

# Syngene

Ref: Syn/CS/SE/Reg 30/2022-23/Dec/09

**Syngene International Limited**  
Biocon SEZ, Biocon Park, Plot No. 2 &  
3, Bommasandra Industrial Area, IV  
Phase, Jigani Link Road, Bengaluru  
560 099, Karnataka, India  
**T** +91 80 6891 8000  
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CIN: L85110KA1993PLC014937  
[www.syngeneintl.com](http://www.syngeneintl.com)

December 22, 2022

To, The Manager, BSE Limited Corporate Relationship Department Dalal Street, Mumbai – 400 001	To, The Manager, National Stock Exchange of India Limited Corporate Communication Department Bandra (EAST), Mumbai – 400 051
<b>Scrip Code: 539268</b>	<b>Scrip Symbol: SYNGENE</b>

Dear Sir/Madam,

**Subject: Newspaper Advertisement for transfer of equity shares to IEPF Authority.**

Pursuant to Regulations 30 and 47 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we enclose herewith the following documents:

1. Copies of newspaper advertisement published in Financial Express (English Language – All India Edition) and Vijayavani, (Kannada Language – Bengaluru Edition) on December 22, 2022
2. Reminder letter sent to eligible shareholders, who have not claimed their dividend for seven consecutive years or more and whose shares are liable for transfer to the IEPF Authority

The above information will also be available on the website of the Company at [www.syngeneintl.com](http://www.syngeneintl.com).

Request you to kindly take same on record and acknowledge.

Thanking You,

Yours faithfully,  
For **SYNGENE INTERNATIONAL LIMITED**

**Priyadarshini Mahapatra**  
**Company Secretary and Compliance Officer**

**Enclosures:**

Financial Express publication: Dated December 22, 2022 (All India Edition)  
Vijayavani Newspaper publication: Dated December 22, 2022 (Bengaluru Edition)  
Reminder letter sent to the shareholders

## NOTICE

Syngene

### Syngene International Limited

Regd. Office: Biocon SEZ, Biocon Park, Plot No. 2 & 3,  
Bommasandra Industrial Area, IV Phase,  
Jigani Link Road, Bengaluru – 560 099  
CIN: L85110KA1993PLC014937, Email- Investor@syngeneintl.com  
Website: www.syngeneintl.com Phone: 080 – 6891 5000

## NOTICE

### TRANSFER OF EQUITY SHARES OF THE COMPANY TO INVESTOR EDUCATION AND PROTECTION FUND

Members are hereby informed that pursuant to the provisions section 124 of the Companies Act, 2013 ("the Act") read with the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 and subsequent amendment thereto ("the IEPF Rules"), all the shares in respect of which dividends has remained unpaid/unclaimed for seven consecutive years or more shall be transferred to the Investor Education and Protection Fund ("IEPF") Authority. Accordingly, the Company is required to transfer the equity shares against which dividend has not been paid or claimed during previous seven consecutive years (i.e. since interim dividend for FY 2015-16) to IEPF Authority.

In compliance with the IEPF Rules, the Company has sent individual communication to all the concerned Members whose share(s) are liable to be transferred to IEPF Authority, requesting them to claim unpaid/ unclaimed interim dividend for the FY 2015-16, failing which the Company in order to comply with the IEPF Rules, shall transfer the said unpaid/unclaimed dividend and corresponding equity shares to the IEPF as per the provisions of the IEPF Rules. The Company has also uploaded details of such Members whose shares are liable to be transferred to IEPF on its website at <https://www.syngeneintl.com> under the 'Investors tab'. Shareholders may verify the details of dividend which have not been encashed and equity shares liable to be transferred to the demat account of IEPF Authority.

In view of the above, the concerned shareholders are requested to claim the unpaid/unclaimed dividend **on or before April 15, 2023**. In case the Company does not receive complete application along with requisite documents **on or before April 15, 2023** and the dividends remain unclaimed/unpaid **as on April 16, 2023**, the Company shall, in accordance with the requirements of the IEPF Rules, transfer the shares to IEPF Authority by the due date as per the procedure stipulated in the IEPF Rules, without any further notice.

