

February 28, 2024

BSE Limited
Phiroze Jeejeebhoy Towers
Dalal Street
Mumbai – 400001
Scrip Code: 542857

National Stock Exchange of India Limited
Exchange Plaza, 5th Floor,
Plot no. C/1, G Block
Bandra – Kurla Complex , Bandra (E),
Mumbai – 400051
Symbol: GREENPANEL

Dear Sirs/Madam,

Sub: Intimation regarding Mandatory furnishing of PAN, KYC details and Nomination by holders of securities of the Company in physical form

Pursuant to circular dated November 03, 2021 issued by Securities and Exchange Board of India (SEBI) and subsequently amended by circulars dated December 14, 2021, March 16, 2023 and November 17, 2023, and directive issued by SEBI vide email to Registrar and Transfer Agents, dated January 17, 2024, M/s. Link Intime India Private Limited, Registrar and Transfer Agent of the Company, has dispatched the enclosed Notice cum intimation letter via registered post, to the shareholders of the Company today, whose folios lack complete information regarding PAN, Choice of Nomination, Contact Details, Mobile Number or Bank Account Details, Shareholders were requested to update these information promptly, as stipulated, before April 1, 2024.

The requisite standardized Forms for the aforesaid accessible on the Company's website (<https://www.greenpanel.com/>) and on the website of M/s. Link Intime India Private Limited (<https://www.linkintime.co.in/>)

The subject intimation is accessible on the Company's website at the URL: <https://www.greenpanel.com/investor-updates/>

Kindly take the above on records.

Thanking you,

Yours Faithfully,
For Greenpanel Industries Limited

(Lawkush Prasad)
Company Secretary & VP – Legal
Encl. : As above

Greenpanel Industries Limited

Corporate Office: 3rd Floor, Plot No. 68,
Sector-44, Gurugram - 122003,
Haryana | Tel No.: +91 124 4784600
Email: info@greenpanel.com
CIN: L20100WB2017PLC265977

Registered Office:
Thapar House, 163 S. P. Mukherjee
Road, Kolkata, West Bengal,
PIN - 700026

February 26, 2024

BY REGISTERED POST

Dear Member,

Notice Cum Intimation Letter

KYC Updation

Please note that your folio is still not KYC compliant. SEBI has mandated, as per the communication below, to withhold dividends until the folio is KYC compliant. Thereafter, dividends will be credited in electronic mode only, effective from April 1, 2024.

Kindly ensure to update KYC on or before the aforementioned date to continue receiving dividends.

SEBI issued a directive via mail to RTA on January 17, 2024.

SEBI, through its circular dated November 3, 2021 (subsequently amended by circulars dated December 14, 2021, March 16, 2023, and November 17, 2023), mandated that security holders (holding securities in physical form), whose folio(s) do not have PAN or Choice of Nomination or Contact Details or Mobile Number or Bank Account Details or Specimen Signature updated, shall be eligible for any payment, including dividends, interest, or redemption, only through electronic mode with effect from April 1, 2024, upon furnishing all the aforementioned details entirely.

Furthermore, relevant FAQs have been published by SEBI on its website at the following link for investor awareness:

https://www.sebi.gov.in/sebi_data/faqfiles/jan-2024/1704433843359.pdf

In this regard, the company has prominently displayed the aforementioned requirements on the website of the Company (www.greenpanel.com) as directed by SEBI. We hereby notify the respective security holders about folios that are incomplete regarding PAN or Choice of Nomination or Contact Details or Mobile Number or Bank Account Details or Specimen Signature by providing the following message:

1. In case of non-updation of PAN or Choice of Nomination or Contact Details or Mobile Number or Bank Account Details or Specimen Signature in respect of physical folios, dividends/interest, etc., shall be paid only through electronic mode with effect from April 1, 2024, upon furnishing all the details in entirety.
2. If a security holder updates the PAN, Choice of Nomination, Contact Details including Mobile Number, Bank Account Details, and Specimen Signature after April 1, 2024, then the security holder would receive all the dividends/interest, etc., declared during that period (from April 1, 2024, till the date of updation) pertaining to the securities held after the said updation automatically.

Refer to the URL <https://www.greenpanel.com/investor-information/> to download draft forms for your ready reference and usage.

Thanking you,

Yours Faithfully,

For Greenpanel Industries Limited

(Lawkush Prasad)

Company Secretary & VP - Legal

NB: This is being a computer generated document no manual signature is required.

Greenpanel Industries Limited

Corporate Office: Thapar House,
2nd Floor, 163, S.P. Mukherjee Road,
Kolkata, West Bengal - 700026
Tel No : +91 33 4084 0600
F : +91 33 2464 5525

Business Office: 3rd Floor, Plot No. 68,
Sector-44, Gurugram-122003, Haryana,
Tel No : +91 124 4784600
F : +91 124 4784699
Email: info@greenpanel.com

Registered Office:
Makum Road, Tinsukia 786125, Assam
CIN L20100AS2017PLC018272