



# **SURAJ PRODUCTS LIMITED**

Registered Office & Works :

CIN : L26942OR1991PLC002865

Vill. : Barpali, P.O. : Kesramal, Rajgangpur, Dist. : Sundargarh, Odisha, India, PIN : 770017

Tel : +91-94370 49074, e-mail : info@surajproducts.com, suproduct@gmail.com

www.surajproducts.com

Date: 13th September, 2022

The Secretary  
Bombay Stock Exchange Limited  
(Department of Corporate Services)  
Floor- 25, P.J.Tower, Dalal Street  
Mumbai- 400001

The Secretary  
The Calcutta Stock Exchange Limited  
7, Lyons Range, Kolkata- 700001

**Sub: Summary of Proceedings of 31<sup>st</sup> Annual General Meeting held on 12<sup>th</sup> September, 2022.**

Dear Sir/ Madam,

This is further to our letter dated 20<sup>th</sup> day of August, 2022 and pursuant to Regulation 30 of Securities and Exchange Board of India (Listing and Disclosure Requirements) Regulations, 2015, we enclose herewith a summary of proceedings of 31<sup>st</sup> Annual General Meeting of the Company held on 12<sup>th</sup> September, 2022 at 4:00 PM at the registered office of the Company situated at Vill: Barpali, Po- Kesarmal, Rajgangpur, Dist- Sundargarh, Odisha-770017.

We are also enclosing a copy of the Scrutinizer's Report issued by M/s. L N Panda & Associates, Company Secretaries on the remote e-voting conducted from 9<sup>th</sup> September 2022 to 11<sup>th</sup> September 2022.

You are requested to kindly take above information on your records.

Thanking you,

Yours faithfully,  
For Suraj Products Limited

A.N.Khatua

Company Secretary & Compliance Officer



Encl: As above



# SURAJ PRODUCTS LIMITED

Registered Office & Works :

CIN : L26942OR1991PLC002865

Vill. : Barpali, P.O. : Kesramal, Rajgangpur, Dist. : Sundargarh, Odisha, India, PIN: 770017

Tel : +91-94370 49074, e-mail : info@surajproducts.com, suproduct@gmail.com

www.surajproducts.com

## Summary of Proceedings of the 31<sup>st</sup> Annual General Meeting

The 31<sup>st</sup> Annual General Meeting of the Company was held on 12<sup>th</sup> day of September, 2022 at the Registered Office the Company situated at Vill: Barpali, Po- Kesarmal, Rajgangpur, Dist- Sundargarh, Odisha-770017.

The Company had provided the members, opportunity to exercise their vote on the resolutions contained in the Notice convening this Annual General Meeting by means of remote e-voting.


The shareholders approved the following resolutions:

Sl. No	Particulars	Nature of Business
1	Adoption of the Audited Standalone Financial Statements of the Company for the Financial Year ended March 31, 2022, together with the Reports of the Board of Directors and the Auditors thereon.	Ordinary
2	Declaration of final dividend @ 11% on equity shares of ₹ 10 each, for the financial year ended March 31, 2022.	Ordinary
3	Re-appointment of Mrs. Sunita Dalmia (DIN-00605973) as non-executive Director of the Company, who retires by rotation in terms of the Articles of Association of the Company and being eligible, offers herself for re-appointment.	Ordinary
4	Appointment of Messers GARV & Associates (Formerly Rustagi & Co.) as the Statutory Auditor for a period of five years.	Ordinary
5	Re-appointment of Mrs. Neha Singhania (DIN-06879112) as an Independent Director for a second term of five consecutive years.	Special

Please take the above information on record.

Thanking you,

Yours Faithfully,  
For Suraj Products Limited

  
A.N. Khataua

Company Secretary & Compliance Officer



**Lakshmi Narayana Panda, ACS**

B.Sc. (Chemistry), LL B

AMIE (Mechanical Engineering)

Mob : 94391 51175

Email : panda\_ln2004@yahoo.co.in



**L N PANDA & ASSOCIATES**

Company Secretaries

Office : 6-D, 5th Floor, Sahej Success

Besides New Court, Uditnagar

Rourkela-769 012, Odisha

## **SCRUTINIZER'S CONSOLIDATED REPORT ON VOTING**

[Pursuant to applicable provisions of the Companies Act, 2013, Rules made thereunder and the SEBI

(Listing Obligations and Disclosure Requirements) Regulations, 2015]

13<sup>th</sup> September 2022

To

The Chairman of the 31<sup>st</sup> AGM

Suraj Products Limited (CIN-L26942OR1991PLC002865)

Regd. Office: Vill: Barpali,

Po- Kesramal, Rajgangpur,

Dist. - Sundargarh, Odisha- 770017

Consolidated Report on Members' voting through remote e-voting at the 31<sup>st</sup> Annual General Meeting.

Dear Sir

The Board of Directors of Suraj Products Limited, ("**the Company**") at its meeting held on 23<sup>rd</sup> July 2022 appointed me as the Scrutinizer in pursuance of section 108 of the Companies Act, 2013 ("**the Act**") read with Rule 20 of the Companies (Management And Administration) Rules, 2014 ("**the Rules**") to scrutinize the voting conducted through the remote e-voting and voting at the meeting on all resolutions set out in the Notice convening the 31<sup>st</sup> Annual General Meeting ("**AGM**") of the Company, which was duly held on 12<sup>th</sup> September, 2022.





The Company has availed the e-voting facility offered by NSDL e-voting for conducting e-voting by the Shareholders of the Company.

