SURAJ PRODUCTS LIMITED

Registered Office & Works : *CIN : L269420R1991PLC002865*

Vill. : Barpali, P.O. : Kesramal, Rajgangpur, Dist. : Sundargarh, Odisha, India, PIN : 770017
Tel : +91-94370 49074, e-mail : info@surajproducts.com, suproduct@gmail.com
www.surajproducts.com

Dated: July 24, 2020

The Secretary
Bombay Stock Exchange Limited,
(Department of Corporate Services),
Floor 25, P.J.Tower, Dalal Street,
Mumbai – 400001

Dear Sir,

Subject: Intimation for Board Meeting.

This is to inform that a meeting of Board of Directors of the Company will be held on Saturday the 1st day of August, 2020 at 3:30 PM, at its registered office to consider the following:

1. To consider and approve the Unaudited Financial Results for the quarter ended 30th June, 2020.
2. To consider and approve the Director's Report & Report on Corporate Governance for the financial year ended 31st March, 2020.
3. To convene the 29th Annual General Meeting of the Company.
4. To consider and approve the Notice of the 29th Annual General Meeting of the Company.
5. To fix the Book Closure date for the purpose of Annual General Meeting.
6. To consider appointment of Secretarial Auditor for the F.Y.2020-21.
7. To fix e-voting date and cut-off date for the purpose of e-voting for Annual General Meeting.
8. To consider appointment of Scrutinizer for the e-voting process.
9. Any other item, if any with the permission of the Chair.

This is for your kind information and record.

Thanking you,

Yours Faithfully,
For Suraj Prtoducts Limited

SURAJ PRODUCTS LTD. BARPALI Rajgangpur

A.N.Khatua
Company Secretary

Copy to: The Secretary
The Calcutta Stock Exchange Limited
7, Lyons Range, Kolkata – 700001