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**SPA Capital Services Ltd.**

CIN: L65910DL1984PLC018749

25, C-Block Community Centre

Janak Puri, New Delhi-110 058

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September 05, 2020

**The BSE Ltd.**

Phiroze Jeejeebhoy Towers,  
Dalal Street,  
Mumbai - 400 001  
Phones: 022 - 2272 1233  
Fax: 91-22-22721919

**Security Code No.: 542376**

Dear Sir,

**Subject: Intimation for convening Annual General Meeting (AGM)**

Pursuant to the provisions of the Regulation 30 read with Para A of Part A of Schedule III to the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), we would like to inform you that an Annual General Meeting (AGM) of the members of SPA Capital Services Limited is scheduled to be held on Wednesday, the 30<sup>th</sup> day of September, 2020 at 25, C - Block, Community Centre, Janakpuri New Delhi - 110 058 at 11:30 A.M.

Further, pursuant to the provision of Section 108 of the Companies Act 2013 ('the Act') read with the Companies (Management and Administration) Rules, 2014, as amended, from time to time ('Rules') and Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide to its members, the facility to cast their vote through electronic means ("E-Voting") on all resolutions set forth in the Notice of the AGM.

Members whose name is in the Register of Members / Beneficial Owners as on cut-off date i.e. **September 23, 2020** only are entitled to avail the facility of remote e- voting, attend and vote at the meeting.

The remote e- voting facility commences on Friday, September 25, 2020 (9.00 a.m. IST) and ends on Tuesday, September 29, 2020 (5.00 p.m. IST).

Further, in compliance of the provisions of Sections 101 and 136 of the Companies Act, 2013 read with Rule 18 of the Companies (Management and Administration) Rules, 2014, the Notice setting out the business to be transacted at the AGM along with the Explanatory Statement, Attendance Slip and Proxy form and the Annual Report of the Company for the Financial Year 2019-20 are being sent through electronic mode to the members whose E-mail IDs are registered with the Company or with the Depository Participant(s) and to all other members at their registered address through the

permitted modes, whose names appear in the Company's Register of Members / Beneficial Owners maintained by the Depositories, as on Friday, August 28, 2020.

Please take the above information on record and acknowledge the receipt of the same.

Thanking You.

Yours faithfully,  
For SPA Capital Services Limited



**Sandeep Parwal**  
**Chairman Cum Managing Director**  
**DIN: 00025803**  
**Address: C-1/8, Janak Puri,**  
**New Delhi - 110 058**