Concerned shareholders holding shares in physical form whose shares are liable to be transferred to IEPF, may note that the Company would be issuing duplicate share certificate(s) in lieu of the original share certificates for the purpose of transfer of shares to the IEPF and upon issue of such duplicate share certificate(s), the original share certificate(s) which are presently registered in your name will stand automatically cancelled and deemed non-negotiable. In case the shares are held in demat form, the Company shall transfer the shares by way of corporate action through the depositories to the demat account of IEPF Authority.

The concerned shareholders are further requested to note that all future benefits arising on such shares would also be issued/transferred in favour of IEPF Authority.

The concerned shareholders may further note that the details made available by the Company on its website should be treated as adequate notice in respect of issue of duplicate share certificate(s) by the Company for the purpose of transfer of shares to IEPF.

Please note that no claim shall lie against the Company in respect of unclaimed dividend and shares transferred to IEPF. Members are eligible to claim the unclaimed dividends amount and shares transferred to the IEPF, from the IEPF Authority by submitting an online application in the Form IEPF-5 available on the website at [www.iepf.gov.in](http://www.iepf.gov.in) and sending a duly signed physical copy of the same to the Nodal Officer of the Company at its registered office along with requisite documents enumerated in the Form IEPF-5. Thereafter, the Nodal Officer of the Company shall file online e-verification report with IEPF authority within stipulated timeline.

In case of any queries on the above matter, members are requested to contact Mr. D. Suresh Babu, Deputy Manager, at M/s. KFin Technologies Limited (Formerly known as KFin Technologies Private Limited), Registrar and Share Transfer Agent of the Company (Unit: Syngene International Limited), at Karvy Selenium Tower B, Plot number 31 & 32, Gachibowli, Financial District, Nanakramguda, Serilingampally Mandal, Hyderabad - 500032. Tel: +91 040 6716 1518 email: [suresh.d@kfintech.com](mailto:suresh.d@kfintech.com); [einward.ris@kfintech.com](mailto:einward.ris@kfintech.com) or to the Company at [Investor@syngeneintl.com](mailto:Investor@syngeneintl.com).

For Syngene International Limited  
Sd/-

Priyadarshini Mahapatra  
Company Secretary

Place: Bengaluru

Date: December 21st, 2022



ಸೂಚನೆ

**Syngene**

ಸಿಂಡಿಕೇಟ್ ಇಂಟರ್‌ನ್ಯಾಷನಲ್ ಲಿಮಿಟೆಡ್

ನೋ. ಕಚೇರಿ: ಬಯೋಟೆಕ್ ಎಸ್‌ಇಜೆಡ್, ಬಯೋಟೆಕ್ ಪಾರ್ಕ್, ಪ್ಲಾಟ್ ನಂ.2 ಮತ್ತು 3  
ಬೊಮ್ಮಸಂದ್ರ ಕೈಗಾರಿಕಾ ಪ್ರದೇಶ, 4ನೇ ಹಂತ, ಜಿಗಣಿ ಸಂಪರ್ಕ ರಸ್ತೆ, ಬೆಂಗಳೂರು-560 099  
CIN: L85110KA1993PLC014937, ಇ-ಮೇಲ್: Investor@syngeneintl.com  
ವೆಬ್‌ಸೈಟ್ : www.syngeneintl.com, ದೂರವಾಣಿ: 080 - 6891 5000

