

Ref: MTEL/2020-21/013

October 08, 2020

Manager (CRD) <b>BSE Limited</b> Phiroze Jeejeebhoy Towers, Dalal Street, Fort, Mumbai-400001	Manager - Listing Department <b>National Stock Exchange of India Limited</b> Exchange Plaza, Plot no. C/1, G Block, Bandra-Kurla Complex, Bandra (East) Mumbai-400051
<b>Scrip Code: 534312</b>	<b>Scrip Code: MTEDUCARE</b>

Dear Sir/Madam,

**Sub.: Submission of Postal Ballot Calendar of Events.**

In continuation of our letter dated September 25, 2020, wherein we had informed that the Board of Directors had declared to seek the consent of members of the Company through Postal Ballot for the Appointment of M/s MGB & Co. LLP, Chartered Accountants as Statutory Auditor of the Company to fill the casual vacancy caused due to resignation of M/s MSKA & Associates, Chartered Accountants.

Accordingly, in that context, we submit calendar of events for the proposed Postal Ballot / e-voting process for your reference and records.

This is for your information and record please.

Yours Faithfully  
For **MT Educare Limited**



**Ravindra Mishra**  
Company Secretary  
Encl.: As above



## POSTAL BALLOT – CALENDER OF EVENTS

Sr. No.	Particulars	Timelines/No. of Days
1	Obtaining consent of Scrutinizer for postal Ballot process	Tuesday, September 22, 2020
2	Date of approval of Notice of Postal Ballot by the Board of Directors	Friday, September 25, 2020
3	Providing letter of Appointment to scrutinizer	Monday, September 28, 2020
4	Cutoff date / specified date for determining shareholders to whom Postal Ballot Notice will be sent	Monday, October 05, 2020
5	Date of Completion of dispatch Notice	Thursday, October 08, 2020
6	Date of publishing of advertisement in newspaper	Friday, October 09, 2020
7	Date of Commencement of voting by electronic mode / postal ballot Forms	Friday, October 09, 2020 at 9.00 a.m.
8	Last date for receiving Postal Ballot forms by the Scrutinizer / Last date of E-voting	Monday, November 09, 2020 at 5.00 p.m.
9	Date on which resolution/s will be deemed to be passed	Monday, November 09, 2020
10	Date of Submission of Report by Scrutinizer	Tuesday, November 10, 2020
11	Date of declaration of results	Tuesday, November 10, 2020
12	Last Date of signing of Minutes by the Chairman	Tuesday, November 10, 2020
13	Date of Handing over the Postal Ballot forms to designated Person	Tuesday, November 10, 2020

