# **Bimetal Bearings Limited**

PB No.3772, No.18, RACE COURSE ROAD, COIMBATORE -18 CIN: L29130TN1961PLC004466

Manufacturers of



Thinwall Bearings, Bushings and Thrust Washers

Ref: CSD/AGM/095

M/s.BSE Limited, Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai - 400 001.

/ Electronic Filing /

Sir,

Notice of the 61<sup>st</sup> Annual General Meeting (AGM)

\_\_\_\_\_

Pursuant to Regulation 30 of the SEBI (LODR) Regulations, 2015, we hereby inform that the **61**<sup>st</sup> **AGM** of the Company will be held on Monday, the <sup>1st</sup> August 2022</mark> at <mark>4.00 p.m.</mark> thro' the Video Conference/ Other Audio Visual Means.

In this connection we are forwarding / submitting the notice (incl. the notes thereof, instructions of e-voting etc.) of the **61**<sup>st</sup> **Annual General Meeting** for your records.

Further we confirm that the copy of the same (together with the contents of the entire Annual Report – 2022) is available on the website of the company viz. <u>www.bimite.co.in</u>.

Kindly acknowledge receipt.

For **Bimetal Bearings Limited** 

Telephone:Cell:E-Mail:Website:Cell (Dept):E-Mail (Dept):

0422 - 2221159 (0) 97902 46890 vidhyashankar@bimite.co.in www.bimite.co.in (0) 97902 46890 csdept@bimite.co.in

6<sup>th</sup> July 2022

# BIMETAL BEARINGS LIMITED CIN:L29130TN1961PLC004466

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## **DIRECTORS** :

Mr.A.Krishnamoorthy	-	Managing Director
Mr.P.M.Venkatasubramanian	-	Independent Director (upto 22nd July 2021)
Mr.Krishna Srinivasan	-	Independent Director
Mr.R.Vijayaraghavan	-	Independent Director
Dr.(Mrs.) Sandhya Shekhar	-	Independent Director
Mr.N.P.Mani	-	Non-Executive Director (upto 22nd July 2021)
Mr.P.S.Rajamani	-	Non-Executive Director (from 27th August 2021)
Mr.S.Narayanan	-	Whole-time Director

CHIEF FINANCIAL OFFICER : Mr.R.Natarajan

# **COMPANY SECRETARY:**

Mr.K.Vidhya Shankar

## **AUDITORS:**

M/s.Fraser & Ross, Chartered Accountants

# **BANKERS:**

Central Bank of India

## LEGAL ADVISERS:

M/s.King & Partridge, Chennai M/s.Ramani & Shankar, Coimbatore

# DEPOSITORY REGISTRAR & SHARE TRANSFER AGENT:

M/s.GNSA Infotech Pvt. Limited "Nelson Chambers", "F"– Block, STA Department, 4th Floor, No.115, Nelson Manickam Road, Aminthakarai, Chennai - 600 029

#### **REGISTERED OFFICE:**

"Huzur Gardens", Sembiam, Chennai - 600 011 PH.: (044) 2537 5581 E-Mail: vidhyashankar@bimite.co.in Website: www.bimite.co.in

#### **FACTORIES:**

"Huzur Gardens", Sembiam, Chennai - 600 011 371, Marudhamalai Road, Coimbatore - 641 041 Hosur - Krishnagiri Road, Hosur - 635 125

# **Bimetal Bearings Limited**

(CIN: L29130TN1961PLC004466) Registered Office: "Huzur Gardens", Sembiam, Chennai 600 011 E-mail: vidhyashankar@bimite.co.in / Website: www.bimite.co.in Tel: (0422) 2221159 / 97902 46890

# NOTICE TO THE SHARE-HOLDERS OF THE 61ST ANNUAL GENERAL MEETING

Notice is hereby given that the 61st Annual General meeting of the members of Bimetal Bearings Limited will be held on Monday the 1st August 2022 at 4.00 p.m. Indian Standard Time ("IST"). The Annual General Meeting shall be held by means of Video Conferencing ("VC") / Other Audio-Visual Means ("OAVM") to transact the following businesses:

## **Ordinary Business:**

01) To receive, consider and adopt the audited financial statements (including consolidated financial statements) of the Company for the financial year ended 31st March 2022 together with the Reports of the Directors and the Independent Auditors and to pass the following resolution as an ordinary resolution:

"Resolved that the audited financial statements (including consolidated financial statements) including Statement of Profit and Loss for the year ended on 31st March 2022, the Balance Sheet as on that date, the annexures thereto, the Cash Flow Statement for the year ended as on 31st March 2022, the Reports of Independent Auditors and Directors thereon be and are hereby received and adopted".

02) To declare a dividend and to consider and if thought fit to pass with or without modification(s) the following resolution as an ordinary resolution:

**"Resolved** that a Dividend of Rs.8/- per share out of the current year's profit of the Company for the year ended 31st March 2022 amounting to Rs.3,06,00,000/- be declared and paid".

03) To appoint a director in place of Mr.S.Narayanan, Whole-time Director (DIN 03564659) who retires by rotation and being eligible offers himself for re-appointment and to pass the following resolution as an ordinary resolution:

**"Resolved** that Mr.S.Narayanan, Whole-time Director (DIN 03564659), who retires by rotation from the Board pursuant to the provisions of Section 152 of the Companies Act, 2013, be and is hereby re-appointed as a Director of the Company".