**ಸೂಚನೆ  
ಹೂಡಿಕೆದಾರರ ಶಿಕ್ಷಣ ಮತ್ತು ಸಂರಕ್ಷಣಾ ನಿಧಿಗೆ  
ಕಂಪನಿಯ ಈಕ್ವಿಟಿ ಷೇರುಗಳ ವರ್ಗಾವಣೆ**

ಹೂಡಿಕೆದಾರರ ಶಿಕ್ಷಣ ಮತ್ತು ಸಂರಕ್ಷಣಾ ನಿಧಿ ಪ್ರಾಧಿಕಾರ (ಲೆಕ್ಕಪತ್ರ ನಿರ್ವಹಣೆ, ಲೆಕ್ಕಪರಿಶೋಧನೆ, ವರ್ಗಾವಣೆ ಮತ್ತು ಮರುಪಾವತಿ) ನಿಯಮಗಳು, 2016 ಕಂಪನಿಗಳ ಕಾಯಿದೆ, 2013 ("ಕಾಯಿದೆ") ರ ನಿಬಂಧನೆ 124 ರ ಅನುಸಾರ, ಮತ್ತು ಅದರ ನಂತರದ ತಿದ್ದುಪಡಿ ("IEPF ನಿಯಮಗಳು") ಯೋಜನೆಗೆ ಸಹಿತ ಏಳು ವರ್ಷಗಳು ಅಥವಾ ಅದಕ್ಕಿಂತ ಹೆಚ್ಚು ಕಾಲ ಪಾವತಿಸದ ಕ್ಲೈಮ್ ಮಾಡದ ಉಳಿದಿರುವ ಡಿವಿಡೆಂಡ್ ಗಳ ಎಲ್ಲಾ ಷೇರುಗಳನ್ನು ಹೂಡಿಕೆದಾರರ ಶಿಕ್ಷಣ ಮತ್ತು ಸಂರಕ್ಷಣಾ ನಿಧಿ ("IEPF") ಪ್ರಾಧಿಕಾರಕ್ಕೆ ವರ್ಗಾಯಿಸಲಾಗುತ್ತದೆ ಎಂದು ಸದಸ್ಯರಿಗೆ ಈ ಮೂಲಕ ತಿಳಿಸಲಾಗುತ್ತಿದೆ. ಅಂತೆಯೇ, ಹಿಂದಿನ ಸಹಿತ ಏಳು ವರ್ಷಗಳಲ್ಲಿ (ಅಂದರೆ FY 2015-16 ರ ಮಧ್ಯಂತರ ಡಿವಿಡೆಂಡ್‌ನಿಂದ) ಡಿವಿಡೆಂಡ್ ಅನ್ನು ಪಾವತಿಸದ ಅಥವಾ ಕ್ಲೈಮ್ ಮಾಡದ ಈಕ್ವಿಟಿ ಷೇರುಗಳನ್ನು ಕಂಪನಿಯು IEPF ಪ್ರಾಧಿಕಾರಕ್ಕೆ ವರ್ಗಾಯಿಸುವ ಅಗತ್ಯವಿದೆ.

IEPF ನಿಯಮಗಳಿಗೆ ಅನುಸಾರವಾಗಿ, FY 2015-16 ರ ಪಾವತಿಸದ / ಅವರ ಷೇರು (ಗಳು) IEPF ಪ್ರಾಧಿಕಾರಕ್ಕೆ ವರ್ಗಾಯಿಸಲು ಅರ್ಹವಾದ ಕ್ಲೈಮ್ ಮಾಡದ ಮಧ್ಯಂತರ ಡಿವಿಡೆಂಡ್ ಅನ್ನು ಪಡೆಯುವಂತೆ ಅವರನ್ನು ವಿನಂತಿಸುವುದಕ್ಕಾಗಿ, ಕಂಪನಿಯು ಎಲ್ಲಾ ಸಂಬಂಧಪಟ್ಟ ಸದಸ್ಯರಿಗೆ ವೈಯಕ್ತಿಕ ಸಂವಹನವನ್ನು ಕಳುಹಿಸಿದೆ. ವಿಫಲವಾದಲ್ಲಿ, IEPF ನಿಯಮಗಳನ್ನು ಅನುಸರಣೆಗಾಗಿ ಕಂಪನಿಯು IEPF ನಿಯಮಗಳ ನಿಬಂಧನೆಗಳ ಪ್ರಕಾರ ಹೇಳಲಾದ ಪಾವತಿಸದ / ಕ್ಲೈಮ್ ಮಾಡದ ಡಿವಿಡೆಂಡ್ ಮತ್ತು ಅನುಗುಣವಾದ ಈಕ್ವಿಟಿ ಷೇರುಗಳನ್ನು IEPF ಗೆ ವರ್ಗಾಯಿಸುತ್ತದೆ. ಕಂಪನಿಯು ತನ್ನ ವೆಬ್‌ಸೈಟ್ <https://www.syngeneintl.com> ನಲ್ಲಿ 'Investors tab' ಅಡಿಯಲ್ಲಿ IEPF ಗೆ ವರ್ಗಾಯಿಸಲು ಅರ್ಹವಾಗಿರುವ ಸದಸ್ಯರ ವಿವರಗಳನ್ನು ಸಹ ಅಪ್‌ಲೋಡ್ ಮಾಡಿದೆ. ಷೇರುದಾರರು ನಗದೀಕರಿಸದ ಡಿವಿಡೆಂಡ್ ಮತ್ತು IEPF ಪ್ರಾಧಿಕಾರದ ಡಿವಿಡೆಂಡ್ ಖಾತೆಗೆ ವರ್ಗಾಯಿಸಲು ಅರ್ಹರಾಗಿರುವ ಈಕ್ವಿಟಿ ಷೇರುಗಳ ವಿವರಗಳನ್ನು ಪರಿಶೀಲಿಸಬಹುದು.

