



IG PETROCHEMICALS LIMITED

4th March, 2024

SECT/1042

BSE Limited Corporate Relationship Department 1st Floor, P J Towers Dalal Street Mumbai - 400 001 Scrip Code: 500199	The National Stock Exchange of India Ltd. Exchange Plaza Bandra Kurla Complex Bandra (East) Mumbai – 400 051 Scrip Code: IGPL
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Dear Sir,

Sub: Notice of Postal Ballot - Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015

Pursuant to Regulation 30 read with Para A Part A of Schedule III of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, we enclose herewith Postal Ballot Notice (“Notice”) seeking approval of the shareholders for the appointment of Shri Sagar Jadhav (DIN 009547029) as ‘Director’ liable to retire by rotation and as ‘Executive Director’ of the Company w.e.f. 1st April, 2024, by way of remote electronic voting only (“e-voting”).

In Compliance with the provisions of General Circulars issued by the Ministry of Corporate Affairs and Securities and Exchange Board of India from time to time, this Notice is being sent by email only to the members whose e-mail addresses are registered with the Company/Depositories and whose names appear in the Register of Members/List of Beneficial Owners maintained by the Depositories as on Friday, 1st March, 2024 (‘Cut-off date’).

The Company has engaged the services of National Securities Depository Limited (“NSDL”) to provide remote e-voting facility to its Members. The remote e-voting period will commence from Wednesday, 6th March, 2024 at 9.00 a.m. and ends on Thursday, 4th April, 2024 at 5.00 p.m. The e-voting module shall be disabled by NSDL thereafter. The voting rights of the Members shall be in proportion to the shares held by them in the paid-up equity share capital of the Company as on cut-off date. The communication of assent or dissent of the Members would only take place through the remote e-voting system.

Kindly take the same on record.

Thanking you,

Yours faithfully,
For I G Petrochemicals Limited

Sudhir R Singh
Company Secretary

Encl: As above



Registered Office: T-10, 3rd Floor, Jairam Complex, Mala, Neugi Nagar
Panaji, Goa – 403 001
CIN L51496GA1988PLC000915
Tel.: 0832-2970973, **E-mail:** igpl@igpetro.com, **Website:** www.igpetro.com

NOTICE OF POSTAL BALLOT

[Pursuant to Section 108 and 110 of the Companies Act, 2013, read with Rule 20 and 22 of the Companies (Management and Administration) Rules, 2014]

Dear Member(s),

NOTICE is hereby given that pursuant to provisions of Section 108, 110 and other applicable provisions, if any, of the Companies Act, 2013 (“the Act”) read with the Rule 20 and 22 of the Companies (Management and Administration) Rules, 2014, (“the Rules”), Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, Secretarial Standard on General Meeting SS-2 issued by The Institute of Company Secretaries of India, each as amended, and in accordance with the General Circular Nos. 14/2020 dated 8th April, 2020, 17/2020 dated 13th April, 2020, 22/2020 dated 15th June, 2020 and 09/2023 dated 25th September, 2023 (collectively the “MCA Circulars”), and Circular No. SEBI/HO/CFD/PoD2/CIR/P/2023/120 dated 11th July, 2023 and SEBI/HO/CFD/CFD-PoD-2/P/CIR/2023/167 dated 7th October, 2023 issued by the Securities and Exchange Board of India for seeking approval of the Members of the Company to transact the Business as set out below by passing the said resolutions through Postal Ballot, only by way of remote e-voting process.

The proposed resolutions and explanatory statement setting out the material facts and reasons concerning the proposed items pursuant to Section 102 and 110 and other applicable provisions, if any, of the Act read with the rules framed thereunder is annexed hereto for your consideration.

In terms of the above-mentioned circulars, the Postal Ballot Notice (“the Notice”) is being sent by email only to the Members whose e-mail addresses are registered with the Company/Depositories and whose names appear in the Register of Members / List of Beneficial Owners as received from National Securities Depository Limited (“NSDL”) and Central Depository Services (India) Limited (“CDSL”) as on **Cut-off date i.e. Friday, 1st March, 2024**. In line with the MCA Circulars, hard copy of the Postal Ballot Notice along with Postal Ballot Form and pre-paid business reply envelope will not be sent to the Members for this Postal Ballot and the Members are required to communicate their assent or dissent only through the remote e-voting system. The Company has engaged the services of NSDL for the purpose of providing remote e-voting facility to its members. The instructions for remote e-voting are appended to this Notice. The Notice is also available on the website of the Company at www.igpetro.com

The remote e-voting period commences on Wednesday, 6th March, 2024 at 9:00 a.m. (IST) and shall end on Thursday, 4th April, 2024 at 5:00 p.m. (IST). The e-voting module shall be disabled by the NSDL for voting thereafter. Members are requested to peruse the proposed resolutions

along with explanatory statement and thereafter record their assent or dissent by means of remote e-voting facility provided by the Company not later than 5.00 p.m. (IST) on Thursday, 4th April, 2024, failing which it will be considered that no reply has been received from the Members.