04) To consider and if thought fit to pass with or without modification(s), the following resolution as an ordinary resolution:

#### **Re-Appointment of Statutory Auditors:**

"**Resolved** that pursuant to the provisions of the Section 139 and other applicable provisions if any of the Companies Act, 2013 and the rules framed there under, M/s.Fraser & Ross, Chartered Accountants (Firm Regn. No.: 000829S) be and are hereby re-appointed as Auditors of the Company to hold the office for a period of 5 years from the conclusion of 61st Annual General Meeting till the conclusion of the 66th Annual General Meeting and that the Board of Directors be and is hereby authorised to fix the remuneration payable to them exclusive of service tax, out of pocket and travelling expenses, as may be mutually agreed between them".

#### **Special Business:**

05) To consider and if thought fit, to pass with or without modification(s), the following resolution as an ordinary resolution:

## Ratification of Remuneration of Cost Auditors:

**"Resolved** that pursuant to Section 148 of the Companies Act, 2013, the remuneration fixed at Rs.1,10,000/-(Rupees One Lakh and Ten Thousands Only) exclusive of taxes, out of pocket and travel expenses etc., to M/s.C.S.Hanumantha Rao & Co., Cost Accountants (Firm Regn. No.000216) who have been appointed as Cost Auditors by the Board of Directors for the financial year 2022-23 as recommended by the Audit Committee be and is hereby ratified". 06) To consider and if thought fit, to pass with or without modification(s) the following resolution as a Special Resolution:

## Re-Appointment and fixing of Remuneration of Mr.S.Narayanan, Whole-Time Director:

"**Resolved** that pursuant to Sections 196, 197, 203 read with Schedule V to the Companies Act, 2013 (the Act) and other applicable provisions of the Act and the Rules made thereunder including modification(s) or re-enactment(s) thereof, for the time being in force and other applicable provisions, if any, consent of the shareholders be and is hereby accorded to the re-appointment of **Mr.S.Narayanan (DIN 03564659)** as Whole-time Director of the Company for a further period of 3 (Three) years from 1st November 2021 and payment of remuneration and perquisites as set out in the draft agreement approved at the meeting of the Board of Directors of the Company held on 13th August 2021 or such other remuneration as the Board of Directors may revise / vary from time to time duly recommended in that respect by the Nomination and Remuneration Committee within the overall remuneration approved by the shareholders as detailed in the statement of material facts provided under Section 102 of the Act".

"Further Resolved that in the event of inadequacy of profits or loss during the tenure of his re-appointment, the remuneration payable shall be the same as detailed in the statement of material facts provided under Section 102 of the Act but not exceeding the limits in terms of the proviso to Section II, Part II of Schedule V to the Act".

07) To consider and if thought fit, to pass with or without modification(s) the following resolution as an Ordinary Resolution:

### Appointment of Mr.P.S.Rajamani as a Director:

"**Resolved** that subject to the provisions of Sections 152,160 and other applicable provisions of the Companies Act, 2013 and the Companies (Appointment and Qualification of Directors) Rules, 2014 (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force) and Regulation 17 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, (as amended) and as recommended by the Nomination and Remuneration Committee and the Board of Directors of the Company, Mr.P.S.Rajamani (DIN 01560303) who was appointed as an Additional Director effective 27th August 2021 and who holds office upto the date of this Annual General Meeting, be and is hereby appointed as a Director of the Company, subject to retirement by rotation".

Chennai 27th May 2022 By Order of the Board K.Vidhya Shankar Company Secretary (Membership No. ACS 9105)

#### Statement of Material Facts pursuant to Section 102 of the Companies Act, 2013.

#### For Item No.05:

Your Company pursuant to the provisions of Section 148 of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014 had appointed M/s.C.S.Hanumantha Rao & Co., Cost Accountants (Firm Regn. No.000216) for the financial year 2022-23 towards carrying out the cost audit of the products manufactured by the Company. As per the provisions of the Companies Act, 2013, the remuneration payable to the Cost Auditors should be ratified by the members. The necessary resolution under Item No.5 is placed before the members for their consideration and approval. None of the Directors and Key Managerial Personnel of the Company and their relatives is concerned or interested in the resolution.

#### For Item No.06 :

At the Board Meeting held on 13th August 2021, Mr.S.Narayanan was re-appointed as a Whole-time Director for a further period of 3 (Three) years from 1st November 2021 pursuant to Sections 196, 197 and 203 and other applicable provisions of the Act read with Schedule V to the Act. The terms and conditions relating to the re-appointment of Mr. S. Narayanan as a Whole-time Director are listed below.

Salary	:	Rs.2,75,000/- (Rupees Two Lakhs and Seventy Five Thousands Only) per month.	
Special Allowance		Rs.1,60,000/- (Rupees One Lakh and Sixty Thousands Only) per month.	
Performance Bonus		Not exceeding Rs.20,00,000/- (Rupees Twenty Lakhs Only) per financial year as may b recommended by the Nomination and Remuneration Committee and decided by th Board of Directors.	
Perquisites	:	To be allowed in addition to Salary and Performance Bonus as listed below:	
a) House Rent Allowance	:	Rs.1,65,000/- (Rupees One Lakh and Sixty Five Thousands Only) per month.	
b) Reimbursement : Reimbursement of expenses incurred on gas, electricity, water and furnish exceeding one month's salary per annum.		Reimbursement of expenses incurred on gas, electricity, water and furnishings not exceeding one month's salary per annum.	
c) Medical Reimbursement : Expenses incurred by the Whole-time Director and his fa salary per annum.		Expenses incurred by the Whole-time Director and his family not exceeding one month's salary per annum.	
d) Leave Travel Concession	:	For the Whole-time Director and his family not exceeding one month's salary per annur	
e) Club Fees	: Fees for One Club which will not include Admission and Life Membership Fees.		
f) Personal Accident Insurance	:	: Premium for cover as per the rules of the Company.	

