



SFL:BSE PUB:094:2020-21

19th September 2020

BSE Limited

(Scrip Code : 511066)

Floor 25, P J Towers

Dalal Street, Fort

Mumbai – 400 001

On-line submission through Listing Centre

Dear Sir / Madam,

Letter to Shareholders requesting for PAN, e-mail, phone and bank account details etc

The Company has proposed to send a letter to the shareholders who have not provided e-mail id / Phone / PAN / bank details etc., to the Company / depositories (in case of demat shareholders) and to those physical shareholders who do not have an e-mail ID, to provide details to the Company for the purpose of sending the Annual General Meeting ("**AGM**") Notice and Annual Report 2020 and payment of dividend to the shareholders.

We enclose a copy of the letter, which is being sent to the shareholders for your information.

We request you to take the document on record.

Yours faithfully

For Sakthi Finance Limited

S Venkatesh

Company Secretary

FCS 7012

Encl : (1)

Sakthi Finance Limited

62, Dr. Nanjappa Road, Coimbatore - 641 018, Tamilnadu, India.

Ph : (0422) 2231471 - 474, 4236200 Fax : (0422) 2231915 | www.sakthifinance.com | CIN : L65910TZ1955PLC000145

Sakthi Finance

SAKTHI FINANCE LIMITED

(CIN : L65910TZ1955PLC000145)

Registered Office: 62, Dr Nanjappa Road, Coimbatore – 641 018

Phone: (0422) 2231471-74, 4236200

E-mail: investors@sakthifinance.com Website: www.sakthifinance.com

Dear Sir/Madam,

16 September 2020

Request for PAN, e-mail, phone and bank account details

We wish to write this letter for the following purposes:

1. Requirement of furnishing copy of your PAN Card

Shareholders may note that the Income Tax Act 1961 ("IT Act"), as amended by the Finance Act 2020, mandates that dividends paid or distributed by a Company after 1 April 2020 shall be taxable in the hands of shareholders. The Company shall, therefore, be required to deduct Tax at source ("TDS") at the time of making the dividend payment.

Shareholders may also note that if the valid PAN is not submitted to the Depository (in case shares are held in demat mode) or to the Company (in case shares are held in physical mode) and dividend, if any, is declared by the Company, the TDS will be deducted at 20% and it may not be possible to claim the refund/credit of TDS amount from the Income Tax Authorities.

2. Requirement of furnishing your e-mail ID and contact details

Owing to the difficulties involved in despatching the physical copies of the Annual Report and Notice of the Annual General Meeting, Ministry of Corporate Affairs, Government of India has, by its General Circular No:20/2020 dated 5th May 2020, allowed companies to send the Annual Report and Notice **only by e-mail** to the members of the Company, if AGM is held through Video Conferencing ("VC") or Other Audio Visual Means ("OAVM"). Hence shareholders are requested to send their e-mail ID to the Company / RTA, as the case may be.

3. Requirement of furnishing your bank account details

Due to the outbreak of Covid-19 globally, the delivery of physical dividend warrants by post may be delayed within India and abroad. Further, the validity of dividend warrants is for a period of 3 months only from the date of issue. The shareholders may find it difficult to receive and encash the dividend warrants in time. In order to overcome such a situation, we request you to furnish your bank account details along with the documentary proof so that the dividends, if any, declared, will be credited to your bank account. Therefore, we request you to kindly fill up the attached form and send the scanned copy and supporting documents by email to green@skdc-consultants.com or despatch to our Registrars and Share Transfer Agents ("RTA") in the address given in the bank mandate form.

We wish you a safe stay.

Yours faithfully
For Sakthi Finance Limited
(sd)
S.Venkatesh
Company Secretary

CERTIFIED TRUE COPY
For SAKTHI FINANCE LIMITED


S. VENKATESH
Company Secretary
M. No: FCS7012

