



MONOTYPE INDIA LIMITED

Date: 10th August, 2023

To Corporate Relationship Department Bombay Stock Exchange Ltd, 1st Floor, New Trading Road Rotunda Building, P. J. Towers, Dalal Street, Fort, Mumbai - 400001 Scrip Code - 505343	To The Manager (Listing), Calcutta Stock Exchange Limited, 7, Lyons Range, Kolkata - 700 001 Scrip code: 023557	To The Manager (Listing), Metropolitan Stock Exchange of India Limited, Vibgyor Towers, 4 th floor, Plot No C 62, G-Block, Opp. Trident Hotel, Bandra Kurla Complex, Bandra(E), Mumbai - 400098 Scrip code: MONOT
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SUBJECT: INTIMATION OF 48th ANNUAL GENERAL MEETING AND E-VOTING DATES FOR THE F.Y 2022-2023.

Dear Sir/Madam,

We would like to inform you that the 48th Annual General Meeting of the company will be held on **Thursday, 07th September, 2023, at 02.00 P.M.** through Video Conferencing ("VC")/ Other Audio -Visual Means ("OAVM") in accordance with the relevant circulars issued by Ministry of Corporate Affairs ("MCA") and Securities and Exchange Board of India ("SEBI").

As per Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, the Company offers the e-voting facility through National Securities Depository Limited ("NSDL") to enable the Members to cast their votes by electronic means on all the resolutions set out in the Notice convening the AGM.

The details required to be given under the Companies Act, 2013 and Rules made thereunder are as follows:

1. Members holding shares either in physical form or in dematerialized form, as on cut-off date i.e., Thursday, 31st August, 2023 shall be entitled to avail the facility of remote e-voting and voting to be held at AGM on the business specified in the Notice of the Company.
2. Remote e-voting period commence on Monday, 04th September, 2023 at 10:00 a.m. (IST) and end on Wednesday, 06th September, 2023 at 5:00 p.m. (IST) and thereafter, the remote e-voting module shall be disabled by NSDL.
3. Details of the manner of casting of votes are to be provided in the Notice of AGM and will be posted on the website of the Company www.monotypeindia ltd.in.

(CIN: L72900MH1974PLC287552)

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4. The Member who have cast their vote by remote e-voting may attend the meeting but shall not be entitled to cast their vote again and members attending the meeting who have not cast their vote through e-voting shall be able to vote at AGM through remote e-voting to be provided at the AGM.
5. Any person who becomes a member of the Company after dispatch of Notice and holds shares as on cut-off date may obtain the sequence number from the Company's Registrar and Share Transfer Agent at the address mentioned in the Annual Report.
6. Any query /grievance in relation to the remote e-voting can be addressed to NSDL, Trade World, 'A' Wing, 4th Floor, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel, MUMBAI 400 013, call at 022-4886 7000 and 022-2499 7000 and e-Mail at evoting@nsdl.co.in.

Kindly acknowledge & take on record the same.

For Monotype India Limited

Naresh Jain
Wholetime Director
(DIN: 00291963)