- g) Contribution to Super-annuation Fund at 15% of Basic Salary will be allowed
- h) Leave eligibility as per rule of the Company shall be allowed.

The Whole-time Director shall be entitled to all expenses including reimbursement of travelling and entertainment expenses incurred in the course of the Company's business, which shall not be treated as a perquisite. All the above perquisites shall be evaluated as per Income Tax Rules wherever applicable. In the absence of any such rules, the perquisites shall be evaluated at actuals. Apart from the remuneration aforesaid, the Whole-time Director shall be eligible for provision of car with driver and communication facilities and these will not be considered as perquisites. He is not entitled to sitting fees. He is liable to retire by rotation.

Any variation of the above perquisites or any other perquisites as may be approved by the Nomination and Remuneration Committee / Board from time to time is permissible.

**Minimum Remuneration :** In the event of absence or inadequacy of profits in any financial year during the tenure of his re-appointment, the remuneration to the Whole-time Director by way of salary and perquisites shall not exceed the limits specified in Section II of Part II of Schedule V to the Companies Act, 2013 from time to time or such other limits as may be notified by the Government from time to time as Minimum Remuneration and confirming to and within such limit as may be specified by the Nomination and Remuneration Committee / Board of Directors.

**Termination :** The contract can be terminated by either party by giving three calendar months' notice. The agreement which has been approved by the Board of Directors at their meeting held on 13th August 2021 detailing therein the terms and conditions detailed above along with the responsibilities and duties to be discharged by the Whole-time Director in that capacity has been entered into with him.

The remuneration payable to Mr.S.Narayanan from 1st November 2021 has been recommended by the Nomination and Remuneration Committee taking into consideration the present needs and his contribution to the Company has been approved at the Board Meeting held on 13th August 2021. The terms of re-appointment of Mr.S.Narayanan as Whole-time Director of the Company and the related remuneration payable to him needs approval of the members by means of passing a special resolution at a General Meeting of the Company. Hence, the special resolution under Item No.6 is proposed for consideration of the members.

Mr.S.Narayanan aged 61 years has been associated with the Company for the past 35 years and the relevant information as required under Section II of Part II of Schedule V to the Companies Act, 2013 are furnished hereunder:

#### I. General Information

- 1. Nature of Industry : Auto Ancillary
- 2. Date or expected date of commencement : Company in existence since 1961 of commercial production
- In case of new companies, expected date of commencement of activities as per project approved by financial institutions : Not Applicable appearing in the prospectus
- 4. Financial Performance based on given indicators :

(Rs. in Lakhs)

Particulars	31st March 2022	31st March 2021
Revenue from Operations (Net)	19,692.85	15,846.41
Other Income	388.07	554.10
Total	20,080.92	16,400.51
Profit Before Tax	510.77	374.77
Profit After Tax	370.51	394.49
Dividend Amount Paid	306.00	267.75
Percentage	80%	70%
Earnings Per Share (Rs.)	9.69	10.31
Share Capital	382.50	382.50
Reserves (Other equity)	18,949.46	18,201.33
Net Worth	19,331.96	18,583.83
Debt-Equity Ratio	0.00:1	0.00:1

The Company has declared dividends since inception without a break.

5. Foreign Investments / Collaborations if any

Foreign Investments	:	Nil
Technical Collaborators	:	M/s. Daido Metal Company, Japan

## II. Information about the Appointee / Recipient of remuneration:

1. Back-ground details

: Mr.S.Narayanan, a B.Tech (Hons) also holds a Masters Degree in Business Administration from Case Western Reserve University, USA. He joined the Company on 1st December 1986 and had extensive training in Imperial Clevite Corporation, USA. He has a rich experience in manufacture of auto components and has contributed significantly to the operations of the Company.

	2.	Pastremuneration	: Remuneration paid for the year ended 31st March 2022:		).
				Fixed Components	(Rs. In Lakhs)
				Salary	70.42
				Contribution to Provident & other funds / other benefits	5.53
				Variable Component	
				Performance based premium	8.00
				Total	83.95
				(The Company has not introduced Stock Option Sche	eme)
	3.	Recognition or Awards	:	Nil	
	4.	Job profile and his suitability	:	His responsibility will include overall co-ordination a operations of the Company including projects. Furt associated with the Company since 1st Decem conversant with all the intricacies of manufacture and s of the Company.	her he has been ber 1986 and is
	5.	Remuneration proposed	:	As mentioned in the notice and which has been reconstruction & Remuneration Committee and approver Directors at their meetings held on 13th August 2021.	
	6.	Comparative remuneration with respect to industry, size of the Company, profile of the position and person (in case of expatriates, the relevant details would be with reference to the country of his origin)	:	The remuneration currently paid is comparable in commensurate with the responsibilities envisaged Whole-time Director.	
	7.	Pecuniary Relationship	:	Nil	
III.	Oth	er Information:			
	1.	Reason for Loss or inadequacy	:	The resolution is primarily to facilitate the payment of re Whole-time Director due to inadequacy of profits durin economic slow-down and increase in input cost con competition.	g his tenure due to
	2.	Steps taken or proposed to be taken for improvement	:	As mentioned, it is only an enabling resolution	
	3.	Expected increase in productivity / profit in measurable terms	:	Barring unforeseen circumstances, a growth of aro before tax is anticipated.	und 10% in profit
IV.	Dis	closures	:	Are furnished in the Corporate Governance Report.	
	holc Con	ders Relationship cum Investors Grievance C	com	uity shares of Rs.10/- each in the Company. He is a me mittee, Risk Management Committee and Corporate Sc s other Directorships / Committee memberships as on the	cial Responsibility
	Dire	ectorships	:	<ul> <li>a) M/s.BBL Daido (P) Limited</li> <li>b) M/s.IPL Green Power Limited (liquidated v Dt. 23rd November 2021)</li> <li>c) M/s. Ootacamund Club (A Section-8 Company)</li> </ul>	vide NCLT order

During the year ended 31st March 2022, five meetings of the Board of Directors were held and Mr.S.Narayanan, Whole-time Director attended all the meetings. Further during the financial year 2021-2022, his remuneration was Rs.83.95 Lakhs.

: Nil

Committee Membership(s)

#### Memorandum of Interest:

Mr.S.Narayanan, Whole-time Director holding 400 shares is interested in the resolution to the extent of his share-holding and also in the payment of the remuneration payable to him. No other Director / Key Managerial Personnel and their relatives is concerned or interested in the resolutions. The Directors recommend the resolutions for consideration and approval of the members.

This statement may also be regarded as the necessary disclosure under Clause 36(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 in respect of his continuation as Director (Item No.03) and for his re-appointment as Whole-time Director (Item No.06) detailed above.

Mr.S.Narayanan, Whole-time Director has furnished the requisite declaration under Section 164(2) of the Companies Act, 2013 and other applicable provisions of the Act including the rules framed thereunder.

#### For Item No.07:

Mr.P.S.Rajamani was appointed as an Additional Director of the Company by the Board of Directors at their meeting held on 27th August 2021 and his term would come to a close at the 61st Annual General Meeting. In order to ensure continuity of his Directorship in the Company, the necessary resolution need to be passed by the share-holders at the 61st Annual General Meeting appointing Mr.P.S.Rajamani as a Director subject to retirement by rotation and the said proposal / appointment is being recommended by the Board of Directors to the share-holders of the Company under the provisions of Section 160 of the Companies Act, 2013. The necessary recommendatory resolutions in connection with his appointment had also been passed unanimously in the meeting of the Nomination and Remuneration Committee which was held on 27th May 2022.

# Details of Mr.P.S.Rajamani, Director seeking appointment at the 61st Annual General Meeting as Director of the Company [Pursuant to Clause 36(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standard 2 on General Meetings].

Name	:	Mr.P.S.Rajamani
Date of Birth	:	14th May 1950
Date of appointment	:	27thAugust 2021
Qualifications	:	B.Tech. from IIT, Chennai MBA from Madras University
		A diploma holder in Statistical Quality Control & Operations Research from Indian Statistical Institute
Experience from specific functional areas	:	Operations & Business Management
Directorships in other Companies	:	
Simpson & Company Limited – Whole-time Dire	ector	
Further he holds Directorships in the following C	Comp	panies:
Amco Batteries Limited		
Addison & Co Limited		
Wheel & Precision Forgings India Limited		
Amalgamations Valeo Clutch Private Limited		
IPL Shaw Solutions Private Limited		
Shardlow India Limited		
BBL Daido Private Limited		
India Pistons Limited		
He does not hold any Directorship in any other li	sted	entities as on the date of this notice and also in the past three years.
${\sf Details} of  other  {\sf Committee} membership(s)$	:	
Addison & Co Limited Shardlow India Limited	:	Audit Committee and Nomination & Remuneration Committee Audit Committee and Nomination & Remuneration Committee
No. of shares held in the Company directly and a	also	in the capacity of a Beneficial Owner - Nil
Relationship between Directors inter-se	:	Nil

Mr.P.S.Rajamani attended all the Board Meetings (three meetings) which were held since the date of his appointment i.e.27th August 2021. During the year 2021-22, he received remuneration from the Company which included sitting fees and commission payable to Non-Executive Directors (details furnished in the Corporate Governance Report). Mr.P.S.Rajamani, Director has furnished the requisite declaration under Section 164(2) of the Companies Act, 2013 and other applicable provisions of the Act including the rules framed thereunder.

