

4<sup>th</sup> June, 2024

BSE Limited  
Department of Corporate Services  
Phiroze Jeejeebhoy Towers  
Dalal Street  
Mumbai 400 001  
Scrip Code: 500575

National Stock Exchange of India Limited  
Listing Department  
Exchange Plaza  
Bandra-Kurla Complex  
Bandra (East), Mumbai 400 051  
NSE Symbol: VOLTAS

cc: NSDL/ CDSL  
Link Intime India Private Limited

Dear Sir,

Sub: 70<sup>th</sup> Annual General Meeting – Closure of Share Transfer Books  
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Further to our letter dated 7<sup>th</sup> May, 2024, we wish to inform that the 70<sup>th</sup> Annual General Meeting (AGM) of the Company is scheduled to be held on Wednesday, 10<sup>th</sup> July, 2024 at 3.00 p.m. by Video Conferencing or Other Audio Visual Means.

2. In compliance with Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and pursuant to Section 91 of the Companies Act, 2013, we hereby inform that the Register of Members and the Share Transfer Books of the Company will remain closed from Wednesday, 26<sup>th</sup> June, 2024 to Wednesday, 10<sup>th</sup> July, 2024, both days inclusive, for taking record of the Members of the Company for the purpose of 70<sup>th</sup> Annual General Meeting and dividend for the year ended 31st March, 2024.

3. As earlier informed, the Board has recommended dividend of 550% (Rs.5.50 per share of Re.1 each) for 2023-24, subject to approval of the shareholders at the 70<sup>th</sup> AGM. The dividend shall be subject to deduction of tax at source, as applicable and shall be paid on or after 15<sup>th</sup> July, 2024.

This is for your information and records.

Thanking you,

Yours faithfully,  
VOLTAS LIMITED

V. P. Malhotra  
Head – Taxation,  
Legal & Company Secretary

**VOLTAS LIMITED**

Corporate Management Office

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Corporate Identity Number L29308MH1954PLC009371

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