

Ref: BBFCB/BSE/2020-21

18th August, 2020

**To,
BSE Ltd.
Phiroze Jeejeebhoy Towers,
Dalal Street,
Mumbai – 400 001**

Scrip Code No.: 511501

Dear Sirs,

SUB: ANNUAL GENERAL MEETING (“AGM”) OF THE MEMBERS OF THE COMPANY, RECORD DATE/BOOK CLOSURE & CUT OFF DATE

Pursuant to Regulation 30, 42 and 44 and other applicable provisions of Securities and Exchange Board of India (Listing Obligations & Disclosure Requirements) Regulations, 2015 (“listing regulations”), we hereby inform as under:

1. ANNUAL GENERAL MEETING (“AGM”) OF THE MEMBERS OF THE COMPANY

- (a) This is to inform that 28th AGM of the Members of the Company is scheduled to be held on Monday, 28th September, 2020 at 12:00 P.M. through video conferencing (VC) or other audio visual means (OAVM), in compliance with all the applicable provisions of the Companies Act, 2013 and the Rules made thereunder (“Act”) and the Securities and Exchange Board of India (“SEBI”) (Listing Obligations and Disclosures Requirements) Regulations, 2015 (“listing regulations”), read with General Circular No. 14/2020 dated April 08, 2020, General Circular No. 17/2020 dated April 13, 2020 and general Circular No. 20/2020 date May 05, 2020 and other applicable circulars (“relevant circulars”) issued by Ministry of Corporate Affairs (“MCA”) and SEBI to transact the business as set out in the notice convening the AGM.
- (b) In compliance with the relevant circulars, the Annual Report for the financial year 2019- 20, comprising the Notice of the AGM and the financial statements for the financial year 2019-20, along with Board's Report, Auditors' Report and other documents required to be attached thereto, will be sent to all the members of the Company whose email addresses are registered with the Company/ RTA / Depository Participant(s).

60 years
with you

**BHARAT
BHUSHAN**

SINCE 1954

BHARAT BHUSHAN FINANCE & COMMODITY BROKERS LTD.

(Corporate Identity Number : L67120DL1992PLC049038)

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- (c) The details such as manner of (i) registering / updating email addresses, (ii) casting vote through e-voting and (iii) attending the AGM through VC / OAVM has been set out in the Notice of the AGM.

2. INTIMATION OF RECORD DATE/BOOK CLOSURE

Notice is given that pursuant to Section 91 of the Companies Act, 2013 read with Rule 10 of Companies (Management and Administration) Rules, 2014 and Regulation 42 of listing regulations, the register of members and share transfer books of the Company will remain closed from Tuesday 22nd September, 2020 to Monday 28th September, 2020 (Both days inclusive) for the purpose of determining the names of the members eligible for dividend on Equity Shares for the financial year ended 31st March, 2020, if declared at the ensuing AGM. Final dividend on equity share as recommended by Board would be paid to those eligible members, whose name appears on the Register of members as at the end of the working hours of Monday, 21st September, 2020 ("Record date").

3. INTIMATION OF CUT OFF DATE

Notice is also given that Pursuant to Regulation 44 of listing regulations and Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management & Administration) Rules, 2014 as amended from time to time, the remote e-voting period would commence on Friday 25th September 2020 at 09:00 A.M. (IST) and end on Sunday, 27th September, 2020 at 05:00 P.M. (IST) (both days inclusive). Further, the Company has fixed the Monday, 21st September, 2020 as the cut-off date for remote e-voting. Consequently, the same cut-off date of Monday 21st September, 2020 would record entitlement of the member who does not cast his/her vote through remote e- voting, to cast vote through e-voting system at the AGM.

The Notice convening the AGM will be sent to the Stock Exchange in due course.

This is for your information and record.

Thanking you,

Yours truly,

For Bharat Bhushan Finance & Commodity Brokers Ltd.


(Pankaj Singh Bisht)
Company Secretary