#### Notes:

- 1 A statement pursuant to Section 102 of the Companies Act, 2013, setting out all material facts relating to the relevant resolutions of this Notice is annexed herewith and the same should be taken as part of this Notice. Further, as required under Regulation 36(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (hereinafter referred to as the "Listing Regulations") and the provisions of the Secretarial Standard No. 2 on General Meetings, a brief profile of the directors proposed to be appointed and re-appointed has been set out in the Explanatory Statement to this Notice.
- 2. All relevant documents referred to in this Notice requiring the approval of the members at the meeting shall be available for inspection by the Members. Members who wish to inspect the documents are requested to send an email to vidhyashankar@bimite.co.in / csdept@bimite.co.in mentioning their Name, Folio No. / Client ID and DP ID and the documents they wish to inspect, with a self-attested copy of their PAN Card attached to the e-mail. The notice and the Annual Report are also available at the following link-https://www.bimite.co.in/annualreport2022 (Company's website) and also at www.bseindia.com (official website of M/s.BSE Limited).
- 3. The register of members and Share Transfer Books of the Company under the physical mode will remain closed from 26th July 2022 to 1st August 2022 (both days inclusive). In the case of dematerialised shares, the Dividend that may be declared at the 61st Annual General Meeting will be paid to the members whose names appear in the Beneficiary Position list submitted by NSDL and CDSL as on 25th July 2022. In the case of other holders, the dividend amount will be paid to members whose names appear in the Register of Members as on the date of the 61st Annual General Meeting.
- 4. In case of joint holders attending the meeting, only such joint holder who is higher in the order of names will be entitled to vote, provided the votes are not already cast by remote e-voting by the first holder.
- 5. Members may note that the Income-tax Act, 1961, ("the IT Act") as amended by the Finance Act, 2020, mandates that dividends paid or distributed by a Company after April 1, 2020 shall be taxable in the hands of members. The Company shall therefore be required to deduct tax at source ("TDS") at the time of making the payment of the dividend. In order to enable us to determine the appropriate TDS rate as applicable, members are requested to submit the relevant documents, as specified in the following paragraphs, in accordance with the provisions of the IT Act.

#### For resident shareholders:

Taxes shall be deducted at source under Section 194 of the IT Act as follows:

Members having valid Permanent Account Number ("PAN") : 10% or as r	notified by the Government of India
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Members not having PAN / valid PAN

However, no tax shall be deducted on the dividend payable to resident individuals, if the total dividend to be received by them during fiscal 2022 does not exceed Rs.5,000/- and also in cases where members provide Form 15G / Form 15H (Form 15H is applicable to individuals aged 60 years or more) subject to conditions specified in the IT Act. Resident shareholders may also submit any other document as prescribed under the IT Act to claim a lower / nil withholding tax. PAN is mandatory for members providing Form 15G / 15H.

: 20% or as notified by the Government of India

Shareholders are requested to update their Permanent Account Number ("PAN") with the Company and depositaries (in case of shares held in demat mode) on or before 25th July 2022 in order to enable the Company to determine and deduct appropriate tax.

#### For non-resident shareholders:

Taxes are required to be withheld in accordance with the provisions of Section 195 and other applicable sections of the IT Act, at the rates in force. The withholding tax shall be at the rate of 20% (plus applicable surcharge & cess) or as notified by the Government of India on the amount of dividend payable. However, as per Section 90 of the IT Act, non-resident shareholders have the option to be governed by the provisions of the Double Tax Avoidance Agreement ("DTAA"), read with Multilateral Instrument ("MLI") between India and the country of tax residence of the member, if they are found to be beneficial to them. For this purpose, i.e. to avail the benefits under the DTAA read with MLI, non-resident shareholders will have to provide the following:

- > Copy of the PAN card allotted by the Indian Income tax authorities duly attested by the member or details as prescribed under Rule 37BC of Income-tax Rules, 1962
- > Copy of Tax Residency Certificate for fiscal 2022 obtained from the revenue authorities of the country of tax residence, duly attested by the member
- > Self-declaration in Form 10F
- > Self-declaration by the member of having no permanent establishment in India in accordance with the applicable tax treaty
- > Self-declaration of beneficial ownership by the non-resident shareholder
- > Any other documents as prescribed under the IT Act for applying lower withholding tax rates if applicable, duly attested by the member

Shareholders may upload / submit the aforementioned documents, to the following e-mail IDs: vidhyashankar@bimite.co.in / sta@gnsaindia.com on or before 25th July 2022 in order to enable the Company to determine and deduct appropriate tax. No communication would be accepted from members after 25th July 2022 regarding tax withholding matters.

- 6. Members are requested to intimate changes, if any, pertaining to their name, postal address, e-mail address, telephone / mobile numbers, Permanent Account Number (PAN), mandates, nominations, power of attorney, bank details such as, name of the bank and branch details, bank account number, MICR code, IFSC code, etc.:
  - a. For shares held in electronic form: to their Depository Participants (DPs)
  - b. For shares held in physical form: to the Company / Registrar and Transfer Agent in prescribed Form ISR-1 and other forms pursuant to SEBI Circular No. SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2021/655 dated November 3, 2021. The Company has sent letters for furnishing the required details and the shareholders may also refer to the website of the Company (www.bimite.co.in) and the website of Registrar and Transfer Agent (www.gnsaindia.com) for downloading the relevant forms.
- 7. Members are requested to note that SEBI vide its Circular No. SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2022/8 dated January 25, 2022 has mandated the listed companies to issue securities in dematerialized form only while processing service requests viz. Issue of duplicate share certificate; claim from unclaimed suspense account; renewal / exchange of share certificate; endorsement; sub-division / splitting of share certificates; consolidation of share certificates / folios; transmission and transposition. Accordingly, members are requested to make service requests by submitting a duly filled and signed Form ISR 4, the format of which is available on the Company's website at www.bimite.co.in and on the website of the Company's RTA at www.gnsaindia.com. It may be noted that any service request can be processed only after the folio is KYC Compliant.
- 8. SEBI vide its notification dated January 25, 2022 has mandated that all requests for transfer of securities including transmission and transposition requests shall be processed only in dematerialized form. In view of the same and to eliminate all risks associated with physical shares and avail various benefits of dematerialisation, members are advised to dematerialise the shares held by them in physical form. Members can contact the Company or RTA, for assistance in this regard.
- 9. As per the provisions of Section 72 of the Act and SEBI Circular Dt. 3rd November 2021, the facility for making nomination is available for the Members in respect of the shares held by them. Members who have not yet registered their nomination are requested to register the same by submitting Form No. SH-13. If a Member desires to opt out or cancel the earlier nomination and record a fresh nomination, he / she may submit the same in Form ISR-3 or SH-14 as the case may be. The said forms can be downloaded from the Company's website at www.bimite.co.in and from the website of the Company's Registrar and Transfer Agents at www.gnsaindia.com. Members are requested to submit the said details to their DPs in case the shares are held by them in the dematerialized form and to the Company's RTA in case the shares are held in the physical form.
- 10. As per Sections 124 and 125 of the Companies Act, 2013, the unpaid or unclaimed dividend amounts lying in unpaid dividend accounts for a period of seven (7) years from the date of its transfer to the unpaid dividend account and the underlying equity shares of such unpaid or unclaimed dividend amounts, are required to be transferred to the Investor Education and Protection Fund ("IEPF") established by the Central Government. The unclaimed dividend in respect of the financial year 2014-15 is in the process of being transferred to the IEPF in accordance with the provisions of Sections 124 and 125 of the Companies Act, 2013. Such of those shareholders who wish to claim unclaimed dividend for the year 2014-15 are requested to claim by submitting the necessary documents to the Company on or before 15th August 2022. In this regard, suitable communication to the concerned shareholders were sent during the last week of April 2022. The members, whose unclaimed dividends / shares have been already transferred to IEPF, may claim the same by making an online application to the IEPF Authority in Form IEPF-5 which is available in the IEPF's official website i.e. www.iepf.gov.in. For further details on this subject, the share-holders are requested to get in touch with the Company Secretary.
- 11. As per Rule 5 of IEPF (Accounting, Audit, Transfer and Refund) Rules, 2016 ("IEPF Rules"), information containing the names and the last known addresses of the persons entitled to receive the sums lying in the account referred to in Section 125(2) of the Act, the amount to which each person is entitled, due date for transfer to IEPF, etc. is provided by the Company on its website at the link https://www.bimite.co.in/unpaid dividend details and also on the website of the IEPF Authority. The concerned members are requested to verify the details of their unclaimed dividend, if any, from the said websites and lodge their claim with the Company's RTA, before the unclaimed dividends are transferred to the credit of IEPF Account. The Company's RTA in this regard has also intimated by sending a communication to all the Members whose dividends have remained un-encashed, with a request to send the requisite documents for claiming un-encashed dividends.
- 12. Members desiring any information relating to the annual accounts of the Company for the year ended 31st March 2022 are requested to send an email to the Company at vidhyashankar@bimite.co.in / csdept@bimite.co.in at least ten (10) days before the meeting.
- 13. In view of continuing social distancing norms due to Covid-19, the Ministry of Corporate Affairs (MCA), vide its General Circular Nos. 14/2020 dated 8th April, 2020, 17/2020 dated 13th April, 2020, 20/2020 dated 5th May, 2020, the latest being 2/2022 dated 5th May, 2022 and Securities and Exchange Board of India (SEBI) vide its Circular No. SEBI/HO/CFD/CMD2/CIRP/P/2022/62 dated 13th May, 2022, and other applicable circulars issued in this regard, have allowed the companies to conduct AGM

through VC / OAVM till 31st December 2022 without physical presence of members at a common venue. In accordance with the applicable provisions of the Act and the said Circulars issued by MCA and SEBI, the 61st Annual General Meeting of the Company shall be conducted through VC / OAVM. National Securities Depositories Limited ('NSDL') will be providing facilities for voting through remote e-voting, for participation in the AGM through VC / OAVM and also for e-voting during the AGM.

Further it is informed that electronic copies of the Annual Report and the Notice of the 61st AGM inter alia indicating the process and manner of e-voting along with instructions to attend the Annual General Meeting through video-conferencing / other audio-visual means will be sent by email to those Members whose email addresses have been made available to the Company / RTA / Depository Participants as on 1st July 2022. For Members who have not registered their email addresses, kindly register the same by submitting Form ISR-1 available in the website of the Company and RTA. The physical copies of Annual Report-2022 will be sent only to such of those share-holders who would make a valid request in this regard and had not registered their e-mail IDs with the Company.

- 14. Pursuant to the Circular No.14/2020 Dt. 8th April 2020 issued by the Ministry of Corporate Affairs, the facility to appoint proxy to attend and cast vote for the members is not available for the 61st AGM. However, the Body Corporates are entitled to appoint authorised representatives to attend the 61st AGM through VC / OAVM and participate thereat and cast their votes through e-voting.
- 15. The Members can join the 61st AGM in the VC / OAVM mode 15 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Notice. The facility of participation at the 61st AGM through VC / OAVM will be made available for 1000 members on first come first served basis. This will not include Large Shareholders (shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship cum Investors' Grievance Committee, Auditors etc. who are allowed to attend the 61st AGM without restriction on account of first come first served basis.
- 16. The attendance of the Members attending the 61st AGM through VC / OAVM will be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013.
- 17. Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended) and Regulation 44 of SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015 (as amended) and the Circulars issued by the Ministry of Corporate Affairs, the Company is providing facility of remote e-Voting to its Members in respect of the business to be transacted at the 61st AGM. For this purpose, the Company has entered into an agreement with National Securities Depository Limited (NSDL) for facilitating voting through electronic means. The facility of casting votes by a member using remote e-Voting system as well as venue voting on the date of the 61st AGM will be provided by NSDL.
- 18. In line with the Ministry of Corporate Affairs (MCA) Circular No. 17/2020 Dt.13th April 2020, the Notice calling the 61st AGM has been uploaded on the website of the Company at www.bimite.co.in. The Notice can also be accessed from the website of M/s.BSE Limited at www.bseindia.com and the Notice is also available on the website of NSDL (agency for providing the Remote e-Voting facility) i.e.www.evoting.nsdl.com.

#### The Instructions for members for Remote E-Voting and joining the 61st Annual General Meeting are as under:-

The remote e-voting period begins on Friday, 29th July 2022 at 09:00 A.M. and ends on Sunday, 31st July 2022 at 05:00 P.M. The remote e-voting module shall be disabled by NSDL for voting thereafter. The Members, whose names appear in the Register of Members / Beneficial Owners as on the record date (cut-off date) i.e.25th July 2022, may cast their vote electronically. The voting right of shareholders shall be in proportion to their share in the paid-up equity share capital of the Company as on the cut-off date, i.e.25th July 2022. Cut-off date is for determining the eligibility to vote by electronic means or at the meeting. A person who is not a member as on the cut-off date should treat this Notice for information only.

#### Steps to be followed to vote electronically using NSDL's e-Voting system:

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

#### Step 1 : Access to NSDL e-Voting system

# A) Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode:

In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email ID in their demat accounts in order to access the e-Voting facility.

# Login method for Individual shareholders holding securities in demat mode is given below:

#### Individual Shareholders holding securities in demat mode with NSDL

- 1. Existing IDeAS user can visit the e-Services website of NSDL viz. https://eservices.nsdl.com either on a Personal Computer or on a mobile. On the e-Services home page, click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section and this will prompt you to enter your existing User ID and Password. After successful authentication, you will be able to see e-Voting services under Value added services. Click on "Access to e-Voting" under the e-Voting services and you will be able to see the e-Voting page. Click on company name i.e. Bimetal Bearings Limited or e-Voting service provider i.e. NSDL and you will be re-directed to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting and voting during the meeting.
- 2. If you are not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Select "**Register Online for IDeAS Portal**" or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp
- 3. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder / Member' section. A new screen will open. You will have to enter your User ID (i.e. your 16 digit demat account number), Password / OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining the virtual meeting and voting during the meeting.
- 4. Shareholders / Members can also download NSDL Mobile App "NSDL Speede" facility by scanning the QR code mentioned below for seamless voting experience.



#### Individual Shareholders holding securities in demat mode with CDSL

- 1. Existing users who have opted for Easi / Easiest, can login through their user id and password wherein there is an option to reach the e-Voting page without any further authentication. The URL for users to login to Easi / Easiest are https://web.cdslindia.com/myeasi/home/login or www.cdslindia.com and click on New System Myeasi.
- 2. After successful login of Easi / Easiest, the user will be also able to see the e-Voting menu. The menu will have links of **e-Voting** service provider i.e. NSDL. Click on NSDL to cast your vote.
- 3. If the user is not registered for Easi / Easiest, option to register is available at: https://web.cdslindia.com/myeasi/Registration/EasiRegistration
- 4. Alternatively, the user can directly access the e-Voting page by providing demat Account Number and PAN No. from a link availbale in www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the demat Account. After successful authentication, user will be provided links for the respective ESP i.e. NSDL where the e-Voting is in progress.

#### Individual Shareholders (holding securities in demat mode) login through their depository participants

You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL / CDSL for availing the e-Voting facility. Upon logging in, you will be able to see e-Voting option. Click on e-Voting option and you will be redirected to NSDL / CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on Company name or **e-Voting service provider i.e. NSDL** and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting and voting during the meeting.

#### Important note:

Members who are unable to retrieve User ID / Password are advised to use Forget User ID and Forget Password option available at the above mentioned website.

# Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository (i.e. with NSDL and CDSL).

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at toll free no.: 1800 1020 990 and 1800 22 44 30
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at 022-23058738 or 022-23058542-43

# B) Login Method for e-Voting and joining virtual meeting for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.

#### Log-in to NSDL e-Voting website:

- 1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com either on a Personal Computer or on a Mobile.
- 2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder / Member' section.
- 3. A new screen will open. You will have to enter your User ID, your Password / OTP and a Verification Code as shown on the screen.

Alternatively, if you are registered for NSDL eservices i.e. IDeAS, you can log-in at https://eservices.nsdl.com with your existing IDeAS login. Once you login to NSDL eservices after using your login credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.

4. Your User ID details are given below :

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a. For members who hold shares in demat Account with NSDL	8 Character DP ID followed by 8 Digit Client ID. For example, if your DPID is IN300********** and Client ID is 12******** then your user ID is IN300*** 12*****
b. For members who hold shares in demat Account with CDSL	16 Digit Beneficiary ID For example, if your Beneficiary ID is 12********* then your user ID is 12*********
c. For members holding shares in Physical form.	EVEN Number followed by Folio Number registered with the Company For example, if EVEN is 123456 and folio number is BL**** then user ID is 123456BL****

- 5. Password details for shareholders other than Individual shareholders are given below:
  - a) If you are already registered for e-Voting, then you can use your existing password to login and cast your vote.
  - b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
  - c) How to retrieve your 'initial password'?
    - If your email ID is registered in your demat account or with the Company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL

account, last 8 digits of Client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.

