

September 08, 2023

BSE Limited

Phiroze Jeejeebhoy Towers,
Dalal Street,
Mumbai - 400 001
Scrip Code: 541299

Sub: Notice of 06th Annual General Meeting of the Company

Dear Sir/Madam,

We are enclosing herewith a copy of Notice of 06th Annual General Meeting of the Company to be held on Saturday, September 30, 2023 at 03:00 P.M. IST at Gulmohar club, block C, Gulmohar Park - Private Board Room First Floor, New Delhi – 110049.

You are requested to take the above information on records.

FOR Dr Lalchandani Labs Limited

Digitally signed
by MOHIT LAL
CHANDANI
Date: 2023.09.08
06:05:42 +05'30'

Mohit Lal Chandani
Whole Time Director
DIN: 07873508



**DR LALCHANDANI LABS LIMITED(CIN:
L85320DL2017PLC321605)**
Regd. Office: M-20 Basement, Greater Kailash-1, New Delhi-110048
Tel: 011-49057058/59

Email: info@lalchandaniplab.com; Website: <http://www.lalchandaniplab.com>

NOTICE
06TH ANNUAL GENERAL MEETING

NOTICE is hereby given that the 06th Annual General Meeting of the Members of **Dr Lalchandani Labs Limited** will be held on Saturday, 30th September 2023 at 3.00 p.m. at Gulmohar club, block C, Gulmohar Park - Private Board Room First Floor, New Delhi - 110049 to transact with or without modification(s), as may be permissible, the following business:

ORDINARY BUSINESS: -

1. To receive, consider and adopt the Directors' Report and the Financial Statements for the year ended on 31st March 2023 along with the Auditors' Report and pass, with or without modification(s), the following ordinary resolution: -

“RESOLVED THAT the Financial Statements for the year ended 31st March 2023 comprising of Balance Sheet as at 31st March 2023, the Statement of Profit & Loss for the year ended 31st March 2023, Cash flow Statement for the year ended 31st March 2023 along with Notes thereto and the Auditors' Report thereon, as well as the Directors' Report along with its Annexures as circulated to the members of the company and as laid before the meeting, be and are hereby approved and adopted.”

2. To approve, with or without modification, re-appoint a director Ms. Swati Chandra (DIN: 09514968) who retires by rotation at this annual general meeting and being eligible offers herself for re-appointment, the following ordinary resolution-

“RESOLVED THAT Ms. Swati Chandra (DIN: 09514968) Director of the Company who retires by rotation and being eligible has offered herself for reappointment be and is hereby re-appointed as the Director of the Company whose period of office is liable to determination by retirement of directors by rotation.”

**For & on behalf of the Board of Directors
Dr Lalchandani Labs Limited**

**Place: New Delhi
Date: 06th September, 2023**

**Sd/-
Arjan Lalchandani
Managing Director
(DIN: 07014579)**

NOTES: -

1. The arrangements for the members have been made and members are requested to kindly make it convenient to attend the annual general meeting.
2. **A member entitled to attend and vote at the annual general meeting (AGM) is entitled to appoint a proxy/ proxies to attend and vote instead of himself/ herself and the proxy/ proxies need not be a member of the company.**
3. **An instrument appointing proxy/proxies, in order to be effective, should be deposited at theregistered office of the company situated at M-20, Basement, Greater Kailash-1, New Delhi-110048, not less than 48 hours before the time fixed for the commencement of the annual generalmeeting.**
4. A person can act as proxy on behalf of Members not exceeding Fifty (50) and holding in the aggregate not more than 10% of the total share capital of the Company. In case a proxy is proposed to be appointed by a Member holding more than 10% of the total share capital of the Company carrying voting rights, then such proxy shall not act as a proxy for any other person or shareholder.
5. Corporate members intending to send their authorized representatives to attend the meeting are requested to send a certified copy of the Board Resolution authorizing their representatives to attend and vote on their behalf at the meeting.
6. During the period beginning twenty-four (24) hours before the time fixed for the commencement of the meeting and ending with the conclusion of the meeting, members would be entitled to inspect the proxies lodged, at any time during the business hour of the company, provided not less than three (3) days written notice in this respect is given to the company.
7. **Members, proxies and authorized representatives are requested to carry to the meeting, the attendance slips enclosed herewith duly completed and signed mentioning therein details of their DP id and client id/ folio no.**
8. In the case of Joint-holders attending the meeting, only such joint holder who is higher in the orderof names will be entitled to vote.
9. The Company has notified closure of the register of members and transfer books from 23rd September 2023 to 30th September 2023 (both days inclusive).
10. The register of Directors and Key Managerial Personnel and their shareholding maintained under section 170 of the Act and the Register of Contracts and Arrangements in which directors are interested maintained under section 189 of the Act, shall be made available at the commencement of the meeting and shall remain open and accessible to the members during the continuance of the meeting.
11. The Company has notified 22nd September 2023 as record date/ cutoff date for the purpose of determining the eligibility of the Members to attend and cast a vote at Annual General Meeting.