ಮೇಲಿನದನ್ನು ಗಮನದಲ್ಲಿಟ್ಟುಕೊಂಡು, ಏಪ್ರಿಲ್ 15, 2023 ಕ್ಕೆ ಅಥವಾ ಮುಂಚಿತವಾಗಿ ಪಾವತಿಸದ ಕ್ಲೈಮ್ ಮಾಡದ ಡಿವಿಡೆಂಡ್ ಅನ್ನು ಕ್ಲೈಮ್ ಮಾಡಲು ಸಂಬಂಧಪಟ್ಟ ಷೇರುದಾರರನ್ನು ವಿನಂತಿಸಲಾಗಿದೆ. ಒಂದು ವೇಳೆ ಕಂಪನಿಯು ಏಪ್ರಿಲ್ 15, 2023 ಕ್ಕೆ ಅಥವಾ ಅದಕ್ಕೆ ಮುಂಚಿತವಾಗಿ ಭರ್ತಿ ಮಾಡಿದ ಅರ್ಜಿಯನ್ನು ಅಗತ್ಯವಾದ ದಾಖಲೆಗಳೊಂದಿಗೆ ಪಡೆಯದಿದ್ದರೆ ಮತ್ತು ಏಪ್ರಿಲ್ 16, 2023 ಕ್ಕೆ ಕ್ಲೈಮ್ ಮಾಡದ ಡಿವಿಡೆಂಡ್ ಡಿವಿಡೆಂಡ್‌ಗಳು ಉಳಿದಿದ್ದರೆ, ಕಂಪನಿಯು, IEPF ನಿಯಮಗಳ ಅಗತ್ಯತೆಗಳಿಗೆ ಅನುಗುಣವಾಗಿ, IEPF ನಿಯಮಗಳಲ್ಲಿ ನಿಗದಿಪಡಿಸಿದ ಕಾರ್ಯವಿಧಾನದ ಪ್ರಕಾರ ನಿಗದಿತ ದಿನಾಂಕದೊಳಗೆ ಯಾವುದೇ ಸೂಚನೆ ಇಲ್ಲದ ಷೇರುಗಳನ್ನು IEPF ಪ್ರಾಧಿಕಾರಕ್ಕೆ ವರ್ಗಾಯಿಸುತ್ತದೆ.

ಷೇರುದಾರರು IEPF ಗೆ ವರ್ಗಾಯಿಸಲು ಅರ್ಹವಾಗಿರುವ ಷೇರುಗಳನ್ನು ಭೌತಿಕ ರೂಪದಲ್ಲಿ ಹೊಂದಿರುವ ಷೇರುದಾರರು ಗಮನಿಸಬೇಕಾದುದೇನೆಂದರೆ, IEPF ಗೆ ಷೇರುಗಳನ್ನು ವರ್ಗಾಯಿಸುವ ಉದ್ದೇಶಕ್ಕಾಗಿ ಕಂಪನಿಯು ಮೂಲ ಷೇರು ಪ್ರಮಾಣಪತ್ರಗಳ ಬದಲಿಗೆ ನಕಲಿ ಷೇರು ಪ್ರಮಾಣಪತ್ರ(ಗಳನ್ನು) ನೀಡುತ್ತಿದೆ ಮತ್ತು ಅಂತಹ ನಕಲಿ ಷೇರು ಪ್ರಮಾಣಪತ್ರವನ್ನು (ಗಳನ್ನು) ನೀಡಿದ ನಂತರ, ಪ್ರಸ್ತುತ ನಿಯಮ ಹೆಸರಿನಲ್ಲಿ ನೋಂದಾಯಿಸಲಾದ ಮೂಲ ಷೇರು ಪ್ರಮಾಣಪತ್ರ(ಗಳು) ಸ್ವಯಂಚಾಲಿತವಾಗಿ ರದ್ದಾಗುತ್ತವೆ ಮತ್ತು ವರ್ಗಾವಣೆಯಾದ ಎಲ್ಲಾ ಷೇರುಗಳನ್ನು ಡಿವಿಡೆಂಡ್ ರೂಪದಲ್ಲಿ ಹೊಂದಿದ್ದರೆ, ಕಂಪನಿಯು IEPF ಪ್ರಾಧಿಕಾರದ ಡಿವಿಡೆಂಡ್ ಖಾತೆಗೆ ಠೇವಣಿ ಸಂಸ್ಥೆಗಳ ಮೂಲಕ ಕಾರ್ಪೊರೇಟ್ ಕ್ರಮದ ಅನುಸಾರ ಷೇರುಗಳನ್ನು ವರ್ಗಾಯಿಸುತ್ತದೆ.