- ii) If your email ID is not registered, please follow the steps mentioned below in **process for those shareholders** whose email IDs are not registered.
- 6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
  - a) Click on "Forgot User Details / Password?" (If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.
  - b) Click on "Physical User Reset Password?" (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.
  - c) If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.co.in mentioning your demat account number / folio number, your PAN, your name and your registered address etc.
  - d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
- 7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
- 8. Now, you will have to click on "Login" button.
- 9. After you click on the "Login" button, Home page of e-Voting will open.

#### Step 2: Cast your vote electronically and join General Meeting on NSDL e-Voting system.

#### How to cast your vote electronically and join General Meeting on NSDL e-Voting system?

- 1. After successful login at Step 1, you will be able to see all the Companies "EVEN" in which you are holding shares and whose voting cycles and General Meetings are in active status.
- 2. Select "EVEN" of Company i.e.120071 for which you wish to cast your vote during the remote e-Voting period and casting your vote during the General Meeting. For joining virtual meeting, you need to click on "VC / OAVM" link placed under "Join Meeting".
- 3. Now you are ready for e-Voting as the Voting page opens.
- 4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify / modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
- 5. Upon confirmation, the message "Vote cast successfully" will be displayed.
- 6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
- 7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

#### **General Guidelines for shareholders**

- Institutional shareholders (i.e. other than Individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution / Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to sankar@ksrandco.in with a copy marked to evoting@nsdl.co.in. Institutional shareholders (i.e. other than Individuals, HUF, NRI etc.) can also upload their Board Resolution / Power of Attorney / Authority Letter etc. by clicking on "Upload Board Resolution / Authority Letter" displayed under "e-Voting" tab in their login.
- 2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details / Password?" or "Physical User Reset Password?" option available on www.evoting.nsdl.com to reset the password.
- 3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on toll free no.: 1800 1020 990 and 1800 22 44 30 and send a request to NSDL official, Ms.Pallavi Mhatre, Manager at evoting@nsdl.co.in.

# Process for those shareholders whose email IDs are not registered with the depositories for procuring User ID and Password and registration of email IDs for e-voting for the resolutions set out in this notice:

- 1. In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) by email to vidhyashankar@bimite.co.in.
- 2. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) to vidhyashankar@bimite.co.in. If you are an Individual shareholder holding securities in demat mode, you are requested to refer to the login method explained at Step 1(A) i.e. Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode.
- 3. Alternatively shareholders / members may send a request to evoting@nsdl.co.in for procuring User ID and Password for e-voting by providing above mentioned documents.

4. In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by the Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and email ID correctly in their demat account in order to access the e-Voting facility.

#### The Instructions for members for e-Voting on the day of the Company's 61st AGM are as under:-

- 1. The procedure for e-Voting on the day of the 61st AGM will be the same as the instructions mentioned above for remote e-voting.
- 2. Only those members / shareholders, who will be present in the 61st AGM through VC / OAVM facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting system in the meeting.
- 3. Members who have voted through Remote e-Voting will be eligible to attend the 61st AGM. However, they will not be eligible to vote at the meeting.
- 4. The details of the person who may be contacted for any grievances connected with the facility for e-Voting on the day of the 61st AGM shall be the same person mentioned for Remote e-voting.

#### Instructions for members for attending the Company's 61st AGM through VC / OAVM are as under:

- 1. Members will be provided with a facility to attend the Company's 61st AGM through VC / OAVM through the NSDL's e-Voting system. Members may access by following the steps mentioned above for Access to NSDL e-Voting system. After successful login, you can see the "VC / OAVM link" placed under "Join meeting" menu against the Company's name. You are requested to click on VC / OAVM link placed under Join General Meeting menu. The link for VC / OAVM will be available in Shareholder / Member login where the EVEN of Company i.e.120071 will be displayed. Please note that the members who do not have the User ID and Password for the e-Voting or have forgotten the User ID and Password may retrieve the same by following the remote e-Voting instructions mentioned in the notice to avoid last minute rush.
- 2. Members are encouraged to join the Meeting through Laptops for better experience.
- 3. Further members will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.
- 4. Please note that Participants connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio / Video loss due to fluctuations in their respective network. It is therefore recommended to use stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
- 5. Shareholders who would like to express their views / have questions may send their questions in advance mentioning their name / demat account number / folio number / email id / mobile number at vidhyashankar@bimite.co.in. The same will be replied by the Company suitably.

#### Speaker Registration for the Company's 61st Annual General Meeting:

Members who would like to express their views or ask questions during the 61st AGM may register themselves as a speaker by sending their request from their registered e-mail address mentioning their Name, DPID / CLID, Folio No., PAN No., Mobile No. to vidhyashankar@bimite.co.in on or before Monday,25th July 2022. Those members who have registered themselves as a speaker will be allowed to express their views / ask questions during the meeting. The Company reserves the right to restrict the number of speakers depending on the availability of time for the meeting.

#### Scrutinizer and Voting Results :

Mr.V.R.Sankaranarayanan, Partner (FCS: 11684), M/s. KSR & Co Company Secretaries LLP, has been appointed as the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner.

The results of the voting will be announced within 48 hours after the conclusion of the meeting and will be communicated to M/s.BSE Limited, Mumbai. Further the voting results will also be displayed in the Company's website www.bimite.co.in immediately.

Since the AGM will be held through VC / OAVM, the Route Map is not annexed to this notice.