



28th February 2024

To
Manager (CRD)
Bombay Stock Exchange Ltd. (BSE)
P.J. Towers, Dalal Street,
Mumbai 400 001

Manager (CRD)
National Stock Exchange of India Ltd. (NSE)
Exchange Plaza, Bandra Kurla Complex
Bandra (E), Mumbai - 400051

Ref: Script Code- 516064
Sub. : Tentative Calendar of Events - Postal Ballot

Script Code- ARROWGREEN

Dear Sir / Madam,

This is further to our letter dated 13th February, 2024, intimating that the Board of Directors of the Company had approved appointment of Mr. Prashant Sushilchandra Mehta & Mrs. Barkharani Harsh Nevatia, as an Independent Director of the Company, subject to the approval of the Members. It is hereby informed that the Board has decided to seek the consent of the Members of the Company by way of Special Resolution through Postal Ballot process for appointment of Mr. Prashant Sushilchandra Mehta & Mrs. Barkharani Harsh Nevatia, as an Independent Director of the Company for a term of five consecutive years.

The Members, whose names appear in the Register of Members/ List of Beneficial Owners as on Friday, February 23, 2024 being the cut-off date are entitled to vote on the Resolution set forth in the Notice.

The Board has appointed Mr. Rajendra Vaze, of M/S. Rajendra & Co.(Membership No. – F-4247 & COP No. 1975), as the Scrutinizer for conducting the said Postal Ballot process.

The Tentative Calendar of Events for the Postal Ballot process is attached for your reference.

You are requested to kindly take the same on record.

Thanking you,

Yours faithfully,

For Arrow Greentech Limited



Poonam Bansal
Company Secretary

ARROW GREENTECH LTD

CIN No.: L21010MH1992PLC069281

Registered Office: 1/F Laxmi Industrial Estate, New Link Road, Andheri (West), Mumbai 400 053, Maharashtra,

Phone: +91 22-4974 3758, Email : contact@arrowgreentech.com Website: www.arrowgreentech.com

Works: Plot No 531 0,5311, GIDC, Ankleshwar 392002, Gujarat, INDIA Phone : +912646-224743/224744 E-mail : ank@arrowgreentech.com

Calendar of Events with respect to Postal Ballot

| Sr. No. | PARTICULARS | DATE OF COMPLETION |
|----------------|--|---|
| 1. | Meeting of Board of Directors to do the following business and announcement to the Stock Exchange(s):- (i) Consent / Appointment of Scrutinizer (ii) Approving the draft Notice of Postal Ballot. (iii) Date of Board Resolution authorizing Director (s) and Company Secretary being responsible for the Postal Ballot process | 13 th February 2024 (Tuesday) |
| 2. | Cut- off Date for Sending Notice | 23 rd February 2024 (Friday) |
| 3 | To Complete dispatch of Notices. | 28 th February 2024 (Wednesday) |
| 4. | To release an advertisement in Newspaper regarding Postal Ballot process. | 29 th February 2024 (Thursday) |
| 5 | Remote e-Voting Start Date & Time | 29 th February 2024 (Thursday) at 9:00 AM |
| 6 | Remote e-Voting End Date & Time | 29 th March 2024 (Friday) at 5:00 PM |
| 7 | Date on which Resolution will be deemed to be passed | 29 th March 2024 (Friday) |
| 8 | Date of submission of the Report by the Scrutinizer | 30 th March 2024 (Saturday) |
| 9 | Date of declaration of the result by the Chairman | 30 th March 2024 (Saturday) |



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