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September 30, 2020

The BSE Ltd

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Security Code No.: 542376

SUB: PROCEEDINGS OF THE ANNUAL GENERAL MEETING (AGM) OF THE COMPANY HELD ON SEPTEMBER 30, 2020

Dear Sirs,

In continuation to our Intimation dated September 05, 2020, regarding convening the Annual General Meeting ("AGM") of the Company, we wish to submit that the Annual General Meeting ("AGM") of the Company was held on Wednesday, September 30, 2020 at 25, C - Block, Community Centre, Janakpuri New Delhi - 110 058 at 11:30 A.M.

All the Resolutions proposed to be passed in the AGM as contained in the Notice dated September 02, 2020 were passed with the requisite majority.

In this regard, please find enclosed the summary of proceedings as required under Regulation 30 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI LODR") as **Annexure- A**.

You are requested to take the above information on records and disseminate the same on your website.

Thanking You.

Yours Faithfully,

SPA CAPITAL SERVICES LIMITED

Kajal Gupta
Company Secretary & Compliance Officer



SPA Capital Services Ltd.

CIN: L65910DL1984PLC018749

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PROCEEDINGS OF THE ANNUAL GENERAL MEETING

The 36th Annual General Meeting of the members of SPA Capital Services Limited was held on Wednesday, September 30, 2020 at 11:30 A.M. at 25, C - Block, Community Centre, Janakpuri New Delhi - 110 058 and concluded at 12:50 P.M.

PRESENT:

Directors:

1. Ms. Honey Parwal, Director, Member of Nomination & Remuneration Committee
2. Mr. Ramesh Menon, Independent Director, Chairman of Audit Committee, Nomination & Remuneration Committee and Stakeholders Relationship Committee

In Attendance:

1. Mr. Sanjay Kumar Jain, Chief Financial Officer
2. Ms. Kajal Gupta, Company Secretary & Compliance Officer

The Meeting started at 11:30 A.M.

The Directors elected Ms. Honey Parwal to chair the Meeting.

The Hon'ble Chairman extended a warm welcome to the Directors, Officers, Members and others present in the meeting. She then introduced the Directors and officers sitting on the dais.

The Chairman confirmed the presence of requisite quorum in terms of Section 103 of the Companies Act, 2013. Thereafter, she called the meeting to order.

The Hon'ble Chairman informed that:

- I. Mr. Sandeep Parwal and Ms. Sugeeta Upadhyay could not attend the meeting due to their pre-occupation.
- II. The Statutory Registers and other documents were made available for inspection by the members.
- III. M/s SNMG & Co. Chartered Accountants - Statutory Auditor of the Company and M/s. RMG & Associates, Company Secretaries-Secretarial Auditor of the Company had sought their leave of absence from attending the Annual General Meeting due to their pre-occupation and were granted exemption by the Chairman.
- IV. The Company had provided remote e-voting facility to its members to cast votes electronically, on the resolutions as set out items of business set out in the Notice.
- V. Further the facility for voting through ballot paper is also available at the Meeting for Members who had not casted their vote through remote e-voting.
- VI. The Chairman informed that remote e-voting commenced at 3:00 p.m. on Friday, September 25, 2020 and concluded at 5:00 p.m. on Tuesday, September 29, 2020.



With the consent of the Members present at the meeting, the Notice convening the Annual General Meeting, the Report of Board of Directors and the Accounts for the financial year ended 31st March, 2020, as already circulated to the members were taken as read.

The chairman draws the attention of members to the observations given by M/s SNMG & Co. Chartered Accountants – Statutory Auditor of the Company and M/s. RMG & Associates, Company Secretaries-Secretarial Auditor of the Company in their Statutory Auditors' report and Secretarial Audit Report respectively and the explanations / comments given by the Board of Directors in their report.

The Chairman delivered a brief speech. Thereafter, members asked questions which were satisfactorily answered by the Chairman and Chief Financial Officer of the Company.

The Chairman briefed to the members the objectives and implications of the following resolutions as proposed in the Notice and welcomed the shareholders to seek clarification, if any, on the agenda and the resolution proposed:

A. Ordinary Business

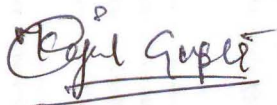
1. Consideration and adoption of the Audited Financial Statement (both on standalone and consolidated basis) comprising of Balance Sheet as at March 31, 2020, the Statement of Profit and Loss Account and Cash Flow Statement for the financial year ended on that date, together with the report of the Auditors and Directors thereon.
2. Appointment of Ms. Honey Parwal, (DIN No. 00025835) a director retiring by rotation.
3. Appointment of Ms. Sugeeta Upadhyay (DIN: 08807969) as independent director of the company.

The members then cast their votes through the ballot papers on the above business items and deposited the same in the ballot boxes placed at the meeting hall.

The Company Secretary & Compliance Officer informed that the Scrutinizer, will consider the votes casted through remote e-voting and ballot paper conducted at the meeting and will then prepare consolidated report of voting on the resolutions and submit his report to the Chairman.

The Chairman then concluded the meeting with a vote of thanks to the Members, Directors, Officers and other present at the meeting.

For SPA CAPITAL SERVICES LIMITED



Kajal Gupta
Company secretary & Compliance Officer