ಅಂತಹ ಷೇರುಗಳ ಮೇಲೆ ಉಂಟಾಗುವ ಎಲ್ಲಾ ಭವಿಷ್ಯದ ಪ್ರಯೋಜನಗಳನ್ನು ಸಹ IEPF ಪ್ರಾಧಿಕಾರದ ಪರವಾಗಿ ನೀಡಲಾಗುವುದು/ವರ್ಗಾವಣೆ ಮಾಡಲಾಗುವುದು ಎಂಬುದನ್ನು ಗಮನಿಸುವಂತೆ ಸಂಬಂಧಪಟ್ಟ ಷೇರುದಾರರನ್ನು ವಿನಂತಿಸಲಾಗಿದೆ.

IEPF ಗೆ ಷೇರುಗಳ ವರ್ಗಾವಣೆಯ ಉದ್ದೇಶಕ್ಕಾಗಿ ಕಂಪನಿಯು ನಕಲಿ ಷೇರು ಪ್ರಮಾಣಪತ್ರವನ್ನು (ಗಳನ್ನು) ನೀಡುವುದಕ್ಕೆ ಸಂಬಂಧಿಸಿದಂತೆ ಕಂಪನಿಯು ತನ್ನ ವೆಬ್‌ಸೈಟ್‌ನಲ್ಲಿ ಲಭ್ಯಗೊಳಿಸಿರುವ ವಿವರಗಳನ್ನು ಸಮರ್ಪಕ ಸೂಚನೆಯಾಗಿ ಪರಿಗಣಿಸಬೇಕು ಎಂದು ಸಂಬಂಧಪಟ್ಟ ಷೇರುದಾರರು ಗಮನಿಸಲಾಗಿದೆ.

ಕ್ಲೈಮ್ ಮಾಡದ ಡಿವಿಡೆಂಡ್ ಮತ್ತು IEPF ಗೆ ವರ್ಗಾಯಿಸಲಾದ ಷೇರುಗಳಿಗೆ ಸಂಬಂಧಿಸಿದಂತೆ ಕಂಪನಿಯು ವಿರುದ್ಧ ಯಾವುದೇ ಕ್ಲೈಮ್ ಇರುವುದಿಲ್ಲ ಎಂಬುದನ್ನು ದಯವಿಟ್ಟು ಗಮನಿಸಿ. [www.iepf.gov.in](http://www.iepf.gov.in) ವೆಬ್‌ಸೈಟ್‌ನಲ್ಲಿ ಲಭ್ಯವಿರುವ ಫಾರ್ಮ್ IEPF-5 ನಲ್ಲಿ ಆನ್‌ಲೈನ್ ಅರ್ಜಿಯನ್ನು ಸಲ್ಲಿಸುವ ಮೂಲಕ ಮತ್ತು ಸರಿಯಾಗಿ ಸಹಿ ಮಾಡಿದ ಭೌತಿಕ ನಕಲನ್ನು ಫಾರ್ಮ್ IEPF-5 ನಲ್ಲಿ ನಮೂದಿಸಲಾದ ಅಗತ್ಯ ದಾಖಲೆಗಳೊಂದಿಗೆ ಅದರ ನೋಂದಾಯಿತ ಕಛೇರಿಯಲ್ಲಿ ಕಂಪನಿಯು ನೋಡಲ್ ಅಧಿಕಾರಿಗಳ ಕಛೇರಿನಲ್ಲಿ ಮೂಲಕ IEPF ಪ್ರಾಧಿಕಾರದಿಂದ IEPF ಗೆ ವರ್ಗಾಯಿಸಲಾದ ಕ್ಲೈಮ್ ಮಾಡದ ಡಿವಿಡೆಂಡ್ ಮೊತ್ತ ಮತ್ತು ಷೇರುಗಳನ್ನು ಕ್ಲೈಮ್ ಮಾಡಲು ಸದಸ್ಯರು ಅರ್ಹರಾಗಿರುತ್ತಾರೆ. ಆನಂತರ, ನಿಗದಿತ ಸಮಯದೊಳಗೆ ಕಂಪನಿಯು ನೋಡಲ್ ಅಧಿಕಾರಿಯು IEPF ಪ್ರಾಧಿಕಾರಕ್ಕೆ ಆನ್‌ಲೈನ್ ಇ-ಪರಿಶೀಲನಾ ವರದಿಯನ್ನು ಸಲ್ಲಿಸುತ್ತಾರೆ.

ಮೇಲಿನ ವಿಷಯದ ಕುರಿತು ಯಾವುದೇ ಸಂದೇಹಗಳಿದ್ದಲ್ಲಿ, ಸದಸ್ಯರು ಕಾರ್ಪೊರೇಟ್ ಸೆಲೆಕ್ಷನ್ ಮತ್ತು B, ಪ್ಲಾಟ್ ಸಂಖ್ಯೆ 31 ಮತ್ತು 32, ಗಿಟಾಟಿ, ಫೈನಾನ್ಸಿಯಲ್ ಡಿಸ್ಟ್ರಿಕ್ಟ್, ನಾನಕ್‌ಶೆರ್‌ಗುಡ್ ಸೆರಿಲಿಂಗಂಪಲ್ಲಿ ಮಂಡಲ್, ಹೈದರಾಬಾದ್ - 500032 ರಲ್ಲಿ ತ್ರೀಯುತ್ ಡಿ. ಸುರೇಶ್ ಬಾಬು, ಉಪ ವ್ಯವಸ್ಥಾಪಕರು, M/s. KFin ಟೆಕ್ನಾಲಜೀಸ್ ಲಿಮಿಟೆಡ್ (ಒಂದು KFin ಟೆಕ್ನಾಲಜೀಸ್ ಪ್ರೈವೇಟ್ ಲಿಮಿಟೆಡ್ ಎಂದು ಕರೆಯಲಾಗುತ್ತಿತ್ತು), ಕಂಪನಿಯ ರಿಜಿಸ್ಟ್ರಾರ್ ಮತ್ತು ಷೇರು ವರ್ಗಾವಣೆ ಏಜೆಂಟ್ (ಫ಼ಟಿಕ್: ಸಿಂಡಿಕೇಟ್ ಇಂಟರ್‌ನ್ಯಾಷನಲ್ ಲಿಮಿಟೆಡ್) ರವರನ್ನು ದೂರವಾಣಿ: + 91 040 6716 1518 ಇಮೇಲ್: suresh.d@kfintech.com; einward.ris@kfintech.com ಅಥವಾ ಕಂಪನಿಯ Investor@syngeneintl.com ನಲ್ಲಿ ಸಂಪರ್ಕಿಸಲು ಕೋರಲಾಗಿದೆ.

ಸಿಂಡಿಕೇಟ್ ಇಂಟರ್‌ನ್ಯಾಷನಲ್ ಲಿಮಿಟೆಡ್ ಪರವಾಗಿ

ಸಹಿ/  
ಪ್ರಿಯದರ್ಶಿನಿ ಮಹಾಪಾತ್ರ  
ಕಂಪನಿ ಕಾರ್ಯದರ್ಶಿ

ಸ್ಥಳ: ಬೆಂಗಳೂರು  
ದಿನಾಂಕ: ಡಿಸೆಂಬರ್ 21ನೇ 2022

**Syngene International Limited**

CIN:L85110KA1993PLC014937

Regd. Office: Biocon SEZ, Biocon Park,  
Plot. No. 2 & 3, Bommasandra Indst. Area,  
Phase IV, Jigani Link Rd, Bangalore 560099  
Tel. No. :+91 080-6775 8781/82 ;Website: <http://www.syngeneintl.com>; Email: [investor@syngeneintl.com](mailto:investor@syngeneintl.com).