Shri Martinho Ferrao (Membership No. FCS 6221, CoP No. 5676) of Martinho Ferrao & Associates, Company Secretaries has been appointed as the Scrutinizer to conduct the postal ballot through remote e-voting process in a fair and transparent manner. The Scrutinizer will submit his report to the Company or any other person authorized by him upon completion of the scrutiny of the votes cast through remote e-voting. The results shall be declared by the Chairman before the close of working hours on Friday, 5th April, 2024. The results so declared alongwith the report of the Scrutinizer shall be placed on the website of the Company i.e. www.igpetro.com and on the website of NSDL www.evoting.nsdl.com immediately after the declaration of result by the Chairman. The results shall also be immediately forwarded to the BSE Limited and the National Stock Exchange of India Limited.

The resolutions shall be deemed to have been passed on Thursday, 4th April, 2024, being the last date specified by the Company for remote e-voting process, subject to receipt of the requisite number of votes in favour of the resolutions.

Members are requested to carefully read the instructions indicated in this Notice and record their assent (FOR) or dissent (AGAINST) by following the procedure as stated in the Notes forming part of this Notice for casting of votes by remote e-voting.

SPECIAL BUSINESS:

Item No. 1:

Appointment of Shri Sagar Jadhav (DIN 09547029) as Director

To consider and if thought fit, to pass with or without modification(s) the following resolution as an Ordinary Resolution:

“RESOLVED THAT pursuant to the provisions of Section 160 of the Companies Act, 2013 and the rules made thereunder (including any statutory modification or re-enactment thereof) consent of the members of the Company be and is hereby accorded to appoint Shri Sagar Jadhav (DIN 09547029) as a Director of the Company with effect from 1st April, 2024, whose office shall be liable to determination by retirement by rotation.”

Item No. 2:

Appointment of Shri Sagar Jadhav (DIN 09547029) as Executive Director

To consider and if thought fit, to pass with or without modification(s) the following resolution as Special Resolution:

“RESOLVED THAT in accordance with the provisions of Sections 196, 197, 198, 203 and other applicable provisions, if any, of the Companies Act, 2013 (“the Act”) and the rules made thereunder (including any statutory modification or re-enactment thereof) read with Schedule V to the Act and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015,

as amended from time to time and such other provisions as may be applicable, consent of the members of the Company be and is hereby accorded to appoint Shri Sagar Jadhav (DIN 09547029) as Executive Director of the Company for a period of two years three months with effect from 1st April, 2024, on the remuneration, terms and conditions as set out in the explanatory statement annexed to the notice and as contained in the draft agreement to be entered between the Company and him and approved by the Board of Directors of the Company.

RESOLVED FURTHER THAT the Board of Directors be and is hereby authorized to alter or vary such terms of appointment and remuneration subject to the recommendation of the Nomination and Remuneration Committee.”

By Order of the Board
For I G Petrochemicals Limited

Sd/-
Sudhir R Singh
Company Secretary
Mumbai, 13th February, 2024

Registered Office:
T-10, 3rd Floor, Jairam Complex
Mala, Neugi Nagar, Panaji, Goa – 403 001.

Notes:

1. The Explanatory Statement pursuant to Section 102 and 110 of the Companies Act, 2013 read with the applicable rules made thereunder and the Secretarial Standard on General Meetings issued by the Institute of Company Secretaries of India (“SS-2”) setting out the material facts and reasons for the Special Business to be transacted is annexed hereto and forms part of this Postal Ballot Notice.
2. Pursuant to the General Circular Nos. 14/2020 dated 8th April, 2020, No. 17/2020 dated 13th April, 2020 No. 20/2020 dated 5th May, 2020, No. 10/2022 dated 28th December, 2022 and No. 09/2023 dated 25th September, 2023 issued by the Ministry of Corporate Affairs (collectively as “MCA Circulars”) and circulars dated 12th May, 2020 and 7th October, 2023 issued by the Securities and Exchange Board of India (collectively as “SEBI Circulars”) the Postal Ballot Notice is being sent by email only to the Members whose names appear in the Register of Members of the Company as on **Friday, 1st March, 2024 (“Cut-off date”)** and who have already registered their e-mail address with the Company/Depositories and whose names appear in the Register of Members/List of Beneficial Owners as received from National Securities Depository Limited (“NSDL”) and Central Depository Services (India) Limited (“CDSL”) as on Cut-off date. Physical copies of the Postal Ballot Notice along with postal ballot forms are pre-paid envelopes will not be sent to the members.
3. Members cannot exercise their votes through proxy on Postal Ballot. A Member need not cast all the votes in the same way. Members are requested to exercise their voting rights through remote e-voting only. No other means are permitted. The Company will not be dispatching physical copies of Notice of Postal Ballot to any Member. Once the vote on a

