

26th November, 2020

To,
The Corporate Relationship Manager,
Department of Corporate Services,
BSE Ltd. P J Towers,
Dalal Street, Mumbai – 400001

Ref : Scrip Code - 540756 Sub : Intimation of proposed Meeting of the Board of Directors

Dear Sir,

This is to inform you that pursuant to Regulation 29 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, a meeting of the Board of Directors of the Company will be held on Friday, December 4, 2020 at the Company's Registered Office for consideration of following business:

- Fixing the date of Annual General Meeting (AGM) and approval of Notice of Annual General Meeting and Annual Report.
- 2. Approval of closure dates for the Annual General Meeting.
- 3. To Approve the date of E- Voting
- 4. Any other item with the approval of the Chairman.

Kindly take note of the same.

Thanking you, Yours Faithfully

Vineet Pandey Managing Director

(DIN: 00687215)

Kaarya Facilities And Services Ltd.