Date: December 21, 2022

SR NO: 1

**Name of the Shareholder**  
**Address of the Shareholder**  
**Ref: Folio / DP Id & Client Id****IMPORTANT & URGENT FOR YOUR IMMEDIATE ACTION**

Dear Shareholder(s),

**Subject: Transfer of equity shares of Company to Investor Education and Protection Fund.**

As per section 124(5) of the Companies Act, 2013 ("**the Act**") read with the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 and subsequent amendment thereto ("**the IEPF Rules**"), any money transferred to the Unpaid Dividend Account of the Company, which remains unpaid or unclaimed for a period of seven years from the date of such transfer shall be transferred to the Investor Education and Protection Fund ("**IEPF**") established by Central Government. Details of such unclaimed dividends are regularly updated on the website of the Company and reminder letters/communications have also been sent from time to time to the shareholders to claim their unclaimed dividends. Further, pursuant to section 124(6) of the Act read with the IEPF Rules, all the shares in respect of which dividend has remained unclaimed for seven consecutive years or more shall also be transferred to the IEPF Authority.

Accordingly, equity shares against which dividend has not been claimed during previous seven consecutive years are due to be transferred to IEPF Authority. We therefore request you to claim the unpaid/unclaimed Interim Dividend for the FY 2015-16 on or before April 15, 2023, failing which the Company in order to comply with the IEPF Rules, shall transfer the said unclaimed dividend and corresponding equity shares to the IEPF as per the provisions of the IEPF Rules.

Please note that no claim shall lie against the Company in respect of unclaimed dividend and shares transferred to IEPF. Members are eligible to claim the unclaimed dividend amount and shares transferred to the IEPF, from the IEPF Authority by submitting an online application in the Form IEPF-5 available on the website at [www.iepf.gov.in](http://www.iepf.gov.in) and sending a duly signed physical copy of the same to the Nodal Officer of the Company at its registered office along with requisite documents enumerated in the Form IEPF-5. Thereafter, the Nodal Officer of the Company shall file online e-verification report with IEPF authority within stipulated timeline.

Kindly note that all subsequent corporate benefits accruing on such shareholding shall also be credited in favour of the IEPF Authority.

As per our records, the following dividends, which were remitted to you during the last seven consecutive years are still unpaid or unclaimed:

<b>Financial Year ended</b>	<b>Interim / Final Dividend</b>	<b>No. of Equity Shares</b>	<b>Dividend Amount (Rs.)</b>
2015-2016	INTERIM		
2016-2017	FINAL		
2017-2018	FINAL		
2018-2019	FINAL		
2021-2022	FINAL		

**Number of Equity Shares liable for transfer to IEPF Account:**

You are requested to immediately claim your unpaid / unclaimed dividends by making an application as per enclosed Application-cum-Undertaking to avoid the transfer of your shares to IEPF Authority. The complete application along with the following documents may be sent to the Company at its registered office or to KFin Technologies Limited, Registrar and Share Transfer Agent ("RTA") of the Company at the addresses mentioned in the **Table 2** below on or before **April 15, 2023**.

- Application cum Undertaking, duly filled, signed and notarized as applicable with requisite attachments
- Self-Attested copy of PAN Card and Address Proof
- Copy of cancelled cheque.

**In case complete application is not received with requisite documents on or before April 15, 2023 and the dividends remain unclaimed/unpaid as on April 16, 2023, we shall, in accordance with the requirements of the IEPF Rules, transfer the shares to IEPF Authority by the due date as per the procedure stipulated in the IEPF Rules, without any further notice.**

In case you are in possession of the original dividend warrant(s), please forward the same to our RTA for revalidation. You are also requested to mandatorily update your Bank Account details with the Company's RTA/Depository Participants, as the case may be, to enable timely payment of your dividend in future.