resolution is cast by a Member, the Member shall not be allowed to change it subsequently or cast the vote again.

4. Members who have not registered their e-mail address are requested to register/update their e-mail address, in respect of electronic holdings with the Depository through the concerned Depository Participants and in respect of physical holdings with the Company's Registrar and Share Transfer Agents ("RTA").
5. The Postal Ballot Notice has been uploaded on the website of the Company at www.igpetro.com, websites of the Stock Exchanges i.e. BSE Limited and the National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com respectively and on the website of NSDL i.e. www.evoting.nsdl.com.
6. Corporate members intending to authorize its representatives are requested to upload a certified scanned copy of the Board Resolution on the website of NSDL, authorizing their representative to vote on its behalf at the meeting.
7. Details under Regulation 36(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 in respect of the Director seeking appointment forms an integral part of the notice.
8. You may contact the Company for issues relating this Postal Ballot Notice and e-voting at udhuri@igpetro.com.
9. The Company has engaged NSDL as e-voting agency for facilitating e-voting to enable the Members to cast their votes electronically.
10. All documents referred to in the Notice will be available for inspection in electronic mode until the last date of voting. Members seeking to inspect such documents can send an email to udhuri@igpetro.com.
11. The voting right of a members/beneficial owners shall be in proportion to their share in the paid-up equity share capital of the Company as on the Cut-off date.

PROCESS FOR MEMBERS OPTING FOR E-VOTING

The remote e-voting period begins on Wednesday, 6th March, 2024 at 9.00 a.m. and ends on Thursday, 4th April, 2024 at 5.00 p.m. The remote e-voting module shall be disabled by NSDL for voting thereafter. The Members, whose names appear in the Register of Members / Beneficial Owners as on the Cut-off date i.e. Friday, 1st March, 2024 will only be considered eligible for the purpose of e-voting. A person who becomes a member after the Cut-off date should treat this notice for information purpose only.

How do I vote electronically using NSDL e-Voting system?

The way to vote electronically on NSDL e-Voting system consists of “Two Steps” which are mentioned below:





Step 1: Access to NSDL e-Voting system

A) Login method for e-Voting for Individual shareholders holding securities in demat mode

In terms of SEBI circular dated 9th December, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Login method for Individual shareholders holding securities in demat mode is given below:

Type of shareholders	Login Method
Individual Shareholders holding securities in demat mode with NSDL.	<ol style="list-style-type: none">1. Existing IDeAS user can visit the e-Services website of NSDL Viz. https://eservices.nsdl.com either on a Personal Computer or on a mobile. On the e-Services home page click on the “Beneficial Owner” icon under “Login” which is available under ‘IDeAS’ section, this will prompt you to enter your existing User ID and Password. After successful authentication, you will be able to see e-Voting services under Value added services. Click on “Access to e-Voting” under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be re-directed to e-Voting website of NSDL for casting your vote during the remote e-Voting period.2. If you are not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Select “Register Online for IDeAS Portal” or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp3. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon “Login” which is available under ‘Shareholder/Member’ section. A new screen will open. You will have to enter your User ID (i.e. your sixteendigit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to

	<p>e-Voting website of NSDL for casting your vote during the remote e-Voting period.</p> <p>4. Shareholders/Members can also download NSDL Mobile App “NSDL Speede” facility by scanning the QR code mentioned below for seamless voting experience.</p> <p>NSDL Mobile App is available on</p> <p>  App Store  Google Play </p> <div style="display: flex; justify-content: space-around; align-items: center;">   </div>
<p>Individual Shareholders holding securities in demat mode with CDSL</p>	<ol style="list-style-type: none"> 1. Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The users to login Easi / Easiest are requested to visit CDSL website www.cdslindia.com and click on login icon & New System Myeasi Tab and then use your existing my easi username & password. 2. After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period. Additionally, there is also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers’ website directly. 3. If the user is not registered for Easi/Easiest, option to register is available at CDSL website www.cdslindia.com and click on login & New System Myeasi Tab and then click on registration option. 4. Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers.