Members of the Company were provided remote e-voting facility whereby they could cast their votes during the e-voting period, which commenced on Friday, 09<sup>th</sup> September 2022, 9:00 am and ended on Sunday, 11<sup>th</sup> September 2022 at 5:00 PM. (both Indian Standard Time - IST). Members of the Company had voted through e-voting during the voting period.

The Shareholders of the Company holding shares as on the "cut-off" date 5<sup>th</sup> September 2022, were entitled to vote on the proposed resolution(s) as set out at item nos. 1 to 5 in the Notice of the AGM of Suraj Products Limited.

In pursuance of sub-rule 4(xii) of Rule 20 of the Rules; there was no votes casted through Ballot; I unblocked the votes casted through e-voting in the presence of two witnesses not in the employment of the Company. The witnesses' confirmation in this context is submitted herein this Report.

The votes cast were unblocked on Monday the 12<sup>th</sup> day of September 2022 after the conclusion of the AGM and was witnessed by two witnesses, Sri Chandravanu Das and Sri Avinash Agarwal, who are not in the employment of the Company and/or L N Panda & Associates. They have signed below in confirmation of the same.

  
Signature of Witness

  
Signature of Witness




I have scrutinized and reviewed the voting through electronic means and votes tendered therein based on the data downloaded from the NSDL e-voting system.


And the consolidated result of total votes cast, whether in favour or against, is annexed to this Report and marked as **Annexure 1**.

The Register, all other papers and relevant records relating to electronic voting shall remain in our safe custody until the Chairman considers, approves and signs the Minutes of the aforesaid Annual General Meeting and the same will be handed over to the Company Secretary for safe keeping.

You are requested to acknowledge receipt of this report.

For L N Panda & Associates

  
Lakshmi Narayana Panda  
Company Secretary in Practice  
Membership No.: ACS-23051  
Certificate of Practice No.: 8310



UDIN- A023051D000962341

**Item No.1****Annexure-I****Adoption of Financial Statements (Ordinary Resolution)**

The audited balance sheet as of 31st March 2022, the statement of profit and loss, notes forming part thereof, the cash flow statement for the year ended on that date together with the Directors Report and the Auditors' Report thereon.

i. Voted **in favour** of the resolution: -

Numbers of Members Voted in E-voting	No of Votes cast (Shares) – E-voting	% of total number of valid votes casts
35	91,96,378	100

ii. Voted **against** the resolution: -

Numbers of Members Voted in E-voting	No of Votes cast (Shares) – E-voting	% of total number of valid votes casts
0	0	0

iii. **Invalid** Votes: -

Numbers of Members Voted in E-voting	No of Votes cast (Shares) – E-voting	% of total number of valid votes casts
0	0	0

**Item No.2****Declaration of final dividend on equity shares for the financial year ended March 31, 2022.**

i. Voted **in favour** of the resolution: -

Numbers of Members Voted in E-voting	No of Votes cast (Shares) – E-voting	% of total number of valid votes casts
35	91,96,378	100

ii. Voted **against** the resolution: -

Numbers of Members Voted in E-voting	No of Votes cast (Shares) – E-voting	% of total number of valid votes casts
0	0	0





iii. **Invalid** Votes: -

Numbers of Members Voted in E-voting	No of Votes cast (Shares) – E-voting	% of total number of valid votes casts
0	0	0

**Item No.3**

**Appointment of Smt Sunita Dalmia (DIN- 00605973), Director retiring by rotation as a Director (Ordinary Resolution).**

i. Voted **in favour** of the resolution: -

Numbers of Members Voted in E-voting	No of Votes cast (Shares) – E-voting	% of total number of valid votes casts
35	91,96,378	100

ii. Voted **against** the resolution: -

Numbers of Members Voted in E-voting	No of Votes cast (Shares) – E-voting	% of total number of valid votes casts
0	0	0

iii. **Invalid** Votes: -

Numbers of Members Voted in E-voting	No of Votes cast (Shares) – E-voting	% of total number of valid votes casts
0	0	0

**Item No.4**

**Appointment of Statutory Auditors Messrs GARV & Associates (Formerly-Rustagi & Co), Chartered Accountants, Kolkata (ICAI Firm Registration Number -301094E) and their remuneration. (Ordinary Resolution)**

i. Voted **in favour** of the resolution: -

Numbers of Members Voted in E-voting	No of Votes cast (Shares) – E-voting	% of total number of valid votes casts
35	91,96,378	100



ii. Voted **against** the resolution: -

Numbers of Members Voted in E-voting	No of Votes cast (Shares) – E-voting	% Of total number of valid votes casts
0	0	0

iii. **Invalid** Votes: -

Numbers of Members Voted in E-voting	No of Votes cast (Shares) – E-voting	% of total number of valid votes casts
0	0	0

**Item No.5**

**Re-appointment of Mrs Neha Singhania (DIN-06879112) as an Independent Director of the Company for a period of five years. (Special Resolution)**

i. Voted **in favour** of the resolution: -

Numbers of Members Voted in E-voting	No of Votes cast (Shares) – E-voting	% of total number of valid votes casts
35	91,96,378	100

ii. Voted **against** the resolution: -

Numbers of Members Voted in E-voting	No of Votes cast (Shares) – E-voting	% of total number of valid votes casts
0	0	0

iii. **Invalid** Votes: -

Numbers of Members Voted in E-voting	No of Votes cast (Shares) – E-voting	% of total number of valid votes casts
0	0	0