Concerned Members holding shares in physical form whose shares are liable to be transferred to IEPF, may note that the Company would be issuing duplicate share certificate(s) in lieu of the original share certificate(s) for the purpose transfer of shares to the IEPF and upon issue of such duplicate share certificate(s), the original share certificate(s) which are presently registered in your name will stand automatically cancelled and deemed non-negotiable. In case the shares are held in demat form, the Company shall transfer the shares by way of corporate action through the depositories to the demat account of IEPF Authority.

In case of any further clarifications or assistance, please contact at the below address:

<b>Table 2</b>	
<b>Priyadarshini Mahapatra</b> <b>Company Secretary and Nodal Officer</b> <b>Syngene International Limited</b> Biocon SEZ, Biocon Park, Plot. No. 2 & 3, Bommasandra Indst. Area, Phase IV, Jigani Link Rd, Bangalore 560099 Email: investor@syngeneintl.com Website: www.syngeneintl.com	<b>D Suresh Babu</b> <b>Manager</b> <b>KFin Technologies Limited (Formerly known as KFin Technologies Private Limited)</b> Unit: <b>Syngene International Limited</b> Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad - 500 032 Tel.: + 91-40-6716 1518 ; Fax No.: + 91-40-2300 1153 Email: einward.ris@kfintech.com; Website: www.kfintech.com

Thanking You  
Yours faithfully,

For **SYNGENE INTERNATIONAL LIMITED**

sd/-

**Priyadarshini Mahapatra**  
**Company Secretary and Compliance Officer**

Application-Cum-Undertaking  
FOR CLAIMING OF UNPAID/UNCLAIMED DIVIDEND  
(To be executed Rs.100/- Non-Judicial Stamp paper if the amount to be claimed more than Rs.1500/-)

To  
KFin Technologies Limited  
(Unit: Syngene International Limited)  
Selenium Tower B,Plot 31-32,  
Financial District,Nanakramguda, Serilingampally Mandal Hyderabad -500032

Reference:Folio No.DPID /CLID: 1201060100132051

**Sub:Transfer of Dividend and Equity Shares of the Company to Investor Education and Protection Fund (IEPF)**

I/We hereby confirm that I/We have not encashed any of the Dividends paid by the Company in previous Financial Years, so as to create any adverse claim upon the amount of the Dividend warrant(s). The following are the details of the unclaimed Dividends of the subsequent financial years:

Financial Year ended	Interim/Final	Dividend Warrant No.	MICR. No./ DD. No.	Amount(s) (Rs.)	Date of Payment
2015-2016	INTERIM				29/03/2016
2016-2017	FINAL				03/08/2017
2017-2018	FINAL				26/07/2018
2018-2019	FINAL				26/07/2019
2021-2022	FINAL				26/07/2022

In consideration of you issuing to me/us all Demand Draft(s)/Pay Order(s) in lieu of the Dividend Warrant(s) lying unclaimed/unpaid in my/our name(s) and which are irretrievable/lost or misplaced or crediting the amounts directly to my bank account as mentioned below, I/we hereby agree and undertake to hold the Company, its Directors and officers harmless and to keep them protected from/against all losses, costs or damages which you may sustain or incur by reason of the bank issuing Demand Draft(s)/ Pay Order(s) or by the original Dividend Warrant(s) being, at any time, found and presented for payment by any person or persons claiming to be the holder(s) of the Dividend Warrant(s) or in any way interested there in.

		Name:		Signature:	
First Holder :					
Second Holder:					
Third Holder:					
Address of First Holder					
<b>Bank Account Details :</b>					
Name of the Bank					
Name of the Branch					
Account Number (as appearing in your cheque book)					
Account Type (Savings/ Current/ Cash Credit)		10 - Savings	11 - Current	13 - Cash Credit	
9 Digit MICR Number (as appearing on the MICR cheque issued by the bank) Please enclose a photocopy of a Cheque for verification					
11 Digit IFSC Code					
<b>Witness1:</b>		<b>Witness2:</b>			
Name :		Name :			
Address :		Address :			
Signature :		Signature :			

Dated:

Note: For the undertaking to be considered complete, please ensure the address and bank details of first holder and joint holder(s), as applicable, are filled correctly and it is duly signed by all the holders and two witnesses.