Individual Shareholders (holding securities in demat mode) login through their depository participants	You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. upon logging in, you will be able to see e-Voting option. Click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period.
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Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.com or call at 022 - 4886 7000
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at toll free no. 1800 22 55 33

B) Login Method for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.

How to Log-in to NSDL e-Voting website?

1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsdl.com/> either on a Personal Computer or on a mobile.
2. Once the home page of e-Voting system is launched, click on the icon “Login” which is available under ‘Shareholder/Member’ section.
3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.

Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at <https://eservices.nsdl.com/> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.

4. Your User ID details are given below :

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****.
b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID For example if your Beneficiary ID is 12***** then your user ID is 12*****
c) For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company For example if folio number is 001*** and EVEN is 127959 then user ID is 127959001***

5. Password details for shareholders other than Individual shareholders are given below:

- a) If you are already registered for e-Voting, then you can use your existing password to login and cast your vote.
- b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
- c) How to retrieve your 'initial password'?
 - (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
 - (ii) If your email ID is not registered, please follow steps mentioned below in **process for those shareholders whose email ids are not registered**

6. If you are unable to retrieve or have not received the “Initial password” or have forgotten your password:
 - a) Click on “**Forgot User Details/Password**”(If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.
 - b) **Physical User Reset Password**” (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.
 - c) If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.com mentioning your demat account number/folio number, your PAN, your name and your registered address etc.
 - d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
7. After entering your password, tick on Agree to “Terms and Conditions” by selecting on the check box.
8. Now, you will have to click on “Login” button.
9. After you click on the “Login” button, Home page of e-Voting will open.

Step 2: Cast your vote electronically on NSDL e-Voting system

How to cast your vote electronically on NSDL e-Voting system?

1. After successful login at Step 1, you will be able to see all the companies “EVEN” in which you are holding shares and whose voting cycle is in active status.
2. Select “EVEN” of company for which you wish to cast your vote during the remote e-Voting period.
3. Now you are ready for e-Voting as the Voting page opens.
4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on “Submit” and also “Confirm” when prompted.
5. Upon confirmation, the message “Vote cast successfully” will be displayed.
6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

General Guidelines for shareholders

1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to mferraocs@gmail.com with a copy marked to evoting@nsdl.com. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) can also upload their Board Resolution / Power of Attorney / Authority Letter etc. by clicking on "**Upload Board Resolution / Authority Letter**" displayed under "**e-Voting**" tab in their login.
2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "[Forgot User Details/Password](#)" or "[Physical User Reset Password](#)" option available on www.evoting.nsdl.com to reset the password.
3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on : 022 - 4886 7000 or send a request to evoting@nsdl.com

Process for those shareholders whose email address are not registered with the depositories for procuring user id and password and registration of e mail ids for e-voting for the resolutions set out in this notice:

1. In case shares are held in physical mode, please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) by email to udhuri@igpetro.com
2. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) to udhuri@igpetro.com. If you are an individual shareholders holding securities in demat mode, you are requested to refer to the login method explained at Step 1(A) i.e. [Login method for e-Voting for Individual shareholders holding securities in demat mode.](#)
3. Alternatively, shareholders/members may send a request to evoting@nsdl.com for procuring user id and password for e-voting by providing above mentioned documents.
4. In terms of SEBI circular dated 9th December, 2020 on e-voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and email ID correctly in their demat account in order to access e-Voting facility.

EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013

Item No.1 & 2

In accordance with the recommendation of the Nomination and Remuneration Committee, the Board of Directors at their meeting held on 13th February, 2024 appointed Shri Sagar Jadhav as ‘Additional Director’ under Section 161 of the Companies Act, 2013 (“the Act”) and ‘Executive Director’ in accordance with Section 196 read with Schedule V to the Act, for a period of two years three months w.e.f. 1st April, 2024 subject to the approval of the Members of the Company. Pursuant to Section 161 of the Act, he shall hold office upto the date of the next annual general meeting. However, in view of the provisions of Regulation 17(1C) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is required to obtain the approval of the shareholders of the Company within a period of three months from the date of appointment.

The Company has received a notice under Section 160(1) of the Act proposing his candidature for the office of Director of the Company.

Shri Sagar Jadhav is a B.E. Chemical from Pune University and possesses more than 28 years of experience in management of Chemical Industry for various products and functions, multiple plants at different locations. His area of expertise includes safety, health, environment, project planning and control, IMS, EnMS, FDA Plant, budget and cost control, total quality management, engineering services management, cost optimization, debottlenecking etc. He is vested with the day-to-day functioning of the Plant and oversees the compliance and all matters associated with the factory and labour laws. He is also designated as an ‘Occupier’ under the Factories Act, 1948.