Company is exempted from conducting E-Voting to vide Rule 20(2) of Companies (Management & Administration) Amendment Rule, 2015. So, voting will be conducted by means of Ballot papers at the Annual General Meeting. A person, whose name is recorded in the register of the members or in the register of Beneficial owners maintained by the Depositories as on the cut-off date only shall be entitled to vote at the AGM.

12. Pursuant to Section 72 of the Companies Act, 2013, members holding shares in physical form may file nomination in the prescribed Form SH-13 and for cancellation/variation in nomination in the prescribed Form SH-14 with the Company's RTA. In respect of shares held in electronic / Demat form, the nomination form may be filed with the respective Depository Participant.
13. Members are requested to bring their copy of the Annual Report and the Attendance Slip which is duly completed and signed, mentioning therein details of their DP ID and Client ID / Folio No. with them at the Annual General Meeting as a measure of the economy as the same will not be supplied again at the meeting.
14. All documents mentioned in the accompanying notice are open for inspection at the registered office of the Company between 10 A.M. to 4 P.M. on all working days except Saturday and Sunday up to and including the date of this Annual General Meeting.
15. To support the 'Green Initiative' in the Corporate Governance taken by the Ministry of the Corporate Affairs, to contribute towards the Greener Environment and to receive all documents,

Notices, including Annual Reports and other communications of the Company, investors should register their Email Address with RTA if shares are held in physical mode or with the depository participants if the shares held in electronic mode.

Electronic Copy of the Notice of the 06th Annual General Meeting (AGM) along with the Attendance slip, Proxy Form, and Annual report for F.Y. 2022-2023, is being sent to all the members whose email ids are registered with the Company/ Depository Participant(s)/ RTA for communication purposes unless any member has requested for a physical copy of the same. For members who have not registered their email addresses, a physical copy of the Annual Report for F.Y.2022-2023 and Notice of AGM are being sent in the permitted mode. Even after registering for e-communication, members are entitled to receive such communication in physical form, upon making a request for the same, free of cost. For any communication, the shareholders may also send requests to the email id: cs@lalchandaniathlab.com. SHAREHOLDERS ARE REQUESTED TO PLEASE NOTE THAT ALL THE QUERIES SHOULD BE GIVEN IN WRITING TO THE COMPANY BEFORE 48 HOURS OF THE ANNUAL GENERAL MEETING.

16. **This is to bring to the notice of the Shareholders that the request for effecting transfer of securities held in Physical form (except in case of transmission or transposition) would not be entertained and shall not be processed by the Company/ RTA of the Company w.e.f. 5th December 2018 pursuant to SEBI Notification No. SEBI/LADNRO/GN/2018/24 dated 8th June 2018. Hence Shareholders are advised to get their physical shares transferred/dematerialized.**
17. Members may please note that no gifts, gift coupons, or cash in lieu of gifts will be distributed at the meeting, in compliance with Section 118(10) of the Companies Act, 2013 and the Secretarial Standards issued by the Institute of Company Secretaries of India.
18. To comply with the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 it is mandatory for all investors including transferors to complete their KYC information. The Company has to update the member's PAN No., Phone No., e-mail address and signature in the records. Kindly furnish the same via email at cs@lalchandaniathlab.com or via hand delivery or courier the same to the registered office of the Company.

19. Voting

- i. The facility for voting through ballot paper shall be made available at the AGM and the members attending the meeting will be able to exercise their right at the meeting through ballot paper. The Cut-off Date for determining the members who are entitled to vote through the ballot Paper process is 22nd September 2023, only Members on the cut-off date, would be entitled to vote at the meeting.
- ii. The Scrutinizer shall after the conclusion of voting at the general meeting, will count the votes cast at the meeting in the presence of at least two witnesses not in the employment of the Company and shall make, within a period not exceeding 48 hours from the conclusion of the meeting, a Scrutinizer's report of the total votes cast in favour or against, if any, to the Chairman or a person authorized by him in writing, who shall countersign the same and declare the result of the voting forthwith.

Route Map showing directions to reach the Venue of the 05th Annual General Meeting is annexed herewith.

20. Information of the Director seeking re-appointment at the Annual General Meeting to be held on 30th September 2023.

| | |
|--|--------------------|
| Name of Director | Ms. Swati Chandra |
| DIN | 09514968 |
| Designation | Executive Director |
| Date of Appointment | 09/03/2022 |
| Date of Birth | 18/12/1986 |
| Qualification | Btech in IT |
| Expertise in the specific functional Area | Software line. |
| Relationship between Directors inter-se | None |
| Directorships Held in other listed companies | NIL |
| Membership/ Chairmanship of Committees of other public companies –includes only audit committee and stakeholder relationship committee | NIL |
| Shareholding in the company | NIL |

With reference to SS-2, for the easy convenience of recipients of notice, Route map to the venue of Annual General Meeting of the Company:

