

September 22, 2023

BSE Ltd. Corporate Relationship Department 1st Floor New Trading Rotunda Building, P J Towers Dalal Street Fort, Mumbai – 400001 Scrip Code – 530517	National Stock Exchange of India Ltd Listing Department, Exchange Plaza, Bandra Kurla Complex, Bandra (East), Mumbai- 400 051 Scrip Code – RELAXO
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**Sub: Information regarding issuance of 'Letter(s) of Confirmation'
in lieu of share certificate(s) lost/misplaced**

Dear Sir,

Pursuant to Regulation 39(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with SEBI Circular No. SEBI / HO / MIRSD / MIRSD_RTAMB / P / CIR /2022 / 8 dated 25th January, 2022, please find enclosed herewith details of 'Letter(s) of Confirmation' issued by the Company's Registrar & Transfer Agent (RTA) to respective shareholder, in lieu of share certificate(s) reported as lost/misplaced by him.

The same is for your information and record.

Thanking You,

For **Relaxo Footwears Limited**,

Ankit Jain
Company Secretary and Compliance Officer

RELAXO FOOTWEARS LIMITED

Registered Office: Aggarwal City Square, Plot No. 10, Manglam Place,
District Centre, Sector-3, Rohini, Delhi-110085. Phones: 46800 600, 46800 700
Fax: 46800 692 E-mail: rfl@relaxofootwear.com
CIN L74899DL1984PLC019097





38025

Ref No: KFin/RNE/DUP/55/RNE0001645/38025

Dated : 22 September 2023

LAKSHMAN SWARUP SAINI
BHAWSI ROAD KRISHNA
NAGAR AURANGABAD
BULANDSHAHR
245401
Mobile No: 7017783274

Dear Sir/Madam,

LETTER OF CONFIRMATION

Subject: Issuance of Securities in dematerialized form in case of Investor Service Requests

Name of the Company: RELAXO FOOTWEARS LIMITED ISIN:INE131B01039

We refer to the request received from you for issuance of securities in your name. We would like to inform you that the request has been approved as detailed below:

Name of first holder & PAN	LAKSHMAN SWARUP SAINI - BRGPS9729E			
Joint holder 1 & PAN	-			
Joint holder 2 & PAN	-			
Number of shares	8000			
Folio Number	RNE0001645			
Certificate & Distinctive numbers	Certificate no	Distinctive From	Distinctive To	Shares
	110351	558026	560025	2000
	110352	60348116	60350115	2000
	110353	247880977	247884976	4000
Lock-In	No.			

As you may be aware, SEBI vide Gazette Notification no. SEBI/LAD-NRO/GN/2022/66 dated January 24, 2022, has mandated that the shares that are issued pursuant to investor service request shall henceforth be issued in demat mode only and hence the security certificates (wherever applicable) are retained at our end.

Accordingly, within 120 days of this letter, please request your Depository Participant (DP) to demat these shares using the Dematerialization Request Form (DRF). Please fill the DRF with the details mentioned in this letter, sign it and present this letter in original to your DP along with the DRF for enabling your DP to raise a Demat Request Number (DRN). In case you do not have a demat account, kindly open one with any DP. Please note that you can open Basic Service Demat Account at minimal / nil charges.

Please note that **this letter is valid only for a period of 120 days** from the date of its issue within which you have to raise demat request with the DP as above. Any request for processing demat after the expiry of aforesaid 120 days will not be entertained and as per the operating guidelines issued by SEBI, the subject shares shall be transferred to a Suspense Escrow Demat Account of the company.

Thanking you,

Yours faithfully,
For KFIN TECHNOLOGIES LIMITED

Authorized Signatory



KFin Technologies Limited

(Formerly known as KFin Technologies Private Limited)

Registered & Corporate Office:

Selenium Building, Tower-B, Plot No- 31 & 32, Financial District, Nanakramguda,
Serilingampally, Hyderabad, Rangareddi, Telangana, India, 500032.

CIN: L72400TG2017PLC117649