The major details of his remuneration, terms and conditions are set out below:

Particulars	Amount (per month)
Basic Salary	Rs. 4,66,667/- upto a maximum of Rs. 6,00,000/- with such increases as may be determined by the Board of Directors of the Company from time to time.
Personal Allowance	42% of the Basic Salary
Housing Allowance	22% of the Basic Salary
Bonus	Not exceeding 60% of the Basic Salary
Car	Provision for use of car and telephone as per the rules of the Company subject to the same not exceeding 16% of Basic Salary
Retireals & Benefits	Contribution to provident fund and gratuity as per the rules of the Company. Gratuity payable shall not exceed half month’s salary for each completed year of service.
Earned leave	Earned leave with full pay and allowances as per the rules of the Company but not exceeding one month’s leave for every 11 months of service. Encashment of leave as per the rules of the Company.
Mediclaim	Cost of insurance in respect of mediclaim policy for self and family and personal accident insurance shall be borne by the Company.
Other perquisites	Subject to the overall ceiling on remuneration, he may be given any other allowances, benefits, perquisites and facilities as the Board of Directors of the Company (which term includes any Committee thereof) may from time to time decide.
Stock Options	The Company has not issued any stock options to its employees

Performance linked incentives	N.A.
Service contracts, notice period and severance fees	As per the terms of the service agreement

Minimum Remuneration

Where, in any financial year during his tenure, the Company has no profits or its profits are inadequate, the payment of remuneration, bonus, perquisites and other allowances shall be in accordance with the provisions of Section II, Part II of Schedule V to the Act.

The Board of Directors recommends Item No. 1 and Item No. 2 as an Ordinary Resolution and Special Resolution respectively for your approval.

Except for Shri Sagar Jadhav none of the other Directors or Key Managerial Personnel of the Company and their relatives are concerned or interested in the said resolutions.

Statement of information under Part II, Section II (B) (IV) of the Schedule V to the Act

I. General Information

Nature of Industry	Manufacture of chemicals
Date or expected date of commencement of Commercial Production	The Company has already commenced its business activities.
In case of new Companies, expected date of commencement of activities as per project approved by financial institutions appearing in the prospectus	Not applicable
Financial performance	The financial performance of the Company is stated in the Annual Report 2022-23 and available at http://www.igpetro.com/Annual-Report-2022-23.pdf
Foreign investments or collaborations, if any	Nil

II. Information about the appointee

Background details	Given in the body of this statement
Past Remuneration	N.A. being an initial appointment
Recognition and awards	Nil
Job profile and his suitability	Given in the body of this statement
Remuneration proposed	As mentioned in the resolution
Comparative remuneration profile with respect to industry, size of company, profile of the position and person	The proposed remuneration is as per the prevailing standards in the chemical industries.
Pecuniary relationship directly or indirectly with the Company, or relationship with the managerial personnel, if any.	The appointee is presently employed with the Company as 'Chief - Manufacturing Operations' on the same remuneration as being proposed. Apart from above, he does not have any other pecuniary or any other relationship with the Company.

III. Other information

1. Reasons for loss or inadequate profits: Not applicable
2. Steps taken or proposed to be taken for improvement: The Company continuously monitors the areas for improvement and necessary steps are taken as and when warranted.
3. Expected increase in productivity and profits in measurable terms: It is subject to market conditions.

By Order of the Board
For I G Petrochemicals Limited

Sd/-
Sudhir R Singh
Company Secretary

Mumbai, 13th February, 2024

Registered Office
T-10, 3rd Floor, Jairam Complex
Mala, Neugi Nagar, Panaji, Goa – 403 001

DETAILS OF DIRECTOR SEEKING APPOINTMENT

As required under SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and SS-2

Name	Sagar Jadhav
Director Identification Number	09547029
Age	54 years
Date of first appointment on the Board	1 st April, 2024
Qualification	B.E. Chemical
Expertise	Safety, health, environment, project planning and control, IMS, EnMS, FDA Plant, budget and cost control, total quality management, engineering services management, cost optimization, debottlenecking etc.
Directorship held in Listed Companies	Nil
Chairmanship / Membership of Committees in other Public Companies	N.A.
Name of listed entities from where the Director has resigned in last 3 years	Nil
Shareholding in the Company including shareholding as a beneficial owner	Nil
Relationship between directors inter-se and other Key Managerial Personnel	Nil

Note: Remuneration is as set out in the explanatory statement.