



Novartis India Limited
Registered Office:
Inspire BKC
Part of 601 & 701
Bandra Kurla Complex
Bandra (East)
Mumbai – 400 051
Maharashtra, India
Tel +91 22 50243000
Fax +91 22 50243010
Email: india.investors@novartis.com
CIN No. L24200MH1947PLC006104
Website: www.novartis.in

February 4, 2019

The DCS – CRD
BSE Ltd
Corporate Relationship Department
1st Floor, New Trading Ring,
P. J. Towers, Dalal Street,
Fort, Mumbai – 400 001

Security Code: 500672

Dear Sirs,

Sub : Cut-off date for Postal Ballot / E-voting

Based on the recommendation of the Nomination and Remuneration Committee and approval of the Board and subject to the approval of the shareholders of the Company by Postal Ballot, Mr. Jai Hiremath and Dr. Rajendra Nath Mehrotra be re-appointed as Independent Directors of the Company for a term of five years and one year respectively, commencing from April 1, 2019.

In terms of Sections 108 and 110 of the Companies Act, 2013, Rule 20 of the Companies (Management & Administration) Rules 2014, and applicable provisions of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company will provide its shareholders the facility to exercise their vote for transacting the item of special business via postal ballot and e-voting.

The Company would be availing e-voting services of National Securities Depository Limited.

For this purpose, the Company has fixed Friday, February 8, 2019 as the cut-off / specified date to record the entitlement of the shareholders to cast their vote through Postal Ballot / E-voting.

Please acknowledge receipt.

Yours faithfully,
For Novartis India Limited


Trivikram Guda
Company Secretary &
Compliance Officer