which may be used for sending further communication(s).
- III. Any Member who has forgotten the User ID and Password, may obtain / generate / retrieve the same from KFinTech in the manner as mentioned below:
- a) If the mobile number of the member is registered against Folio No. / DP ID Client ID, the member may send SMS: MYEPWD <space> E-Voting Event Number+Folio No. or DP ID Client ID to 9212993399  
Example for NSDL: MYEPWD <SPACE> IN12345612345678  
Example for CDSL: MYEPWD <SPACE> 1402345612345678  
Example for Physical: MYEPWD <SPACE> XXXX123456789
  - b) If e-mail address or mobile number of the member is registered against Folio No. / DP ID Client ID, then on the home page of <https://evoting.kfintech.com> , the member may click “Forgot Password” and enter Folio No. or DP ID Client ID and Income-Tax
  - c) Income-Tax PAN to generate password.
  - d) Member may call on KFinTech’s toll-free numbers 1800-309-4001 (from 9:00 a.m. IST to 6:00 p.m. IST on all working days).
  - e) Member may send an e-mail request to [einward.ris@kfintech.com](mailto:einward.ris@kfintech.com) . After due verification of the request, User ID and password will be sent to the member.
  - f) If the member is already registered with KFinTech’s e-voting platform, then he/she/it can use his/her/its existing password for logging-in.
- IV. In case of any query on e-voting, members may refer to the “Help” and “FAQs” sections / E-voting user manual available through a dropdown menu in the “Downloads” section of KFinTech’s website for e-voting : <https://evoting.kfintech.com> or contact KFinTech as per the details given under sub-point no. V below.

- V. Members are requested to note the following contact details for addressing e-voting related grievances:

KFin Technologies Limited  
Selenium Tower B, Plot 31-32,  
Gachibowli, Financial District,  
Nanakramguda, Hyderabad 500 032  
Toll-free Nos.: 1800-309-4001  
(from 9:00 a.m. IST to 6:00 p.m. IST on all working days)

### **PROCEDURE FOR INSPECTION OF DOCUMENTS:**

All documents referred to in the Notice of the Postal Ballot will be available for inspection in electronic mode upto the last date of the voting. Members seeking to inspect such documents can send an email to [investor@gnfc.in](mailto:investor@gnfc.in)



## **ANNEXURE TO THE NOTICE**

**As required by Section 102 of the Companies Act, 2013, the following Explanatory Statement sets out all material facts relating to the business mentioned under Item No.1 of the accompanying Notice.**

### **Item No.1:**

#### **Appointment of Shri Vipul Mitra, IAS (DIN: 03108280) as a Director and Chairman of the Company:**

The Government of Gujarat has vide Notification No. AIS/35.2023/08/G dated 31<sup>st</sup> January, 2023 appointed Shri Vipul Mitra, IAS (DIN: 03108280), as a Director and Chairman of the Company.

Pursuant to the requirement of Regulation 17(1C) of SEBI (LODR) Regulations, 2015, the listed entity shall ensure that approval of shareholders for appointment of a person on the Board of Directors is taken at the next general meeting or within a time period of three months from the date of appointment, whichever is earlier. The proposal is therefore submitted to the shareholders for their approval.

Shri Vipul Mitra, IAS (DIN: 03108280) is an officer of Indian Administrative Services belonging to 1986 batch and was last serving as the Additional Chief Secretary, Govt. of Gujarat (Panchayats, Rural Housing and Rural Development Department). He possesses a degree of B.A. (Hons. Economics), Masters in Personnel Management & Industrial Relations and LLM from Nottingham University UK.

In a career spanning 37 years, Shri Vipul Mitra has served in several key positions in the Government in various Departments such as Finance, Education, Ports & Transport, Rural Development, Tourism, Labour & Employment, Panchayat etc., besides a few others. As Principal Secretary (Tourism), he played an instrumental role in the Khushbu Gujarati Ki campaign, featuring Amitabh Bachchan under the visionary leadership of the then Hon'ble Chief Minister, Gujarat, and presently the Hon'ble Prime Minister, Shri Narendra Modi. The campaign catapulted Gujarat among the most popular tourist destinations in the country. He was also Dy. Chairman of Kandla Port Trust for 5 years, which at that time, was the largest Port in India.

He has also authored two English novels 'Pyramid of Virgin Dreams' (Rupa Publications) and 'The Dream Chasers' (Random house) which turned out to be the best sellers.

The details as required pursuant to Regulation 36 (3) of SEBI Listing Regulations and Secretarial Standards as applicable is given in Annexure – I forming part of this Notice. Shri Vipul Mittra, IAS (DIN: 03108280), does not hold any equity shares in the Company.

Your Directors, therefore, commend the resolution for your approval.

Except Shri Vipul Mittra, IAS (DIN: 03108280), being an appointee, none of the Directors / Key Managerial Personnel of the Company and their relative(s) is / are, in any way, concerned or interested, financially or otherwise, in the said resolution of appointment.

**By Order of the Board of Directors,  
For Gujarat Narmada Valley Fertilizers & Chemicals Ltd.**

**CS A C SHAH**  
Company Secretary & General Manager (Legal)

Registered Office:

P.O.: Narmadanagar, Dist.: Bharuch: 392 015.

CIN: L24110GJ1976PLC002903.

Tele No.: (02642) 2208, 2227.

Fax No.: (02642) 247084.

Email: [investor@gnfc.in](mailto:investor@gnfc.in) Website: [www.gnfc.in](http://www.gnfc.in)

Dated: 03-03-2023

**Annexure-I**

**Details of Director seeking appointment by the Shareholders of the Company in pursuance of Regulation 36 (3) of SEBI (Listing Obligations and Disclosure) Regulations, 2015 and applicable Secretarial Standards.**

Name of Director	Shri Vipul Mitra, IAS
DIN	03108280
Date of Birth	22/07/1963
Date of first appointment on the Board	31/01/2023
Relationship with Directors	None
Expertise in specific functional areas	<p>He is an officer of Indian Administrative Services belonging to 1986 batch and was last serving as the Additional Chief Secretary, Govt. of Gujarat (Panchayats, Rural Housing and Rural Development Department).</p> <p>He has 37 years of rich experience in various Government Departments such as Finance, Education, Ports &amp; Transport, Rural Development, Tourism, Labour &amp; Employment, Panchayat etc., besides a few others.</p> <p>As Principal Secretary (Tourism), he played an instrumental role in the Khushbu Gujarati Ki campaign, featuring Amitabh Bachchan under the visionary leadership of the then Hon'ble Chief Minister, Gujarat, and presently the Hon'ble Prime Minister, Shri Narendra Modi. The campaign catapulted Gujarat among the most popular tourist destinations in the country. He was also Dy. Chairman of Kandla Port Trust for 5 years, which at that time, was the largest Port in India.</p>
Qualification(s)	He has done B.A. (Hons. Economics), Masters in Personnel Management & Industrial Relations and LLM from Nottingham University UK.

Name of Director	Shri Vipul Mitra, IAS
Number of Shares held in the Company as on date of Notice (including Beneficial Interest)	NIL
List of the Directorships held in other Listed Companies as on date of Notice	NIL
Chairman / Member of Committees of Listed Companies in which he is a Director as on date of Notice	NIL
Listed Entities from which the Director has resigned in past Three (3) years	NIL
Number of Board Meetings attended after appointment as Director	1 of 1